



NOTICE OF MEETING Lower Trent Source Protection Authority

Administration Office, 714 Murray Street, Trenton
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Thursday, October 8, 2026 | Time: 1:00 p.m.

AGENDA

1. Meeting called to order by the Chair

2. First Nation Acknowledgement

3. Disclosure of pecuniary interests

4. Approval of the Agenda

RECOMMENDED:

THAT the agenda be approved as presented.

5. Delegations

There are no requests for delegations received for this meeting.

6. Adoption of the Minutes:

Source Protection Authority Board Meeting Minutes of June 11, 2026

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RECOMMENDED:

THAT the minutes of Lower Trent Source Protection Authority Meeting, dated June 11, 2026 be adopted.

7. Business arising from these minutes

8. Correspondence

9. Local Approval of Amendments – Keith Taylor, Program Coordinator

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RECOMMENDED:

THAT the Lower Trent Source Protection Authority Board approve the amendments to the Assessment Report for the new wells for the Grafton Drinking Water System and Woods of Manilla Drinking Water System.

10. Program Update – Keith Taylor

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RECOMMENDED:

THAT the Program Update Report be received as information.

11. Members Inquiries/Other Business

12. Adjournment

PLEASE CONTACT THE OFFICE IF YOU WILL BE UNABLE TO ATTEND THIS MEETING

Chitra Gowda 613-394-3915 ext. #215

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LOWER TRENT SOURCE PROTECTION AUTHORITY MINUTES

MEETING #SPA 2026-03

DATE: June 11, 2026

TIME: 1:05 p.m.

LOCATION: Administration Office, 714 Murray Street, Trenton

PRESENT:

ON SITE		REMOTE SITE
Sherry Hamilton (Chair)	Jeff Wheeldon (Vice-Chair)	
Mike Ainsworth	Eric Sandford	
Lynda Reid	Jim Alyea	
	Rick English	

ABSENT/REGRETS: Gene Brahaney, Bobbi Wright, Bob Mullin

STAFF: Rhonda Bateman, Chitra Gowda, Keith Taylor

GUESTS: None

1. Meeting called to order by the Chair

The meeting was called to order by Chair Hamilton at 1:05 p.m.

2. First Nation Acknowledgement

"This land is located on the traditional territories of the Anishnabek, Huron-Wendat, and Haudenosaunee (Iroquois) peoples. We acknowledge our shared responsibilities and obligations to preserve and protect the land, air and water. We are grateful to have the privilege to meet, explore, and connect here on these shared lands. In the spirit of friendship, peace and respect, we extend our thanks to all the generations that came before us and cared for these lands - for time immemorial."

3. Disclosure of pecuniary interests

There was no disclosure of pecuniary interests.

4. Approval of the Agenda

RES: SPA14/26

Moved by: Lynda Reid

Seconded by: Jim Alyea

THAT the agenda be approved as presented.

Carried

5. Delegations

There were no requests for delegations received for this meeting.

6. Adoption of the MinutesRES: SPA15/26

Moved by: Mike Ainsworth

Seconded by: Rick English

THAT the minutes of Lower Trent Source Protection Authority Meeting, dated April 9, 2026, be adopted.

Carried**7. Business arising from these minutes**

None.

8. Correspondence

None.

9. Source Protection Committee Appointment

Director Ainsworth asked if there is a policy for Source Protection Committee (SPC) member reappointments. Rhonda Bateman replied that the Clean Water Act specifies the requirements and process. Keith Taylor, Program Coordinator, explained that each municipal representative must be recommended by the member municipalities represented by the member, following which the Source Protection Authority must also approve the appointment, with final approval by the lead Source Protection Authority.

Keith Taylor noted that business and municipal SPC positions are being advertised. An SPC meeting is scheduled for June 30, 2026. Either a July SPA meeting or an email poll is required to approve the appointment which could be ratified at the next SPA meeting.

RES: SPA16/26

Moved by: Jim Alyea

Seconded by: Eric Sandford

THAT the Lower Trent Source Protection Authority Board approve the re-appointment of Bonnie Clark to the Trent Conservation Coalition Source Protection Committee, as a Municipal Representative; and

THAT the Lower Trent Source Protection Authority Board approve the re-appointment of George Offshack to the Trent Conservation Coalition Source Protection Committee, as a Municipal Representative; and

THAT the Lower Trent Source Protection Authority Board approve the appointment of Jim Hunt to the Trent Conservation Coalition Source Protection Committee, as a Commercial/Business Representative.

Carried**10. Program Update**

Keith Taylor provided an update on limited liability with respect to road salt application. He met Landscape Ontario Executive Director to discuss the issues faced by contractors who get sued frequently for amount of road salt applied and have had to pay high premiums in Ontario. An initiative started in New Hampshire to mitigate this issue and is now being followed in a few other states in the US. A letter has been sent to all MPPs, all program managers and all eastern CA CAOs. Keith Taylor noted that brine application is good practice and acknowledged that most municipalities have salt management plans.

Director Alyea asked if Source Protection Authorities would be consolidated similar to how CAs are being consolidated. Keith Taylor replied that he is on a working group to discuss any changes to the Clean Water Act.

RES: SPA17/26 Moved by: Jeff Wheeldon Seconded by: Lynda Reid
THAT the Program Update Report be received as information.

11. Members Inquiries/Other Business

None.

12. Adjournment

There being no further business, the meeting was adjourned.

RES: SPA18/26 Moved by: Eric Sandford Seconded by: Jeff Wheeldon
THAT the Source Protection Authority meeting be adjourned.
Carried

Time: 1:21 p.m.

Chair Sherry Hamilton

Rhonda Bateman, CAO/ST



STAFF REPORT

Date: October 8, 2026
To: Lower Trent Source Protection Authority
Re: Local Approval of Amendments – Grafton and Woods of Manilla
Prepared by: Keith Taylor, Program Coordinator

PROPOSED RESOLUTION:

THAT the Lower Trent Source Protection Authority Board approve the amendments to the Assessment Report for the new wells for the Grafton Drinking Water System and Woods of Manilla Drinking Water System.

BACKGROUND:

On March 11, 2026, a complete Section 34 Amendment Package was submitted to the Ministry of the Environment, Conservation and Parks for a new well at Grafton and two new wells at Woods of Manilla. The new wells have resulted in minor changes to the associated Wellhead Protection Areas (see maps of existing and new Wellhead Protection Area maps for both systems below). In both cases older wells are also being decommissioned. The Assessment Report must be revised to reflect these changes.

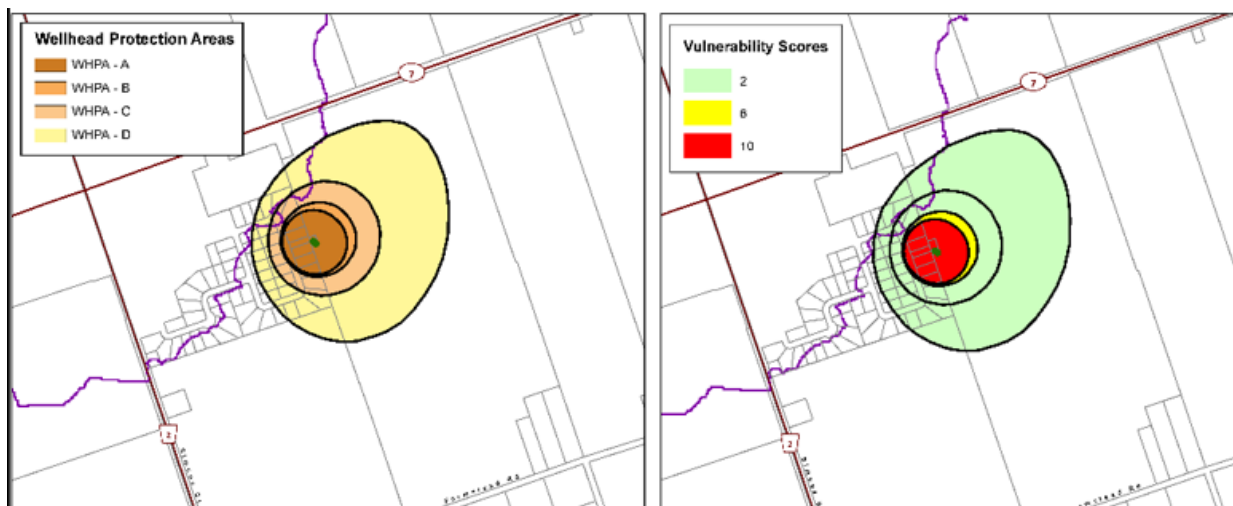
All the required steps have been completed including consultation with the Ministry, stakeholders and the public. However, Minister's approval of these amendments has been delayed.

The Ontario Government has made changes to Ontario Regulation 287/07 under the *Clean Water Act, 2006* and as of July 1, 2026, Source Protection Authorities can now approve certain types of amendments locally. The amendments to the Assessment Report for Grafton and Woods of Manilla qualify for this approach. The Ministry has recommended that the Section 34 Amendment Package be withdrawn and that the Lead Source Protection Authority approve the amendments for Grafton and Woods of Manilla.

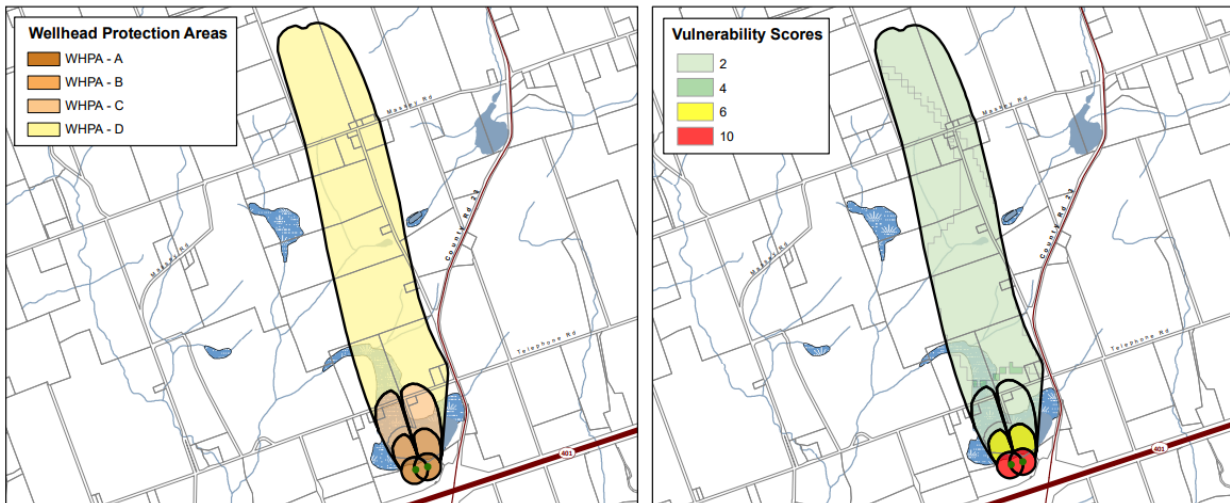
A request to withdraw Section 34 Amendment Package has been made and has been granted by the Ministry. We have subsequently received notification from the Ministry, which serves as Director approval of the Assessment Report (see letter attached). The Lead Source Protection Authority may now move forward with their determination whether to approve the proposed amendments to the Source Protection Plan, pursuant to subsection 34 (8) of the Clean Water Act, 2006 and subsection 48.2 (2) of O. Reg. 287/07.

Note:

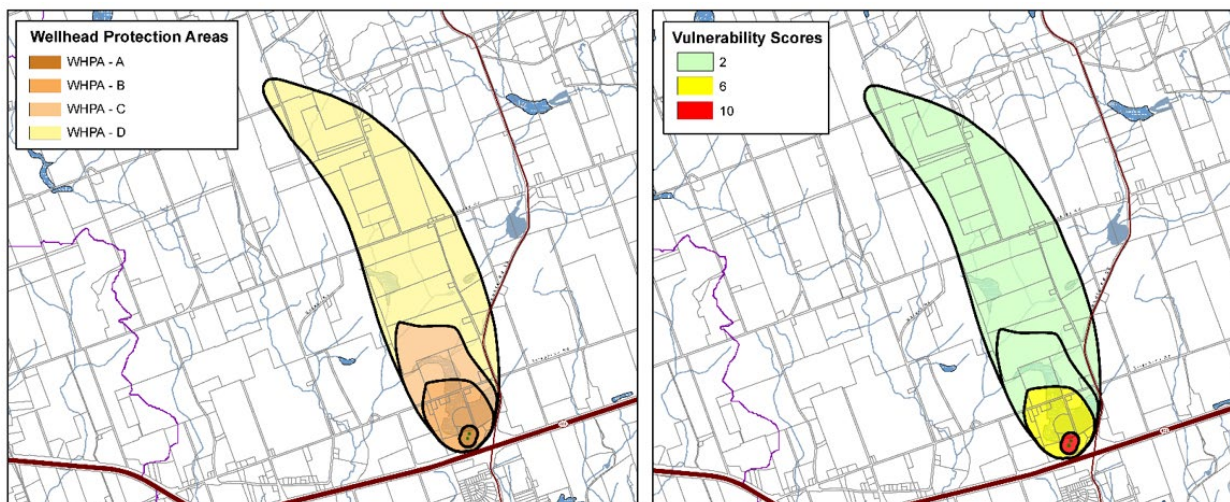
The Woods of Manilla amendments also affect the South Georgian Bay Lake Simcoe Source Protection Region because the wellhead protection area crosses the boundary between the two regions. They are withdrawing their Section 34 Amendment Package as well and locally approving minor changes to their Assessment Report.

Existing Woods of Manilla Wellhead Protection Area.**New Woods of Manilla Wellhead Protection Area.**

Existing Grafton Wellhead Protection Area.



New Grafton Wellhead Protection Area.



STAFF RECOMMENDATION:

That the proposed resolution be approved.

**Ministry of the Environment,
Conservation and Parks**

Great Lakes and Inland Waters
Branch
8th Floor
40 St. Clair Avenue West
Toronto ON M4V 1M2

**Ministère de l'Environnement, de la
Protection de la nature et des Parcs**

Direction des Grands Lacs et des eaux
intérieures
8^e étage
40, Avenue St. Clair Ouest
Toronto ON M4V 1M2



September 29, 2026

Sherry Hamilton, Chair
Lower Trent Conservation Authority
714 Murray St
Trenton, ON
K8V 0N1

Pat Warren, Chair
Kawartha Conservation Authority
277 Kenrei Road,
Lindsay, ON
K9V 4R1

Dear Pat Warren and Sherry Hamilton,

It is a pleasure to inform you that the ministry has completed its review of the changes to the Trent Source Protection Area Assessment Report which forms part of the Trent Conservation Coalition Source Protection Plan. The amendments relate to proposed changes to the Woods of Manilla Drinking Water System in the City of Kawartha Lakes and the Grafton Drinking Water System in the Township of Alnwick/Haldimand.

I approve the changes to the Assessment Report pursuant to subsection 48.2 (3) of O. Reg. 287/07: General under the *Clean Water Act, 2006*.

Upon receipt of this notification, which serves as Director approval of the Assessment Report, the Source Protection Authority may move forward with their determination whether to approve the proposed amendments to the Source Protection Plan, pursuant to subsection 34 (8) of the *Clean Water Act, 2006* and subsection 48.2 (2) of O. Reg. 287/07.

Should the Source Protection Authority approve the plan amendment, the ministry looks forward to receiving the required notice and information in accordance with subsection 48.2 (5) of O. Reg. 287/07 under the *Clean Water Act, 2006*.

I appreciate the dedication of the local municipalities, source protection authorities and committees, and all our partners and stakeholders for their work and contributions to these amendments to ensure that Ontario's municipal drinking water sources continue to be protected.

Our strong protection framework will continue to help ensure Ontario's drinking water is held to high safety standards and that sources of drinking water in the province are protected for future generations.

Sincerely,

Leo Luong,
Director, Great Lakes and Inland Waters Branch
Ministry of the Environment, Conservation and Parks

C: Keith Taylor, Program Coordinator Manager, Trent Conservation Coalition Source Protection Region

Wendy Lavender, Manager, Source Protection Section, GLIWB

Susanne Edwards, Manager, Technical and Program Delivery Section, GLIWB



STAFF REPORT

Date: October 8, 2026
To: Lower Trent Source Protection Authority
Re: Program Update
Prepared by: Keith Taylor, Program Coordinator

PROPOSED RESOLUTION:

THAT the Program Update Report be received as information.

PROGRAM UPDATE:

Education and Outreach:

Our updated Source Protection Plan, which came into effect on March 11, 2026, has new policies for specific Education and Outreach initiatives to manage threats related to Pesticides, Dense Non Aqueous Phase Liquids, Road Salt and Snow Storage. We have been partnering with the Eastern Ontario Source Protection Regions to develop social media campaigns to help fulfill the requirements of these policies.

A pesticide social media campaign was carried out in the spring of this year across Eastern Ontario. In August a social media campaign was carried out related to Dense Non Aqueous Phase Liquids. We are now planning a road salt and snow storage campaign for this fall prior to the winter season. This will include hosting an Eastern Ontario virtual Salt Symposium on October 28th, targeted at municipal road maintenance staff and private contractors involved in snow removal.

New Wells:

Several drinking water systems across our region are in the early stages of planning new wells. This includes new wells at Stirling, Port Perry and Manorview (Kawartha-Haliburton SPA). We have had early meetings with municipal staff and the consultants to guide them through the process. In most cases, these are replacement wells and could be eligible for the new local approvals instead of going through a lengthy Section 34 Amendment Process.

Storm Water:

The province has changed the requirements for approvals for storm water across the province. Instead of requiring environmental compliance approvals for all storm water projects, some projects are now eligible for self-registration on the Environmental Activity and Sector Registry. This process does have requirements to address significant drinking water threats. Some minor projects are now exempt from any Ministry of the Environment, Conservation and Parks approvals and will then be managed by our Part IV Policies (Risk Management Plans or Prohibition). The new rules are complicated and there is a steep learning curve. We have been working through several complicated proposals in Peterborough.

Transfer Payment Agreement:

There are less than 6 months remaining in the current 3 year Transfer Payment Agreement. We have been meeting most of our program targets and the program is slightly under budget. Delays in Ministry approval of our Section 36 Amendments resulted in fewer Source Protection Committee Meetings than expected. We will need to start planning for the next Transfer Payment Agreement once we are given direction from the Ministry. At this time, we do not know the proposed length of the agreement.

Road Salt Storage Bylaw:

Under the new Technical Rules, road salt storage can be a significant drinking water threat in much smaller quantities than previously. A new policy in the Source Protection Plan requires municipalities to set and enforce a standard for storing road salt in quantities greater than 100 kilograms when exposed or potentially exposed to precipitation and runoff. This would typically be done through a bylaw. We have been helping municipal staff with fulfilling their requirements under this policy, which includes provision of a draft bylaw.