



LOWER TRENT CONSERVATION

714 Murray Street, R.R. 1, Trenton, Ontario K8V 0N1

■ Tel: 613-394-4829 ■ Fax: 613-394-5226 ■ Website: www.ltc.on.ca ■ Email: information@ltc.on.ca

Registered Charitable Organization No. 107646598RR0001

NOTICE OF REGULAR MEETING OF THE LOWER TRENT CONSERVATION BOARD OF DIRECTORS

Board of Directors refers to the General Membership as set out in the Lower Trent Conservation Administrative By-Law No. 2023-01

Administration Office, 714 Murray Street, Trenton
Virtually [Join Meeting HERE](#)

Thursday September 10, 2026

Time: 1:00 p.m.

AGENDA

1. Meeting called to order by the Chair

2. First Nations Acknowledgement

3. Disclosure of pecuniary interests

4. Approval of the Agenda

RECOMMENDED:

THAT the agenda be approved as presented.

5. Delegations

There are no requests for delegations received for this meeting.

6. Public Input (3 minutes per speaker)

7. Adoption of the Minutes:

RECOMMENDED:

THAT the Regular Board Meeting Minutes of July 9, 2026 be adopted.

[Page # 5](#)

8. Business arising from these minutes

a) 2026-07-10 Letter to MPP Tsu from Chair Hamilton

[Page # 9](#)

CORRESPONDENCE

9. Correspondence – Rhonda Bateman, CAO/Secretary-Treasurer

a) 2026-07-13 Notice of Approval of Draft Budget to MECP-CCEO from LTC

[Page # 12](#)

- b) 2026-07-15 Project Executive Announcement from Ontario Provincial Conservation Agency
- c) 2026-07-29 email from MECP – Consultation on Two Proposed Regulations Under the Conservation Authorities Act
- d) 2026-07-31 Email from the Ontario Provincial Conservation Agency on Transition Committee Members

STAFF REPORTS

- 10. Monthly Payments Issued** – Chitra Gowda, Manager, Corporate Services [Page # 21](#)
RECOMMENDED:

THAT the list of payments issued in the amount of \$274,590.32 for July and \$227,505.32 for August 2026 be received as information.

- 11. Watershed Management, Planning and Regulations Reports** – Rhonda Bateman, CAO [Page # 23](#)
- a. Summary of Permits for Period June 26 – August 31, 2026
 - b. Planning and Regulations
 - c. Flood Forecasting and Warning (FFW) and Ontario Low Water Response (OLWR)

RECOMMENDED:

THAT the Watershed Management, Planning and Regulations Reports be received as information.

- 12. Bay of Quinte Remedial Action Plan Program** – Anne Anderson, Manager, Community Outreach and Special Projects [Page # 29](#)

July and August 2026 Newsletter

RECOMMENDED:

THAT the Bay of Quinte Remedial Action Plan Newsletter for July and August 2026 be received as information.

- 13. ERO Posting #026-0740 – Consultation on Proposed Governance Regulations for Regional Conservation Authorities and the Ontario Provincial Conservation Agency** – Rhonda Bateman [Page # 35](#)

RECOMMENDED:

THAT the Board receive the staff report as information; and
Further that staff develop a submission for the ERO based on the comments outlined in the staff report and to include additional Board comments received.

- 14. Mid Year Financials** – Chitra Gowda [Page # 61](#)
RECOMMENDED:

THAT the Mid Year Financial staff report for period ending June 30, 2026 be received as information.

- 15. Reserve Use Request** – Chitra Gowda/Rhonda Bateman [Page # 63](#)
RECOMMENDED:

THAT the staff report be accepted as information and that staff are directed to use existing reserves for the following capital asset expenses:

- new photocopier for the main office, using up to \$24,000 from the Information Technology Infrastructure Reserve; and
- new tires for the RAM1500 truck capital asset, using up to \$2,000 from the Vehicles and Heavy Equipment Reserve; and
- Workshop hot water heater upgrade, using \$1,836.25 from the Buildings and Structures Reserve.

16. 2027 Budget – Chitra Gowda/Rhonda Bateman

[Page # 64](#)

RECOMMENDED:

THAT the 2027 Draft Budget Consultation staff report be accepted as information; and
 THAT the 2027 Municipal Apportionment operations and capital amount of \$1,921,391 be approved.

Note – a recorded vote is required in accordance with O. Reg. 402/22 to confirm the budget municipal apportionment amounts. The vote is weighted based on the Municipal Assessment values within the Lower Trent Conservation watershed which is provided by the Ministry of Natural Resources.

MUNICIPALITY	DIRECTOR	VOTE YES	VOTE NO	Apportionment % (Weighting) for 2026
Twp. Alnwick/Haldimand	Mike Ainsworth			10.39
Municipality of Brighton	Bobbi Wright			8.1
Municipality of Brighton	Jeff Wheeldon			8.1
Mun. of Centre Hastings	Eric Sandford			2.29
Twp. of Cramahe	Sherry Hamilton			8.36
City of Quinte West	Lynda Reid			21.335
City of Quinte West	Jim Alyea			21.335
Twp. of Stirling-Rawdon	Bob Mullin			3.81
Mun. of Trent Hills	Gene Brahaney			8.15
Mun. of Trent Hills	Mike Metcalf			8.15
	TOTALS			100%

Apportionment present at the meeting	%
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Apportionment voting in favour of the motion	%
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Apportionment voting against the motion	%
Apportionment absent from the Meeting	%

RECOMMENDED:

THAT the 2027 Lower Trent Conservation total Budget in the amount of \$3,140,394 be approved.

17. CAO's Report – Rhonda Bateman

[Page # 71](#)

RECOMMENDED:

THAT the CAO's Report be received as information.

18. Members Inquiries/Other Business

19. Adjournment

PLEASE CONTACT THE OFFICE IF YOU ARE UNABLE TO ATTEND THIS MEETING

Chitra Gowda 613-394-3915 ext. #215

chitra.gowda@ltc.on.ca



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CONSERVATION

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Registered Charitable Organization No. 107646598RR0001

BOARD OF DIRECTORS

Board of Directors refers to the General Membership as set out in the Lower Trent Conservation Administrative By-Law No. 2023-01

REGULAR BOARD MEETING MINUTES

MEETING # 2026-06

DATE: July 9, 2026

TIME: 1:00 PM

LOCATION: Administration Office, 714 Murray Street, Trenton / Virtually

DIRECTORS PRESENT:

ON SITE		REMOTE SITE
Sherry Hamilton (Chair)	Jeff Wheeldon (Vice-Chair)	Eric Sandford
Rick English	Jim Alyea	Lynda Reid
Bob Mullin	Eugene (Gene) Brahaney	

ABSENT/REGRETS: Bobbi Wright, Mike Ainsworth

STAFF: Rhonda Bateman, Chitra Gowda, Anne Anderson, Corinne Ross

GUESTS: None

1. Meeting called to order by the Chair

The meeting was called to order by Chair Hamilton at 1:00 p.m.

2. First Nations Acknowledgement

"This land is located on the traditional territories of the Anishnabek, Huron-Wendat, and Haudenosaunee (Iroquois) peoples. We acknowledge our shared responsibilities and obligations to preserve and protect the land, air and water. We are grateful to have the privilege to meet, explore, and connect here on these shared lands. In the spirit of friendship, peace and respect, we extend our thanks to all the generations that came before us and cared for these lands - for time immemorial."

3. Disclosure of pecuniary interests

There were no pecuniary interests declared.

4. Approval of the Agenda as amendedRES: G73/26

Moved by: Rick English

Seconded by: Bob Mullin

THAT the agenda be approved as presented with the addition of correspondence received by Chair Hamilton on July 9, 2026 from a resident of Centre Hasting through Ted Tsu, Kingston area MPP regarding the wetland on the resident's property.

Carried**5. Delegations**

There were no delegations received for this meeting.

6. Public Input (3 minutes per speaker)

There was no public input at this meeting.

7. Adoption of the Minutes:RES: G74/26

Moved by: Jim Alyea

Seconded by: Jeff Wheeldon

THAT the Regular Board Meeting minutes of June 11, 2026 be adopted.

Carried**8. Business arising from these minutes**

None.

CORRESPONDENCE**9. Correspondence**

- a. Rhonda Bateman, CAO, provided a summary of the Minister's direction under section 1.14 of the *Conservation Authorities Act* with respect to budget and apportionment matters..
- b. The Chair received correspondence from a resident of Centre Hasting from Ted Tsu, Kingston area MPP regarding the wetland on their property. The individual has been in communication with LTC, Centre Hastings staff, the MNR, and local MPP Bresee for several years. The basic history of the property complaint was outlined to the Board members through Director Sandford and Rhonda Bateman. The Board agreed that LTC Board Chair Hamilton would respond to MPP Tsu.

STAFF REPORTS**10. List of Monthly Payments Issued**

Director English asked about the payment made for benthic training. Rhonda Bateman replied that LTC collects samples of benthic organisms and has them analyzed as part of the LTC watershed monitoring program. The benthics training for the monitoring staff helps ensure that samples are collected correctly and adequately such that the analysis is useful. Director Wheeldon asked for an explanation of the 'Audit 2025 remainder' expense and Rhonda Bateman replied that it was for the balance of the invoice for the work completed. Director Mullin asked about the expense item 'Property tax bill - TGCA (in arrears 2021)' and Chitra Gowda and Rhonda Bateman explained that the Canadian Pacific Railway Company has recently identified the small amount of 2021 tax arrears for their property that LTC uses as part of the Trenton Greenbelt CA. Director Alyea asked about the bus service expenses for the Tri-County Children's Water Festival and Anne Anderson responded that it was to transport the East Northumberland Secondary School (ENSS) volunteers for the water festival. Director Wheeldon

noted that having dedicated funds towards transportation of volunteers is important for the water festival.

RES: G75/26

Moved by: Bob Mullin

Seconded by: Lynda Reid

THAT the list of payments issued in the total amount of \$257,312.54 for the month of June 2026 be received as information.

Carried

11. Watershed Management, Planning and Regulations Update

RES: G76/26

Moved by: Eric Sandford

Seconded by: Jeff Wheeldon

THAT the Watershed Management, Planning and Regulations Update be received as information.

Carried

12. Conservation Lands Report

RES: G77/26

Moved by: Jim Alyea

Seconded by: Jeff Wheeldon

THAT the Conservation Lands Report for the period April 1 – June 29, 2026, be received as information.

Carried

13. Summary of Education and Outreach Activities Report

RES: G78/26

Moved by: Rick English

Seconded by: Jeff Wheeldon

THAT the Education and Outreach Activities Report for the period April 1 – June 30, 2026, be received as information.

Carried

14. Summary of Risk Management Official Activity Report

Anne Anderson, Manager, Community Outreach & Special Projects, summarized the report and highlighted that LTC has had the highest number of inspections in the TCC Source Protection Region.

RES: G79/26

Moved by: Bob Mullin

Seconded by: Lynda Reid

THAT the summary of the Risk Management Official Activity Report pursuant to Part IV of the Clean Water Act for the period of April 1 – June 30, 2026, be received as information.

Carried

15. Bay of Quinte Remedial Action Plan Program

RES: G80/26

Moved by: Lynda Reid

Seconded by: Jeff Wheeldon

THAT the Bay of Quinte Remedial Action Plan Newsletter for June 2026 be received as information.

Carried

16. Provincial Offences Officer Appointments

RES: G81/26

Moved by: Jeff Wheeldon

Seconded by: Jim Alyea

THAT Elizabeth Lowe and Liam Bailey-McDade be appointed as Provincial Offences Officers for the purpose of performing enforcement and offence related functions under Part VII of the *Conservation Authorities Act*, Section 28.5 and 29 Regulations and the *Trespass to Property Act* within the area of jurisdiction for Lower Trent Conservation, effective during their employment with Lower Trent Conservation.

Carried**17. 2027 Preliminary Draft Budget**

Chitra Gowda, Manager, Corporate Services and Water Resources, presented the preliminary draft budget 2027. Director Sandford discussed the use of reserves in 2026 to purchase the photocopier equipment needed, instead of waiting until 2027. Director English agreed. Chitra Gowda noted that LTC may need to obtain permission from OPCA before using reserves outside of the approved budget. Director Wheeldon noted that this is an opportunity for the LTC board to steward the reserve funds. Rhonda Bateman noted the LTC Capital Asset Management Plan, will be useful during the consolidation to show capital expenses planned.

RES: G82/26

Moved by: Jeff Wheeldon

Seconded by: Bob Mullin

THAT the preliminary draft budget be accepted and be circulated to the member municipalities for consultation;

AND THAT staff be directed to reach out to OPCA for use of reserve for comprehensive immediate needs.

Carried**18. CAO's Report**RES: G83/26

Moved by: Jeff Wheeldon

Seconded by: Lynda Reid

THAT the CAO's Report be received as information.

19. Members Inquiries/Other Business

Director Mullin updated the Board about a cave rescue that happened in Stirling-Rawdon which involved the rescue crew from the air base.

Director Alyea noted that the capital assets reserves should be spent within the geographic area it was meant for, even after consolidation.

20. Adjournment

There being no further business, the meeting was adjourned.

RES: G84/26

Moved by: Bob Mullin

Seconded by: Jim Alyea

THAT the meeting be adjourned.

Carried

Time: 2:14 P.M.

Sherry Hamilton, Chair

Rhonda Bateman, CAO/ST



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Registered Charitable Organization No. 107646598RR0001

MPP Ted Hsu
Kingston and the Islands
via email thus.mpp.co@ola.org

July 10, 2026

Re: Flooding out of Ross Lake

Dear Mr. Hsu;

Thank you for your recent inquiry on behalf of James Wright. Due to the timing of your email, the Board of Directors was able to discuss this issue further at our July 9 meeting.

Mr. Wright has indeed reached out at length to a number of ministries and government bodies including the MNR. There have been visits made to the site by various entities including Lower Trent Region Conservation Authority as far back as 2017. As noted in your letter, during their most recent visit to the site in 2025, the MNR confirmed that the dam does not interfere with the flow of water from the wetland.

Wetlands are known to expand and contract to accommodate varying volumes of water dependent on climate conditions. This particular wetland has existed in its current state for many decades. A photograph has been attached to this email showing the wetland as it existed in 1954. Draining this wetland is neither advised nor possible. Lower Trent is satisfied that the wetland is functioning as it should and the flow of water to Rawdon Creek is not being impeded.

I hope this helps to address your concerns on this issue.

Sincerely;

Sherry

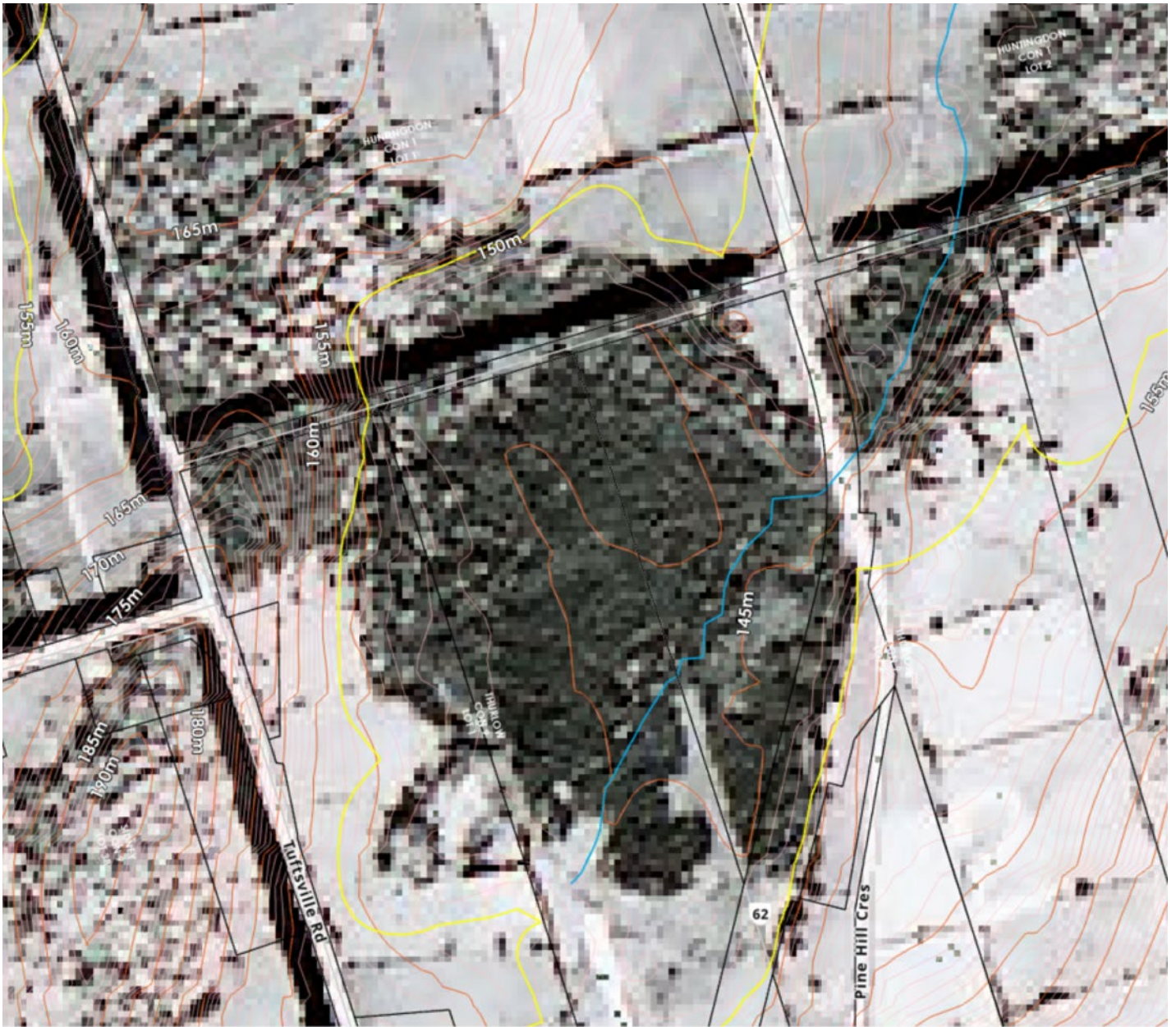
Sherry Hamilton
Chair, Lower Trent Region Conservation Authority

Working with Local Communities to Protect our Natural Environment



Member of Conservation Ontario
Representing Ontario's 36 Conservation Authorities

Huntington Wetland 1954 – aerial photo



2008 Aerial Imagery



2026 Aerial Imagery





Notice of Approval of Draft Budget

From Rhonda Bateman <rhonda.bateman@ltc.on.ca>

Date Mon 2026-07-13 8:33 AM

To CA Office (MNRF) <ca.office@ontario.ca>; CCEO (MECP) <cceo@ontario.ca>

The Lower Trent Region Conservation Authority Board approved, through resolution, a draft budget for circulation to municipalities on July 9, 2026.

As per the Minister's Directive dated June 26, 2026⁴. Upon completion of each of the following steps, each authority shall provide written notice of the completion of the step to the Ministry of the Environment, Conservation, and Parks and the OPCA: "Approval of a draft budget for consultation purposes in accordance with section 14 of O. Reg. 402/22"

The draft budget was circulated to each of the seven municipalities on July 10, 2026 for the consultation period.

Please let me know if you have any questions.

Rhonda

Rhonda Bateman

Chief Administrative Officer

Lower Trent Conservation

714 Murray Street | Trenton, ON | K8V 0N1

✉ rhonda.bateman@ltc.on.ca | ☎ 613-394-3915 ext. 212 | 🌐 www.ltc.on.ca

Notice: Our office is open Monday to Friday 8:30am to 4:30pm except for scheduled holidays. **We strongly encourage the public to make appointments with staff members prior to arrival to avoid disappointment.**

The Lower Trent Conservation watershed is located on the traditional territory of the Anishnabek, Huron-Wendat, and Haudenosaunee (Iroquois) First Nations, and within the context of the Williams Treaty.

Disclaimer: This communication is intended for the addressee indicated above. It may contain information that is privileged, confidential or otherwise protected from disclosure under the Municipal Freedom of Information and Privacy Protection Act. If you have received this email in error, please notify me immediately.



**Ontario Provincial
Conservation Agency**

**l'Agence ontarienne de
protection de la nature**

July 15, 2026

Dear GMs/CAOs:

I am writing to share an important update on transition planning for regional consolidation. In May, the Ontario Provincial Conservation Agency launched an expedited external recruitment process to identify Project Executives who will chair Transition Committees and subsequently serve as inaugural Chief Administrative Officers of the new Regional Conservation Authorities (RCA) for terms of up to two years.

The opportunity was circulated broadly across the conservation and municipal sectors and the recruitment process generated over 50 applications, and more than 20 interviews were conducted with a diverse range of candidates, including current CAOs/GMs, senior municipal leaders, and experienced public-sector executives.

We have now completed the recruitment for the role and are pleased to announce the appointment of eight new Project Executives:

- Davin Heinbuck – Western Lake Erie RCA
- Samantha Lawson – Eastern Lake Erie RCA
- Sommer Casgrain-Robertson – St. Lawrence River RCA
- Alison McDonald – Eastern Lake Ontario RCA
- Don Goodyear – Lake Huron RCA
- Tim Commisso – Northeastern Ontario RCA
- Jacqueline Johnson – Western Lake Ontario RCA
- Robert Baldwin – Central Lake Ontario RCA

While a Project Executive will not be appointed for the Northwestern RCA, the region will continue to be fully engaged and closely integrated in transition planning. Tammy Cook will continue to lead this work in her current capacity as CAO, ensuring continuity and collaboration as transition activities progress.

The appointment of the Project Executives is a critical step in ensuring experienced, stable leadership to support a successful transition, with continuity and clear accountability both before and after consolidation.

I would also like to thank all those who indicated interest in the Project Executive role and participated in the recruitment process.

Please join me in welcoming the successful Project Executives to these transformative and challenging roles. I have no doubt that you will extend your full support and professional collaboration as leaders of your respective Conservation Authority to achieve successful consolidation.

Thank you as always for your continued commitment and dedication.

Sincerely,

A handwritten signature in black ink, appearing to read 'Hassaan', written in a cursive style.

Hassaan Basit
CEO
Ontario Provincial Conservation Agency



Outlook

Consultation on Two Proposed Regulations Under the Conservation Authorities Act

From ca.office (MECP) <ca.office@ontario.ca>

Date Wed 2026-07-29 3:52 PM

To ca.office (MECP) <ca.office@ontario.ca>

Greetings,

We are writing to notify you of a proposal notice posting regarding two proposed regulations under the *Conservation Authorities Act* (CAA), available for comment on the [Ontario Regulatory Registry, and the Environmental Registry of Ontario at posting #026-0740](#) for 45 days, closing September 14, 2026.

These proposals include:

1. Proposed regulation setting out the method for determining the number of members appointed to regional conservation authorities:

- The ministry is proposing a Tiered Allocation Formula to determine how many members each participating municipality appoints to their regional conservation authority (CA) based on its share of the regional CA's total population.
- In April 2026, the *Conservation Authorities Act* was amended to provide for the regional consolidation of conservation authorities. To support implementation, the Act sets out that the number of members each participating municipality appoints to the regional conservation authorities are to be determined by a method prescribed in regulation ([s. 1.5](#) and [s. 14](#)).
- For a more detailed and visual depiction of the application of the Tiered Allocation Formula for each of the planned nine regional CAs, please review the proposal notice posting and the supplemental document attached to the proposal notice posting.

2. Proposed regulation for Ontario Provincial Conservation Agency board member ineligibility:

- The ministry is also proposing additional ineligibility criteria for appointments to the board of directors of the Ontario Provincial Conservation Agency (OPCA).
- In November 2025, the *Conservation Authorities Act* was amended to create the Ontario Provincial Conservation Agency; the Act sets out that members of Parliament or the Assembly are not eligible to be appointed to the board of directors of the Agency and that a person who satisfies any other criteria prescribed in regulation would also be ineligible to be appointed ([s. 35.6 \(2\)](#)).
- The ministry is proposing that a regulation be made to prescribe that if an individual is a registered lobbyist under Ontario's *Lobbyists Registration Act*, a current member of the CA, or an individual currently employed as a CA officer or senior staff member of the CA, the individual would be ineligible to be appointed to the board of directors of the Ontario Provincial Conservation Agency.

These regulatory proposals are part of broader action that Ontario is taking to improve the conservation authority system to reduce duplicative costs, free-up resources, and better align the work of conservation authorities with provincial priorities on housing, infrastructure, the economy and climate resilience.

For more information on these proposals, **the ministry will be holding virtual Information Sessions on August 5 and August 12, please click on the links below to register:**

- August 5th session 1:30pm – 3:00pm: [Info Session Registration - August 5, 2026](#)
- August 12th session 10:30am – 12:00pm: [Info Session Registration – August 12, 2026](#)

We look forward to receiving any feedback you may have on the proposals by submitting comments on the RR or ERO posting, or by email to ca.office@ontario.ca

Best regards,

Kirsten Service
Director, Conservation Branch, Conservation and Parks Division
Ministry of the Environment, Conservation and Parks



**Ontario Provincial
Conservation Agency**

**l'Agence ontarienne de
protection de la nature**

July 30, 2026

Dear Conservation Authority CAOs, General Managers, Board Chairs, Mayors and Heads of Council:

I am writing to announce the members of the transition committees that will support the implementation of regional conservation authority consolidation.

As you may recall, transition committees will provide advice and operational expertise to support transition activities, including the development of transition plans for each new regional conservation authority.

Committee membership includes the current CAO or General Manager and one board member from each existing conservation authority participating in a regional consolidation.

Each committee will be chaired by a dedicated project executive who will oversee transition activities and provide continuity by serving as the first Chief Administrative Officer of the new regional conservation authority for up to two years. Project executives were recently appointed.

Following a brief orientation period, project executives will convene their transition committees and begin transition planning activities in the coming weeks.

Please find below the membership of the transition committees for each of the eight new regional conservation authorities.

Thank you for your continued leadership and partnership as we work together to establish strong, effective regional conservation authorities.

Sincerely,



Hassaan Basit
CEO
Ontario Provincial Conservation Agency

Regional Conservation Authority	Transition Committee Members
Central Lake Ontario Project Executive: Robert Baldwin	Dave Barton, Toronto and Region Conservation John MacKenzie, Toronto and Region Conservation Bob Chapman, Central Lake Ontario Conservation Authority Chris Darling, Central Lake Ontario Conservation Authority
Eastern Lake Ontario Project Executive: Alison McDonald	Brad McNevin, Quinte Conservation Kathryn Brown, Quinte Conservation Rhonda Bateman, Lower Trent Conservation Authority Sherry Hamilton, Lower Trent Conservation Authority Linda Laliberte, Ganaraska Region Conservation Authority Vicki Mink, Ganaraska Region Conservation Authority Mark Majchrowski, Kawartha Conservation Authority Pat Warren, Acting, Kawartha Conservation Authority David Ellingwood, Cataraqui Conservation Authority Paul Proderick, Cataraqui Conservation Authority Janette Loveys Smith, Otonabee Region, Crowe Valley Conservation Authority Conservation Authority, Crowe Valley Conservation Authority Michael Metcalf, Otonabee Region Conservation Authority, Crowe Valley Conservation Authority
Western Lake Ontario Project Executive: Jacqueline Johnson	Lisa Burnside, Hamilton Conservation Authority Brad Clark, Hamilton Conservation Authority Leilani Lee-Yates, Niagara Peninsula Conservation Authority Robert Foster, Niagara Peninsula Conservation Authority Chandra Sharma, Conservation Halton Gerry Smallegange, Conservation Halton Terri LeRoux, Credit Valley Conservation Authority Michael Palleschi, Credit Valley Conservation Authority
Lake Huron	Jonathan Scott, Nottawasaga Valley Conservation Authority

Project Executive: Don Goodyear	Jennifer Vincent, Nottawasaga Valley Conservation Authority Raymond Chartrand, Ausable Bayfield Conservation Authority Nathan Schoelier, Ausable Bayfield Conservation Authority Erik Downing, Saugeen Valley Conservation Authority Tom Hutchinson, Saugeen Valley Conservation Authority Phil Beard, Maitland Valley Conservation Authority Ed McGugan, Maitland Valley Conservation Authority Mark Critch, Lake Simcoe Region Conservation Authority Clare Riepma, Lake Simcoe Region Conservation Authority Tim Lanthier, Grey Sauble Conservation Authority Jennifer Shaw, Grey Sauble Conservation Authority
St. Lawrence River Project Executive: Sommer Casgrain-Robertson	Sally McIntyre, Mississippi Valley Conservation Authority Roy Huet, Mississippi Valley Conservation Authority Glen McDonald, Rideau Valley Conservation Authority Gary Waterfield, Rideau Valley Conservation Authority Lisa Van de Ligit, Raisin Region Conservation Authority Andrew Guindon, Raisin Region Conservation Authority Carl Bickerdike, South Nation River Conservation Authority Isabelle Skalski, South Nation River Conservation Authority
Eastern Lake Erie Project Executive: Samantha Lawson	Judy Maxwell, Long Point Region Conservation Authority Doug Brunton, Long Point Region Conservation Authority Elizabeth VanHooren, Kettle Creek Conservation Authority Sharron McMillan, Kettle Creek Conservation Authority John Challinor II, Grand River Conservation Authority Karen Armstrong, Grand River Conservation Authority

	Dusty Underhill, Catfish Creek Conservation Authority Morgaine Griffin, Catfish Creek Conservation Authority
Western Lake Erie Project Executive: Davin Heinbuck	Tim Byrne, Essex Region Conservation Authority Molly Allaire, Essex Region Conservation Authority Tracy Annett, Upper Thames Conservation Authority Brian Petrie, Upper Thames Conservation Authority Mark Peacock, Lower Thames Conservation Authority Sarah Bod, Lower Thames Conservation Authority Ken Philllips, St Clair Region Conservation Authority Greg Grimes, St Clair Region Conservation Authority
Northeastern Project Executive: Tim Commisso	Mark Signoretti, Nickel District Conservation Authority Carl Jorgensen, Nickel District Conservation Authority Liza Vandermer, North Bay-Mattawa Conservation Authority Lana Mitchell, North Bay-Mattawa Conservation Authority Corrina Barrett, Sault Ste. Marie Conservation Authority Sandra Hollingsworth, Sault Ste. Marie Conservation Authority David Vallier, Mattagami Region Conservation Authority Andrew Marks, Mattagami Region Conservation Authority

**Lower Trent Conservation
Payments LOG - JULY 2026**

CHEQUE # / EFT #	PAYEE	DETAILS	AMOUNT
	Staff Payroll	Jul/26 Payroll Period #14 and #15	156,150.27
EFT 85006999	OMERS	Jul/26 Pension Contributions	26,890.26
EFT 85006998	Nesda Technologies Ltd	Monthly IT services, project and tickets fees	1,517.83
EFT 85007000	Sun Life Assurance Company of Canada	Aug/26 Group Benefits Premium	9,461.46
EFT 85007084	Workplace Safety Insurance Board (WSIB)	Jul/26 WSIB Premium	4,915.55
EFT 85007094	CIBC VISA	Jul/26 Payment	7,364.15
EFT 85007122	Staff	Staff Expenses - Reimbursed	165.31
EFT 85006997	J.J. Stewart Motors Limited	BQRAP vehicle lease	1,073.50
17654	City of Quinte West	2026 Quinte West final property taxes, utilities - workshop	26,388.87
17655	Municipality of Brighton	2026 Brighton final property taxes	4,457.47
17656	Canadian Pacific Railway Company	2026 Property tax rebill - TGCA	31.24
17657	Obsentia	Dump trailer inspection	225.94
17658	The Napanee Beaver	BQRAP advertising - stewardship	288.15
17659	Environmental 360 Solutions (Ontario) Ltd.	Waste services - conservation lands	69.31
17660	OT Group - DCB Business Systems Group Inc	Monthly photocopier usage service fees	225.54
17661	Brighton Springs	Drinking water for admin building	109.55
17662	Dibbitts	Trail maintenance - GLCA, BBGA	398.75
17663	Dows Climate Care	HVAC maintenance - admin building	1,212.54
17664	Earl Rosebush Fuels	Bulk propane - Goodrich-Loomis Cons Centre	159.33
17665	Massimo Narini	Staff expense reimbursed - work clothing	124.30
17666	Sarah Glasser	Staff expense reimbursed - meeting supplies and equipmt	18.08
17667	Trenton Home Hardware Building Centre	Maintenance supplies	773.77
17668	Vanderlaan Installations Ltd.	Window replacement at workshop	503.41
17669	River Institute	BQRAP Fish Consumption working gp coordin. (2nd invoice)	10,000.00
17670	Bill's Johns 2551379 Ontario Limited	Portable toilet rental - conservation areas	875.75
17671	The Napanee Beaver	BQRAP advertising - stewardship	609.07
17672	Hydro One Networks Inc.	Utilities - electricity - admin building	711.68
17673	Crawford & Company In Trust	Insurance claim deductible - Bain	5,000.00
17674	Township of Asphodel-Norwood	Source Protection Committee meeting space for SPC mtg	281.37
17675	Kingston Online Services	DWSP website hosting/domain renewal	452.00
17676	Brighton Springs	Drinking water for admin building	59.70
17677	Grow Wild	2026 Native plant sale stock	8,832.08
17678	Caduceon Enterprises Inc.	Water analysis lab costs	1,982.59
17679	Janbar Electric Ltd.	Bathroom fans - admin building	615.85
17680	Emerald Cleaners	Cleaning services - admin bldg and workshop	1,378.60
17681	Templeman LLP	Legal services - admin	693.26
17682	Telizon Inc	Monthly telephone lines	573.79
Total of Payments			<u>274,590.32</u>

Lower Trent Conservation
Payments LOG - AUGUST 2026

CHEQUE # / EFT #	PAYEE	DETAILS	AMOUNT
	Staff Payroll	Aug/26 Payroll Period #16 and #17	156,392.40
EFT 85635878	OMERS	Aug/26 Pension Contributions	27,092.32
EFT 85635877	Nesda Technologies Ltd	Monthly IT services, project and tickets fees	1,670.55
EFT 85635879	Sun Life Assurance Company of Canada	Sep/26 Group Benefits Premium	10,092.42
EFT 85636114	Workplace Safety Insurance Board (WSIB)	Aug/26 WSIB Premium	4,935.42
EFT 85636099	CIBC VISA	Aug/26 Payment	7,301.63
EFT 85636453	Staff	Staff Expenses - Reimbursed	155.94
EFT 85635876	J.J. Stewart Motors Limited	BQRAP vehicle lease	1,073.50
EFT 85647012	Crawford & Company (Canada) Inc.	Insurance claim deductible - Bain	5,000.00
EFT 85636257	Board per diem payments	Board per diem payments Jan. to Jul. 2026	4,095.52
EFT 85647043	Staff	Staff Expenses - Reimbursed	51.75
17683	Brighton Springs	Drinking water for admin building	99.55
17684	Ganaraska Region Conservation Authority	Shared engineering services - May and June 2026	950.00
17685	Hydro One Networks Inc.	Utilities - hydro - GLCC	221.63
17686	OT Group - DCB Business Systems Group Inc	Monthly vehicle and equipment fuel	249.98
17687	Bill's Johns 2551379 Ontario Limited	Portable toilet rental - conservation areas	875.75
17688	Obsentia	Vehicle maintenance	725.19
17689	Township of Stirling-Rawdon	2026 final property taxes Stirling-Rawdon	392.87
17690	The Napanee Beaver	BQRAP advertising - stewardship program	288.15
17691	Free Flow Petroleum	Monthly vehicle and equipment fuel	2,556.18
17692	Jaclyn Elliott	Staff expense reimbursed - travel	57.20
17693	Trenton Home Hardware Building Centre	Maintenance supplies	141.50
17694	Kathy Wang	Staff expense reimbursed - monitoring equipment	20.31
17695	Keith Taylor	Staff expense reimbursed - SPC mtg, travel	120.92
17696	Environmental 360 Solutions (Ontario) Ltd.	Waste services - conservation lands	90.25
17697	Practica	Dog waste station - Trenton Greenbelt CA	868.14
17698	D. Koets Plumbing & Heating Ltd.	Replace hot water tank at workshop	1,836.25
17699	John Mahoney	Staff Expenses - Reimbursed - work boots	150.00
Total of Payments			<u>227,505.32</u>

**Summary of Permits Approved by Staff
For Period June 26, 2026 to August 31, 2026**

Permit #	Municipality	Street Address	Regulated Area	Permitted Activity
RP-26-141	40 Front Street North	Trent Hills	Trent River floodplain	enclose existing patio - new roof installed
RP-26-143	28 Pines Lane	Quinte West	Oak Lake flood hazard	deck replacement
RP-25-114	Aikins Road	Quinte West	field verified wetlands, Bayside East Complex PSW	upgrade access road and culvert replacements
RP-26-107	7 Eco Crescent	Quinte West	Lake Ontario flood hazard, Lake Ontario erosion hazard	demolish existing dwellings and new building with attached garage and decks
RP-25-242	Settlers Landing Drive	Quinte West	Massey Creek tributary floodplain	adjust the floodplain limits for the purpose of creating a building envelope for a residence
RP-26-133	316 Wingfield Road	Stirling-Rawdon	Trent River floodplain (15-metre setback)	install septic system
RP-26-135	6383 County Road 50	Trent Hills	Trent River floodplain (15-metre allowance)	single storey addition
RP-26-142	1331 Pinewood School Road	Brighton	Little Cold Creek (15-metre setback)	installation of a step to bridge
RP-26-126	6173 County Road 50	Trent Hills	Trent River floodplain (15-metre allowance)	29 foot x 22 foot detached deck
RP-26-131	162 Haynes Road	Cramahe	field verified wetland (30-metre setback)	construct detached garage
RP-26-061	6610 County Road 50	Trent Hills	unevaluated wetlands (30-metre setback), known karst features	construct a framed wood addition with a crawlspace foundation to an existing cottage
RP-26-128	194 Puffball Inn Road	Trent Hills	Trent River floodplain, Nappan Island Complex PSW	shoreline restoration
RP-26-140	24 Baylea Drive	Quinte West	coastal wetland (30-metre setback)	septic replacement
RP-26-129	48 Fitzgerald Road	Quinte West	field verified wetland (30-metre setback)	construction of two decks
RP-26-130	1400 12th Line West	Trent Hills	unevaluated wetland (30-metre setback)	construct an addition onto an existing garage
RP-26-132	33 Autumn Grove Road	Quinte West	unevaluated wetlands (30-metre setback)	demolish the existing attached deck and replace it with a new 20' x 10' attached deck
RP-26-136	2090 Foxboro-Stirling Road	Quinte West	Stirling Wetland PSW (30-metre setback)	construct a wheelchair ramp
RP-26-058	108 Concession Street West	Trent Hills	field verified wetland	construct a single-family dwelling with attached covered carport, construct a new driveway, install a septic system
RP-26-114	County Road 40	Quinte West	Cold Creek (15-metre setback), Cold Creek Shiloh to Wooler PSW (30-metre setback)	install a gas service installation through directional drilling
RP-26-111	County Road 2 & Lyle Street N	Alnwick/Haldimand	Lake Ontario tributary, unevaluated wetlands	conduct reconstruction of Highway 2 including removal and replacement of 146m of storm sewer
RP-26-112	3 Riverside Drive	Quinte West	Trent River floodplain	replacement of an existing sanitary manhole
RP-26-095	8720 County Road 30	Trent Hills	unevaluated wetland(30-metre setback), Trent River floodplain	replace a retaining wall
RP-26-122	66 Tompkins Road	Quinte West	Trent River floodplain	install an armour stone retaining wall
RP-26-123	Hillside Drive	Trent Hills	Trent River floodplain, unevaluated wetland (30-metre setback)	removal and replacement of wood pole structures
RP-26-125	82 Victoria Street	Quinte West	unevaluated wetlands (30-metre setback)	demolish existing barn structure
RP-26-113	405 Crookston Road	Centre Hastings	field verified wetlands (30-metre setback), unevaluated wetlands (30-metre setback)	construct a single-family residential home, septic system and install an entrance and driveway
RP-25-182	Appledene South	Quinte West	Dead Creek floodplain (15-metre allowance)	construct a new residential dwelling
RP-26-068	186 Howes Road	Quinte West	field verified and unevaluated wetlands (30-metre setback)	install an entrance and driveway associated with a single-family dwelling
RP-26-093	648 County Road 38	Trent Hills	Trent River floodplain (10-metre allowance)	install a new sewage system
RP-26-127	County Road 40	Quinte West	York Creek, York Creek floodplain	clean out no more than 400 meters of a drainage ditch
RP-26-117	17294 Telephone Road	Quinte West	Mayhew Creek tributary, unevaluated wetland (30-metre setback)	construct a single family dwelling, shop and install a new septic system
RP-26-119	Saskatoon Ave & Second Street	Trent Hills	Trent River floodplain	install an NPS 4 PE IP gas main and abandon the existing NPS 2 PE IP gas main

Permit #	Municipality	Street Address	Regulated Area	Permitted Activity
RP-26-017	724 Twiddy Road	Centre Hastings	Rawdon Creek tributary (15-metre setback), unevaluated wetlands (30-metre setback)	rebuild an existing earth dam and associated water control structure
RP-26-025	562 Wood Road	Centre Hastings	Rawdon Creek tributary (15-metre setback), unevaluated wetlands (30-metre setback)	replace the variable control structure, construct an emergency spillway, and restore the earth dams to their original lines and grades
RP-26-106	107 Aspen Drive	Quinte West	field verified and unevaluated wetlands (30-metre setback)	install a 16'x30' inground swimming pool
RP-26-110	185 Lock Road	Quinte West	unevaluated wetlands (30-metre setback)	replace the existing pool deck with a new pool deck
RP-26-108	120 Grand Road	Trent Hills	Trout Creek flood hazard	demolish a dwelling and garage, and conduct site restoration works
RP-26-069	Kenron Estates	Quinte West	Bay of Quinte Tributary	extend the existing parking lot area
RP-26-081	2 Fraserglen Court	Quinte West	unevaluated wetlands (30-metre setback)	install a septic system filter bed, to service an accessory dwelling unit
RP-26-083	528 Canal Road	Trent Hills	Trent River floodplain	conduct shoreline restoration works
RP-26-101	7th Line East	Trent Hills	Trent River tributary, unevaluated wetland	removal and replacement of wood pole structures
RP-26-102	Pethericks Road	Trent Hills	Hoard's Creek, Hoard's Creek Tributary Wetland PSW	removal and replacement of wood pole structures
RP-26-094	17294 Telephone Road	Quinte West	tributary of Mayhew Creek	widen an existing culvert to facilitate a driveway entrance
RP-26-096	199 Whispering Woods Drive	Quinte West	unevaluated wetlands (30-metre setback)	construct a new detached garage
RP-26-091	62 County Road 5	Quinte West	field verified wetlands (30-metre setback)	underpinning approximately 4.8 meters of existing foundation and the construction of an addition
RP-26-097	553 Whites Road	Quinte West	unevaluated wetlands (30-metre setback)	replace the existing, failed septic system
RP-26-088	30 Mackenzie John Crescent	Brighton	field verified wetlands (30-metre setback)	construct a dwelling and attached garage
RP-26-071	7212 County Road 18	Alnwick/Haldimand	Rice Lake Floodplain (allowance)	decommission existing septic, install new septic system, construct a two-storey detached garage with habitable space
RP-26-072	39 Price Street East	Brighton	Lane Ontario flood hazard	demolish the existing house and construct a new single family dwelling
RP-26-084	22 Lakecrest Circle	Brighton	Lake Ontario tributary (allowance)	install a new septic system

46240

Amendments

RP-26-096	199 Whispering Woods Drive	Quinte West	unevaluated wetlands (30-metre setback)	placement of fill
RP-26-001	709 English Settlement Road	Quinte West	field verified wetlands (30-metre setback)	detached garage
RP-26-021	80 John Street	Stirling-Rawdon	Rawdon Creek floodplain (15-metre allowance)	construct an approximately 30 m2 (320 sq ft) deck expansion on the rear of the existing dwelling
RP-25-218	6 Douglas Road	Quinte West	Glen Miller Creek floodplain	include minor modifications to the originally proposed works
RP-25-219	172 Marsh Point Lane	Quinte West	Trent River floodplain, Wilson Island East Wetland PSW (30-metre set back)	updated location of the septic tank and pump chamber

Agenda Item #11b.



LOWER TRENT
CONSERVATION

STAFF REPORT

Date: August 31, 2026
To: LTC Board of Directors
Re: Planning and Regulations UPDATE
Prepared by: Rhonda Bateman, CAO

PROPOSED RESOLUTION:

THAT the Watershed Management, Planning and Regulations update be accepted as information.

BY THE NUMBERS:

Here are the numbers for new files in 2026

Table 1. File review – New files in 2026

	# Files for 2026 (as of August 31, 2026)
Permits	118
Planning	125
Complaints	15
Enforcement	3
Property Inquiries	663
Legal Requests	18
Clearance Letters	41
Site Visits	84

Online Inquiries

Since the last reporting period, staff have received and actioned **188** inquiry submissions and inquiries are continuing to be received at a steady pace. Staff have issued **14** clearance letters since the last reporting period. Several complex files and properties are appearing, and these files are taking staff long periods of time to manage as many of the properties are regulated and development may be restricted or require further review from staff. As usual, to ensure a timely response time, we are asking that people continue to use our online inquiry service and avoid directly contacting staff unless they are following up on a pre-existing file.

Permitting:

Ongoing Permit files:

- Staff have issued **50** permits since the previous reporting period and **five** amendments.

Planning:

- LTC Staff reviewed and commented on **26** Subdivision and Condominium Files in 2026 (new and ongoing). Since the last reporting period, LTC Staff reviewed and commented on **7** Subdivision and Condominium files. Many of these files are ongoing and staff expect to work on these continuously throughout the year.

Agenda Item #11b.

- Since the last reporting period, LTC Staff reviewed and commented on **38** Planning Act Applications (Severances, Zoning By-law amendments, Official Plan amendments, Site Plan Control applications and/or Minor Variances). Since the previous reporting period, staff have reviewed and commented on **4** Environmental Impact Studies.

Technical Reviews:

Engineering reviews completed to August 31, 2026:

- 15 planning files - includes multiple submissions reviews
- 19 permit files
- 1 enforcement file
- preliminary comments on 5 general development files

Hydrogeology Reviews completed to August 31, 2026:

- 4 Karst
- 2 slope stability
- 5 hydrogeology
- 1 source water

Lastly, a kind reminder to let your Municipal staff know that LTC is here to assist our Municipal partners where possible. LTC Staff can walk landowners through our permitting process, the planning process and other procedures/processes that may be applicable to their proposal or inquiries. LTC Staff are incredibly knowledgeable, and we are here to help the residents of our Watershed. However, I would note that due to current staff shortages, there will be delays in staff response times.

RECOMMENDATION:

Staff recommend to the Board of Directors that the Planning and Regulations Update be accepted as information.



LOWER TRENT
CONSERVATION

STAFF REPORT

Date: August 31, 2026
To: LTC Board of Directors
Re: Flood Forecasting and Warning UPDATE
Prepared by: Rhonda Bateman, CAO/Secretary-Treasurer

PROPOSED RESOLUTION:

THAT the Flood Forecasting and Warning Update be accepted as information.

BY THE NUMBERS:

Here are the number of flood communications issued and compared to the total number of statements issued in previous years.

Table 1. Number of flood communications issued by Staff.

Statements	Flood Communications Issued (as of August 31, 2026)	Total Number for Previous Years						
		2025	2024	2023	2022	2021	2020	2019*
Water Safety	2	3	5	4	2	2	3	8
Flood Outlook	4	3	2	8	4	4	5	5
Flood Watch	4	3	2	2	0	0	3	6
Flood Warning	3	4	0	2	0	0	0	13
Total (System)	13	13	9	15	6	6	11	32

*Lake Ontario water levels were highly elevated during 2019, which led to a high volume of flood warning statements and updates.

Summary of Current Conditions (since last report)

The months of July and August have had several precipitation events. However, the recorded volumes did not exceed the established long-term average (LTA) for July. Specifically, the month of July only recorded 43.5 mm of precipitation (63 % of the long-term average) and August recorded 135.7 mm which was 188% of the long-term average. Local Creeks and Streams are normal for this time of year as is the Trent River. Heading into September, the two week forecast shows that July is expected to have some minor precipitation events with temperatures remaining warm for the first week and forecasted to reach highs of 20 degrees Celsius the following week.

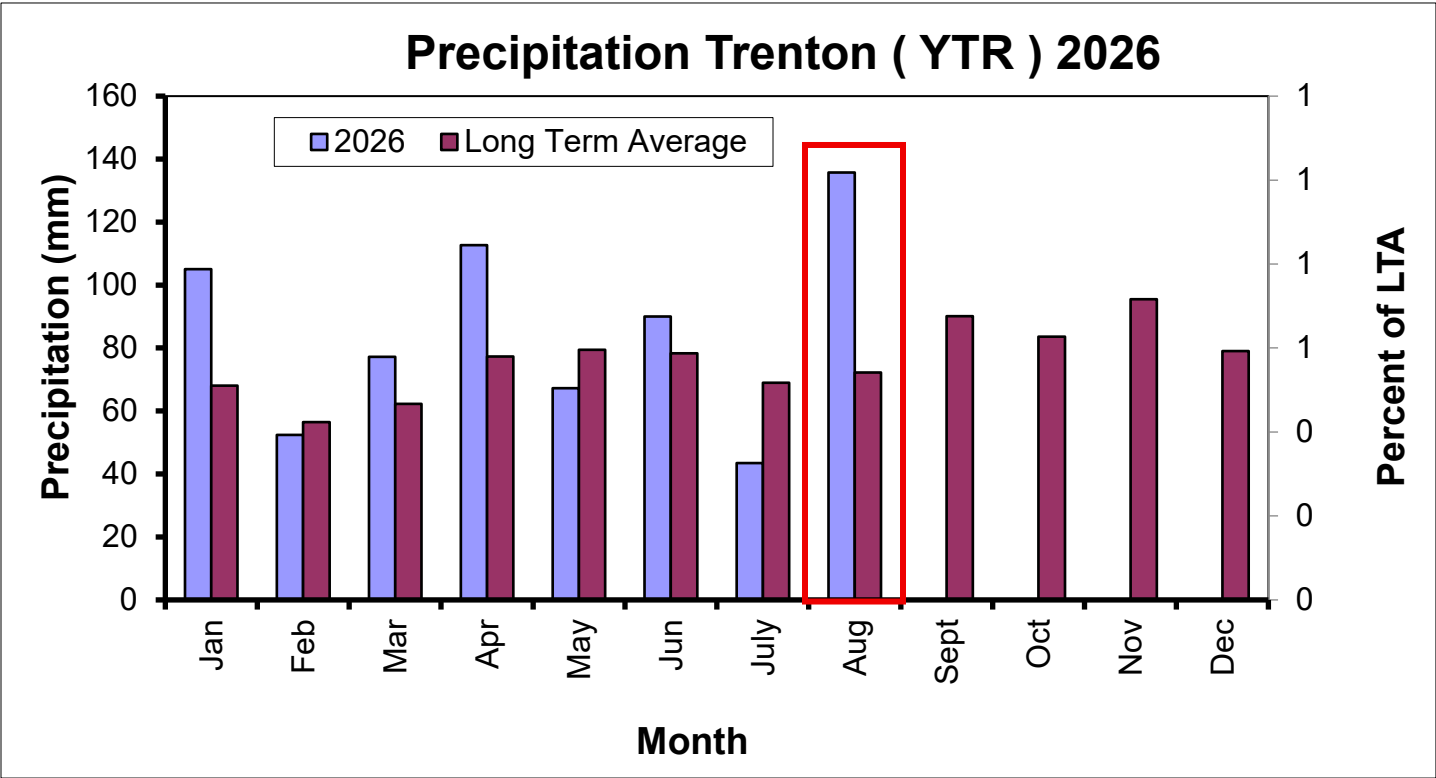
A monthly comparison of the precipitation volumes observed in 2026 can be seen in Table 2.

The criteria under the Low Water Response Program have not reached Level 1 conditions to date. The Low Water Response Team have been receiving communication on conditions monthly throughout the summer and no meetings have been required.

LTC staff will continue to review the weather and stream conditions to report further if there appears to be any potential flood or drought issues.

Agenda Item #11c.

Table 2. Observed Monthly Precipitation (mm) in 2026 compared to the monthly long-term average.



Local Creeks

Since the last reporting period there was one statement issued for our Local Creeks. Although there have been a few large precipitation events throughout July and August, the creeks have maintained seasonal averages for streamflow and water levels for this time of year. Staff will continue to review the conditions and forecast updates to ensure the safety of our municipal stakeholders and the general public.

Trent River

Parks Canada are conducting normal operations on the Trent River. If large precipitation events occur there may be adjustments throughout the system. If there are any concerns or issues with the water levels on the Trent River system, owners are advised to contact Parks Canada-Trent Severn Waterway.

Lake Ontario

Lake Ontario Water levels have fallen below critical or watch levels. There were elevated levels throughout the spring and summer. Staff are continuing to review weather conditions for any high wind events that may result in storm surges with waves exceeding 1 metre.

RECOMMENDATION:

Staff recommend that the Flood Forecasting and Warning Update be received as information.



Waterlogs - July 2026

Today, the Bay of Quinte is a healthy and vibrant ecosystem.
Now, we must focus on keeping it this way.

DO YOU KNOW HOW TO USE THE GUIDE TO EATING ONTARIO FISH?

The **Guide to Eating Ontario Fish** helps you choose safe fish species, determine how often to eat them, and prepare them to minimize exposure to contaminants.

Understanding the Guide

The guide provides advice for over 2,800 lakes and rivers, helping anglers make informed choices about which fish are safe to eat, how often, and in what portion sizes. Fish are a valuable source of high-quality protein, omega-3 fatty acids, and other nutrients, but some species may accumulate contaminants like mercury or PCBs. The contaminants of concern identified in the Remedial Action Plan for the Bay of Quinte are PCBs and Dioxins /Furans. There are no known sources of mercury in the Bay, but it is a universal contaminant as are PFAS these days.

The guide distinguishes between:

- General population: Adults and children over 15 years old
- Sensitive populations: Children under 15, pregnant individuals, or those who may become pregnant

Checking Consumption Advice

When the Guide to Eating Ontario Fish was updated in 2024 the Bay of Quinte was merged into the Lake Ontario (Eastern Basin) fishing zone, which runs from east of Colborne to Kingston. The rationale for including the Bay of Quinte in the Eastern Basin zone is the movements of migratory fish makes them resident of all these zones at different points throughout the year. Fish consumption advisories for Lake Ontario (Eastern Basin) are based on the most restrictive advisory applicable to all the former zones.

Also, within the Bay are two separate nearshore zones identified at Belleville and Trenton, they are areas with historical industrial activities. Each has their own consumption advisories.

How to use the interactive map:

1. Search for the waterbody where you caught the fish. Click the yellow circle to view the "Consumption advisory table". The link for the Eastern Basin, which includes the Bay of Quinte is in Lake Ontario off the South shore of Prince Edward County.
2. Identify the fish species: If unsure, refer to the guide's fish identification section #9
3. Measure the fish: Record the total length from nose to tail.
4. Determine safe meals: The advisory table lists the number of meals per month considered safe to consume by fish species, size, and location. For example, in the Bay of Quinte for walleye in the 30 - 35cm/12 - 14in size range for both the general and sensitive populations, the consumption recommendation is 16 meals per month.
5. Keep track of your total monthly meals to make sure you are eating no more than 100% of your advised total monthly consumption.

FISHING 101

Safe Preparation Tips

To reduce exposure to contaminants:

- Fillet the fish.
- Remove skin and fat, especially along the belly and sides, where contaminants accumulate.
- You can further reduce contaminants by allowing fat to drip away during cooking by grilling, broiling or baking the fish.

Choosing Fish Wisely

- Size and age do matter, larger and older fish often contain more contaminants, so consumption limits may decrease with size
- Choose smaller, younger fish and species lower in contaminants.
- Limit consumption of large predatory fish, which can contain higher contaminant levels.



FISHING ZONE UPDATE

Lake Ontario (Eastern Basin)

from east of Colborne to Kingston (including Bay of Quinte) (43°46'54"N 76°51'59"W)

Consumption advisories in the tables below represent the maximum number of meals per month recommended for each species/size range indicated.

Walleye

Length (cm)	15-20	20-25	25-30	30-35	35-40	40-45	45-50	50-55	55-60	60-65	65-70	70-75	>75
Length (in) →	6-8	8-10	10-12	12-14	14-16	16-18	18-20	20-22	22-24	24-26	26-28	28-30	>30
General population	32	32	16	16	16	16	16	12	8	4	4	2	0
Sensitive population*	32	32	16	16	16	12	8	4	0	0	0	0	0

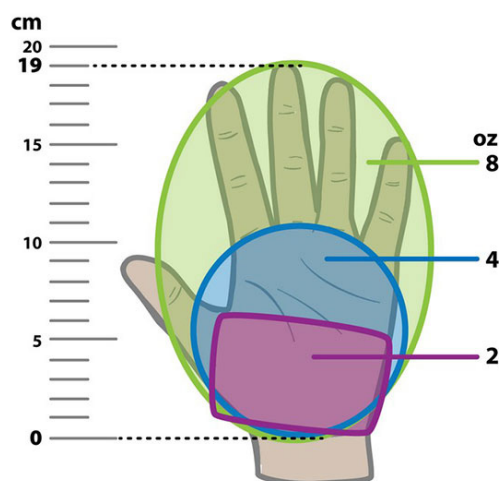
NUMBER OF FISH FILLETS IN ONE FISH MEAL

The Guide to Eating Ontario Fish consumption advice is based on an average fish meal of 227 grams (8 ounces, half a pound or approximately a fillet of dinner plate length) for an average-size adult weighing 70 kilograms (154 pounds).

Use the palm of your hand to visually gauge the size of your fish meal

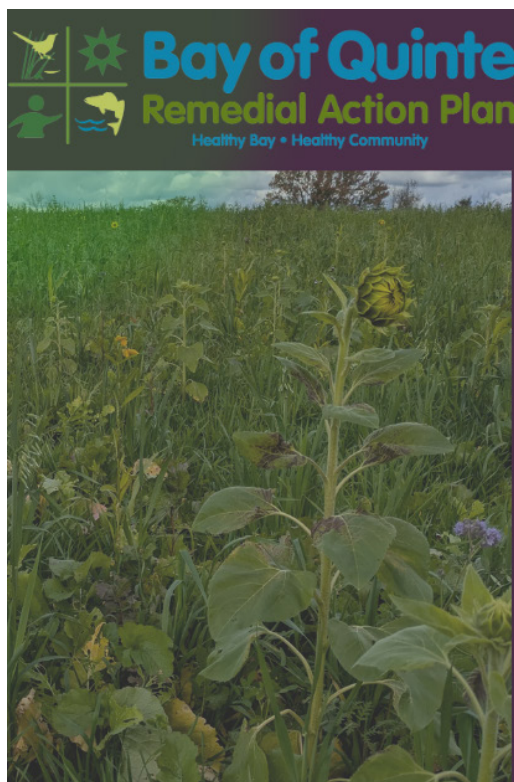
- half of your palm is approximately 2 ounces of fish
- your whole palm is approximately 4 ounces of fish
- the palm of your hand including your fingers is approximately 8 ounces of fish, (half a pound, or approximately a fillet of dinner plate length, or an average fish meal of 227 grams).

A visual guide to fish serving sizes



average adult male palm (~19cm)

HEALTHY FARMS & HEALTHY ECOSYSTEMS GO TOGETHER



HEALTHY FARMS & HEALTHY ECOSYSTEMS GO TOGETHER

You can enhance soil health, improve water quality, and restore natural habitat—all while maintaining productive operations.



We can help with cost-sharing incentives for

- cover crops
- buffer strips
- pollinator habitat
- livestock fencing &
- FREE soil testing

WWW.BQRAP.CA

Summer is rolling along. Now, is a great time to book your free soil testing and get your cover crop site visit set up. Contact our stewardship techs to book your free site visit, Today.

Rural Stewardship Program

Waterlogs - August 2026

Today, the Bay of Quinte is a healthy and vibrant ecosystem.
Now, we must focus on keeping it this way.

ONE OF THE BEST THINGS ABOUT SUMMER



One of the best things about summer is having a good old fashioned fish fry. The Bay of Quinte is renowned as a world-class fishery. Bay of Quinte fish are healthy, abundant, and perfectly fine to eat. Follow the Guide to Eating Ontario Fish. After spending a great day on the water, fishing. There is nothing better than fresh fish for supper. Here are a couple recipes for your next get-together.

Be sure to review the **Guide to Eating Ontario Fish** - <https://www.ontario.ca/page/guide-eating-ontario-fish>

Air fryer walleye recipe (with or without breading)

Delicious healthy white fish prepared the most convenient way, try this air fryer walleye recipe with breading or with no breading. Squeeze some lemon on top and enjoy

Ingredients

- 2 walleye fillets
- lemon
- green onions
- salt and pepper
- garlic powder
- olive oil spray
- ½ cup seasoned breadcrumbs
- 1 egg

Instructions

1. Thaw walleye fillets and pat dry. Crack an egg and whisk it in the medium size bowl. Add some salt and pepper. Add a pinch of garlic powder.
2. In a different bowl add breadcrumbs. Dip fish in egg, shake and then drag through breadcrumbs.
3. Spray air fryer basket with oil spray. Add breaded fish into the basket and cook for 12 minutes at 380 degrees Fahrenheit. Don't flip.
4. Squeeze lemon juice all over the fish and serve walleye with lemon wedges, tartar sauce and chopped green onions on top.

<https://thetopmeal.com/air-fryer-walleye-recipe-with-or-without-breading/>

ONE OF THE BEST THINGS ABOUT SUMMER

Beer' n Buttermilk Fried Perch

A beer and buttermilk batter is the perfect combination for mild and sweet tasting Ontario perch. Serve with lemon wedges, malt vinegar and tartar sauce.

2 cups (500 mL) all-purpose flour
 3 tbsp (45 mL) cornstarch
 1 tbsp (15 mL) baking powder
 Salt
 1 can (355 mL) Ontario Beer
 2 cups (500 mL) Ontario Buttermilk
 1-1/2 to 2 lbs (750 g to 1 kg) fresh Ontario Perch Fillets (skin on and boneless), about 24 fillets
 Vegetable oil

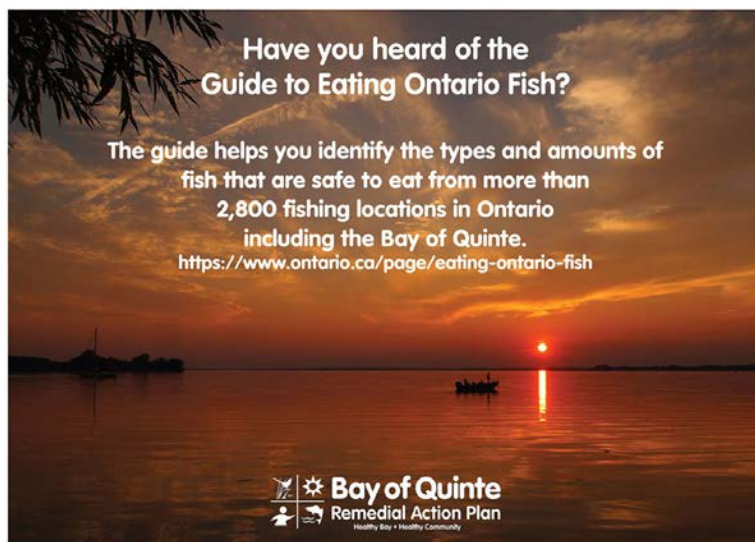
In large bowl, combine flour, cornstarch, baking powder and pinch of salt. Make a well in the centre and add 3/4 of the beer and 3/4 of the buttermilk. Whisk until mixture is smooth, 1 to 2 minutes. Add more beer and buttermilk to thin batter, if required.

In deep fryer or large heavy bottomed pot; heat oil to 375°F (190°C).
 Rinse fillets with cold water and pat dry with paper towel.

Dip one fillet at a time into batter to evenly coat; slowly insert into hot oil. Repeat and fry in small batches for 2 to 3 minutes per side until golden brown and cooked. Serve immediately.

Serves: 6-8

<https://www.ontario.ca/foodland/recipes/beer-n-buttermilk-fried-perch>



Walleye^[1, 2, 6] Lake Ontario - Eastern Basin

Length (cm)	15-20	20-25	25-30	30-35	35-40	40-45	45-50	50-55	55-60	60-65	65-70	70-75	>75
Length (in) →	6-8	8-10	10-12	12-14	14-16	16-18	18-20	20-22	22-24	24-26	26-28	28-30	>30
General population	16	16	16	12	8	8	8	4	4	4	4	2	0
Sensitive population*	16	16	16	12	8	8	8	4	0	0	0	0	0

Yellow Perch^[1, 6]

Lake Ontario - Eastern Basin

Length (cm)	15-20	20-25	25-30	30-35	35-40	40-45
Length (in) →	6-8	8-10	10-12	12-14	14-16	16-18
General population	8	8	8	8		
Sensitive population*	8	8	8	8		

The numbers beside the species indicate the contaminants of concern

HASTINGS COUNTY PLOWING MATCH AND FARM SHOW

It's an annual tradition, the Hastings County Plowing Match and Farm Show. Each year we connect with the farming community to talk about water quality, best management practices, and partner collaborations. Plus, to enjoy the famous 4H milkshakes.

Here is this year's video.



HEALTHY FARMS & HEALTHY ECOSYSTEMS GO TOGETHER

HEALTHY FARMS & HEALTHY ECOSYSTEMS GO TOGETHER

Take charge of your soil health with FREE agricultural soil testing

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Knowing your baseline nutrient levels will increase yields and protect water quality

RAVEN CHARTRAND

Bay of Quinte Remedial Action Plan
Lower Trent Conservation
613-394-3915 ext 225
raven.chartrand@ltc.on.ca
WWW.BQRAP.CA



Summer is rolling along. Now, is a great time to book your free soil testing and get your cover crop site visit set up.

Contact Raven to book your free site visit, Today.

Rural Stewardship Program

Raven Chartrand
613-394-3915 ext 225
raven.chartrand@ltc.on.ca



LOWER TRENT
CONSERVATION

STAFF REPORT

Date: August 28, 2026
To: LTC Board of Directors
Re: ERO Posting #026-0740 – Consultation on Proposed Governance Regulations for Regional Conservation Authorities and the Ontario Provincial Conservation Agency
Prepared by: Rhonda Bateman, CAO

PROPOSED RESOLUTION:

THAT the Board receive the staff report as information; and
 Further that staff develop a submission for the ERO based on the comments outlined in the staff report and to include additional Board comments received.

BACKGROUND:

The Ministry of the Environment, Conservation and Parks (MECP) released an Environmental Registry (ERO) post on proposed governance regulations for regional conservation authorities. Under the provincial framework, participating municipalities responsible for appointing members to regional CAs will be single-tier and upper-tier municipalities. Upper-tier municipalities are counties and regional municipalities. The ministry is proposing a regulation that would establish a population-based method for determining the number of members each participating municipality appoints to the regional CA. The attached Supplementary Document identifies that the Eastern Lake Ontario Regional Conservation Authority (ELORCA) would have 16 upper and single tier municipalities. That would result in a Board composition of 25 members based on the population numbers presented.

Participating municipalities would be assigned to one of four population-based tiers, with each tier corresponding to a set number of members, as follows:

Tier	Percent of Regional CA Population	Number of Members
1	Less than 5%	1
2	≥5% to < 15%	2
3	≥15% to < 30%	3
4	≥30%	4

The province has included an option for setting an alternative number of members that each municipality appoints to the regional CA. Which means that a municipality could gain an additional member by another municipality voluntarily losing representation on the Board. This alternative must be agreed to by all the participating municipalities through an agreement. The number of all members on the Board cannot be greater than that allowed by the tiered formula. Further, the maximum number of members appointed by a municipality cannot be more than 5 members.

Agenda Item #13

Lower Trent Conservation's participating municipalities would translate to the following (inclusive of neighbouring CAs):

- City Quinte West 2 members
- Northumberland County 2 members
- Hastings County 1 member

DISCUSSION:

Overall, the proposed tiered allocation formula represents a reasonable approach to balancing municipal representation with the need for regional conservation authority boards of a manageable size. There is a loss of municipal representation from the current model, which will represent a significant shift and a potential challenge for the regional conservation authorities. The following are provided for considerations for comments on the ERO posting

Population calculations

Where only part of an upper-tier municipality falls within a regional authority, population could be based on the actual population of the affected lower-tier municipalities or census areas, not simply the assumption of an evenly distributed population within the municipality applied to the municipal land area within a regional conservation authority. In addition, the most current reliable population data should be used – it is noted that the current population numbers for some municipalities are considerably different from the 2021 census information.

Upper-tier appointments

The regulation identifies that appointments are made by Upper Tier (County) councils. Appointments should be recommended by the lower tier municipalities through resolutions and appointments to conservation authority boards made by the County based on direct municipal input. This can allow for balance to ensure local representation and provide continued opportunity for lower tier municipalities to have a voice in the new framework.

Changes in representation

Clarification as to the intervals of population data updates that may affect membership would be beneficial. It is not clear as to whether the data will be updated every five years to align with census data or annually based on other criteria.

Criteria for Ontario Provincial Conservation Agency Board (OPCA)

The ERO post outlines ineligibility criteria for (OPCA) Board members including the following:

- A registered lobbyist (under Ontario's Lobbyists Registration Act)
- A current member of a conservation authority
- An individual currently employed as an officer or senior staff member of a conservation authority

RECOMMENDATION:

That staff develop a submission for the ERO based on the comments outlined in the staff report and to include additional Board comments received.

Improving Ontario's Conservation Authority System



**Regulatory Registry and Environmental Registry Posting #026-0740 -
Supplemental Document: Appointment of members by participating
municipalities to regional conservation authorities under a proposed
Tiered Allocation Formula**

Ministry of the Environment, Conservation and Parks

This supplemental document illustrates the proposed method for determining the number of members each participating municipality appoints to each of the nine regional conservation authorities (CAs), as part of the ministry's consultation on a proposed regulation (Regulatory Registry and Environmental Registry #026-0740).

Table of Contents

	Slide #
Proposed Tier Allocation Formula	3
Membership appointment allocations:	
1. Northwestern Ontario	7
2. Northeastern Ontario	9
3. Western Lake Erie	11
4. Eastern Lake Erie	13
5. Lake Huron	15
6. Western Lake Ontario	17
7. Central Lake Ontario	19
8. Eastern Lake Ontario	21
9. St. Lawrence River	23
Summary: Number of Participating Municipalities and Members per Regional Conservation Authority	24

Proposed Tiered Allocation Formula

The ministry is proposing to make a regulation under the *Conservation Authorities Act* (CAA) to set out the method for determining the number of members each participating municipality appoints to a regional CA by way of a **Tiered Allocation Formula** as follows:

- **Tier 4:** Where a participating municipality's population represents more than 30 percent of the total population within the regional CA, they appoint four members.
- **Tier 3:** Where a participating municipality's population represents 15 percent or more but less than 30 percent of the total population within the regional CA, they appoint three members;
- **Tier 2:** Where a participating municipality's population represents 5 percent or more but less than 15 percent of the total population within the regional CA, they appoint two members.
- **Tier 1:** Where a municipality's population represents less than 5 percent of the total population within the regional CA, they appoint one member.

Tier	Percent of Regional CA Population	Number of Members
4	≥ 30%	4
3	≥ 15% to < 30%	3
2	≥ 5% to < 15%	2
1	< 5%*	1

The process for applying this formula is described on the next page.

Applying Proposed Tiered Allocation Formula

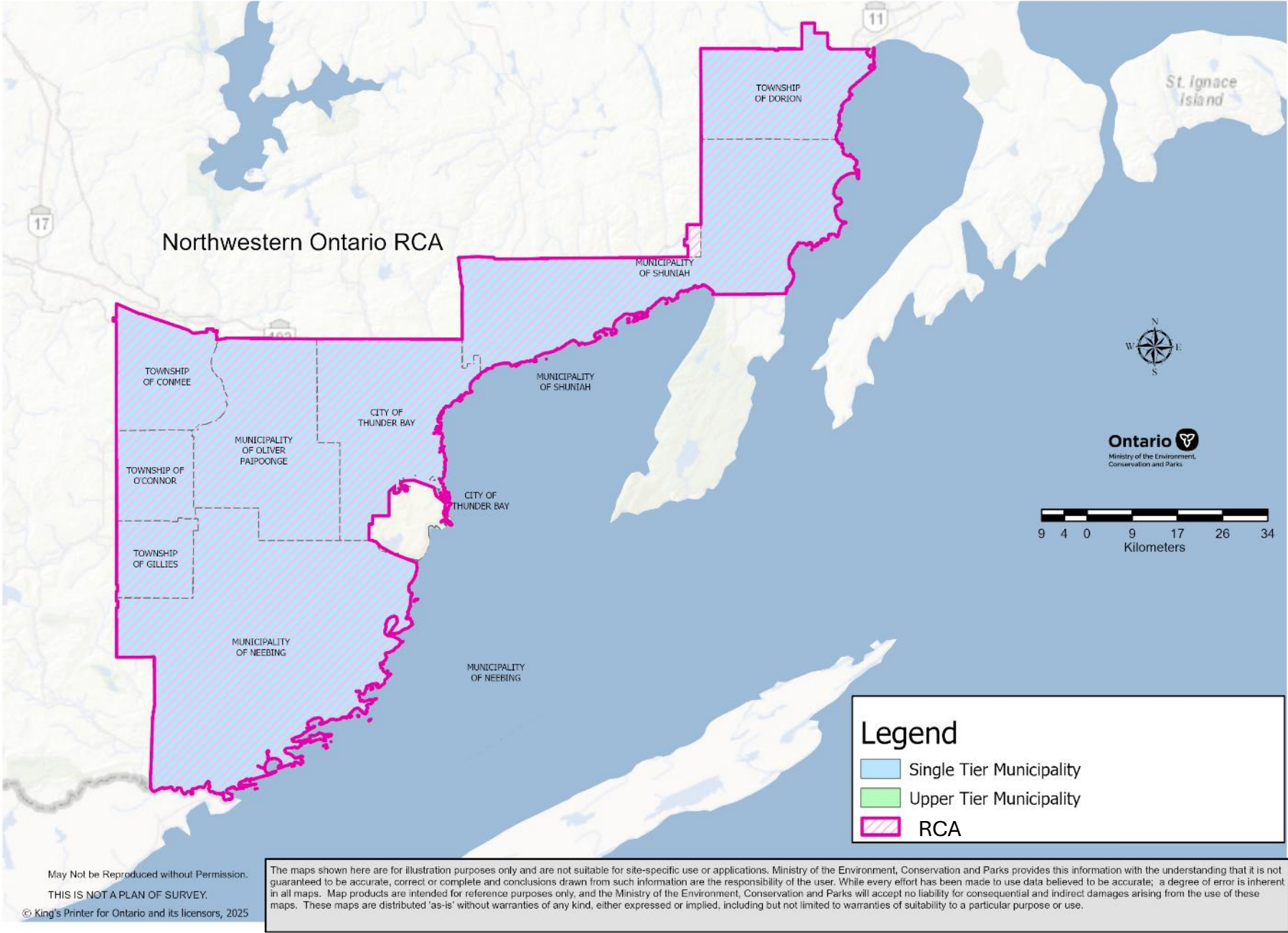
- A municipality's representation on a regional conservation authority is based on its share of the regional conservation authority's total population. That share determines which population tier the municipality falls into and, in turn, how many members it appoints.
- To determine a municipality's share:
 - If the municipality is entirely within the regional conservation authority area, its full population is used.
 - If only part of the municipality is within the regional conservation authority area, its population is adjusted based on the percentage of the municipality's geographic area that falls within the conservation authority area.
 - For example, if 50% of a municipality's geographic area is within the regional conservation authority area, then 50% of its total population is used in the calculation.
 - The populations of all participating municipalities are added together to determine the total population of the regional conservation authority, and the municipality's share of that total population is calculated as a percentage.

Municipal Agreements

- Under the CAA, all participating municipalities of a regional CA may enter into an agreement setting out an alternative method for determining the number of members each municipality appoints to the regional CA.
- An agreement does not need to provide every participating municipality with a minimum of one member but must be in accordance with other prescribed maximums:
 - It is proposed that no municipality may appoint more than 5 members.
 - It is proposed that total regional CA membership cannot exceed the number of members that would be allocated under the proposed Tiered Allocation Formula.

Important note:

- Municipalities would be required to use the proposed Tiered Allocation Formula for the first appointments to regional conservation authorities.



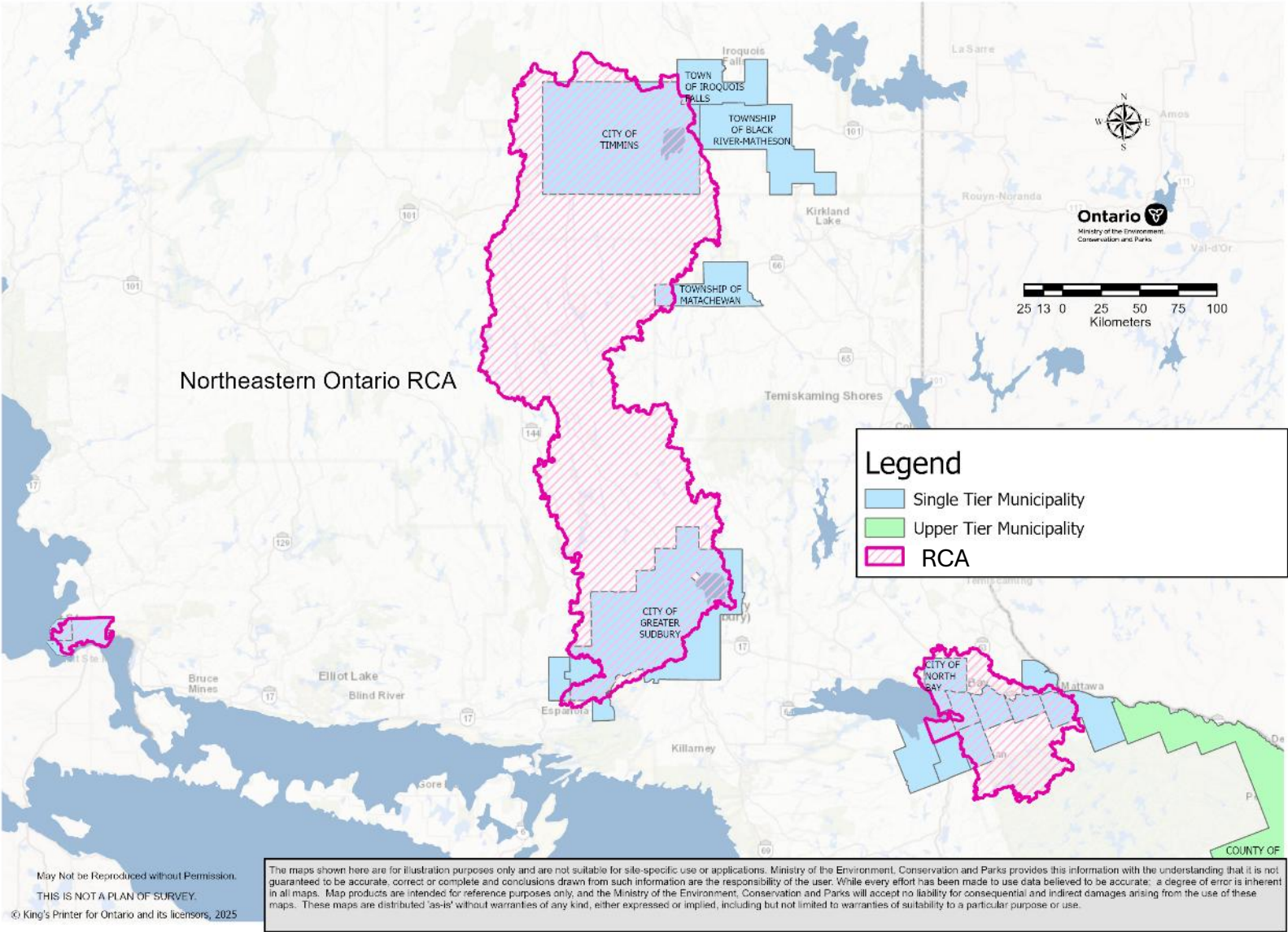
1 – Northwestern Ontario Regional CA | Total Population within RCA: 122,266

Number of members allocated under proposed Tiered Allocation Formula

Municipality	Total Population	% of Municipality within RCA	Population within RCA (% of total RCA population)	Number of Members
Thunder Bay	108,440	100%	108,440 (88.7%)	4
Oliver Paipoonge	6,035	100%	6,035 (4.9%)	1
Shuniah	3,247	100%	3,247 (2.7%)	1
Neebing	2,241	100%	2,241 (1.8%)	1
Conmee	798	100%	798 (0.7%)	1
O'Connor	689	100%	689 (0.6%)	1
Gillies	441	100%	441 (0.4%)	1
Dorion	375	100%	375 (0.3%)	1
Total Number of Members Appointed				11

--- The dashed line denotes tier differentiation per the proposed Tiered Allocation Formula (see [slide 3](#))

2 - Northeastern Ontario Regional CA – Participating Municipalities



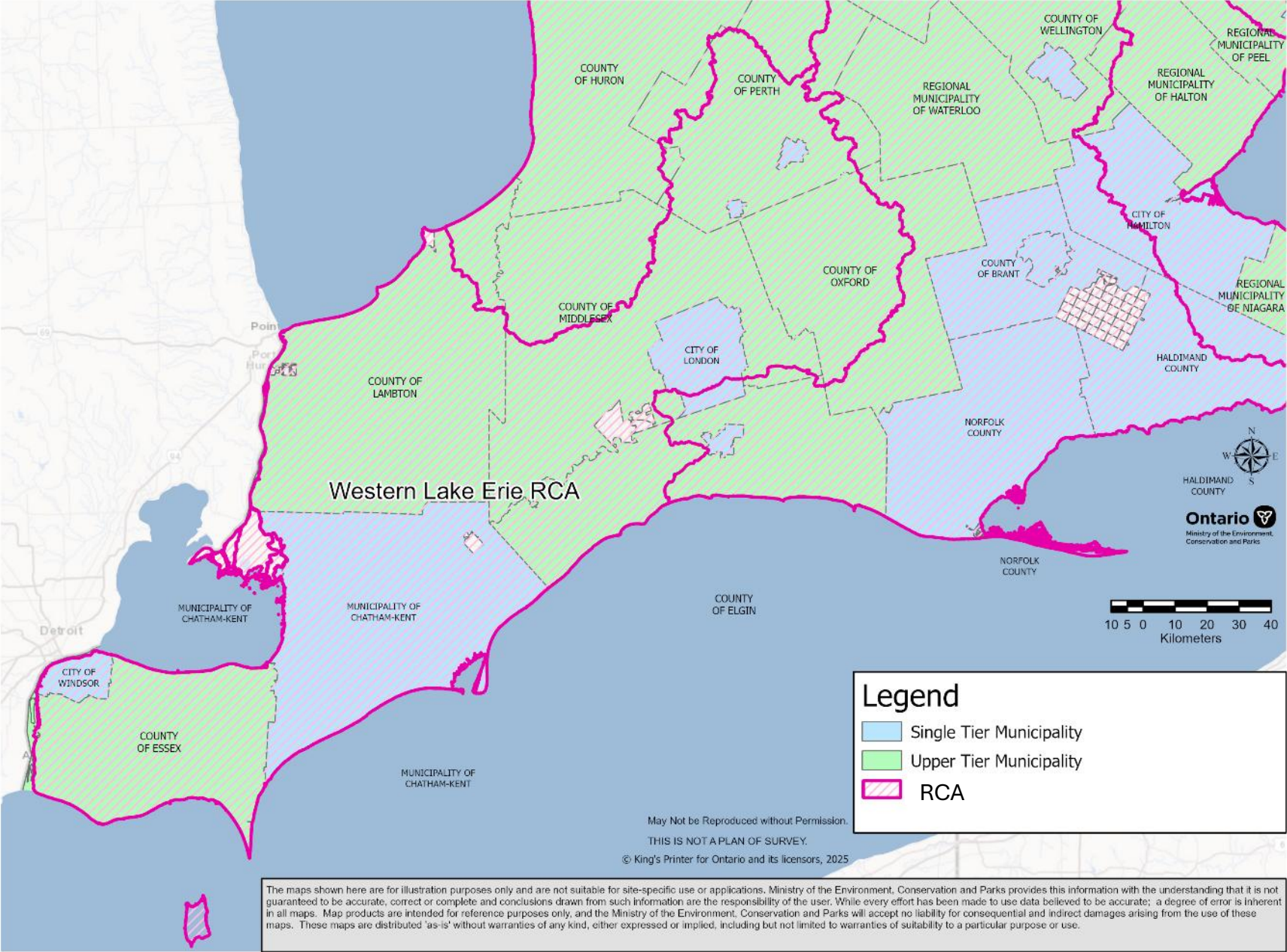
2 – Northeastern Ontario Regional CA | Total Population within RCA : 292,707

Number of members allocated under proposed Tiered Allocation Formula

Municipality	Total Population	% of Municipality within RCA	Population within RCA (% of total RCA population)	Number of Members
Greater Sudbury	166,004	72.36%	120,120 (41.1%)	4
Sault Ste. Marie	72,051	100%	72,051 (24.5%)	3
North Bay	52,662	87.58%	46,121 (15.8%)	3
Timmins	41,145	97.27%	40,022(13.7%)	2
East Ferris	4,946	91.71%	4,536 (1.6%)	1
Callander	3,964	100%	3,964 (1.4%)	1
Bonfield	2,146	100%	2,146 (0.7%)	1
Chisholm	1,312	92.70%	1,216 (0.4%)	1
Mattawa	1,881	50.44%	949 (0.3%)	1
Prince	975	65.0%	633 (0.2%)	1
Calvin	557	100%	557 (0.2%)	1
Papineau-Cameron	982	31.44%	309 (0.1%)	1
Powassan	3,346	1.55%	52 (0.02%)	1
Mattawan	153	19.97%	31(0.01%)	1
Total Number of Members Appointed				22

--- The dashed lines denote tier differentiation per the proposed Tiered Allocation Formula (see [slide 3](#))

3 – Western Lake Erie Regional CA – Participating Municipalities



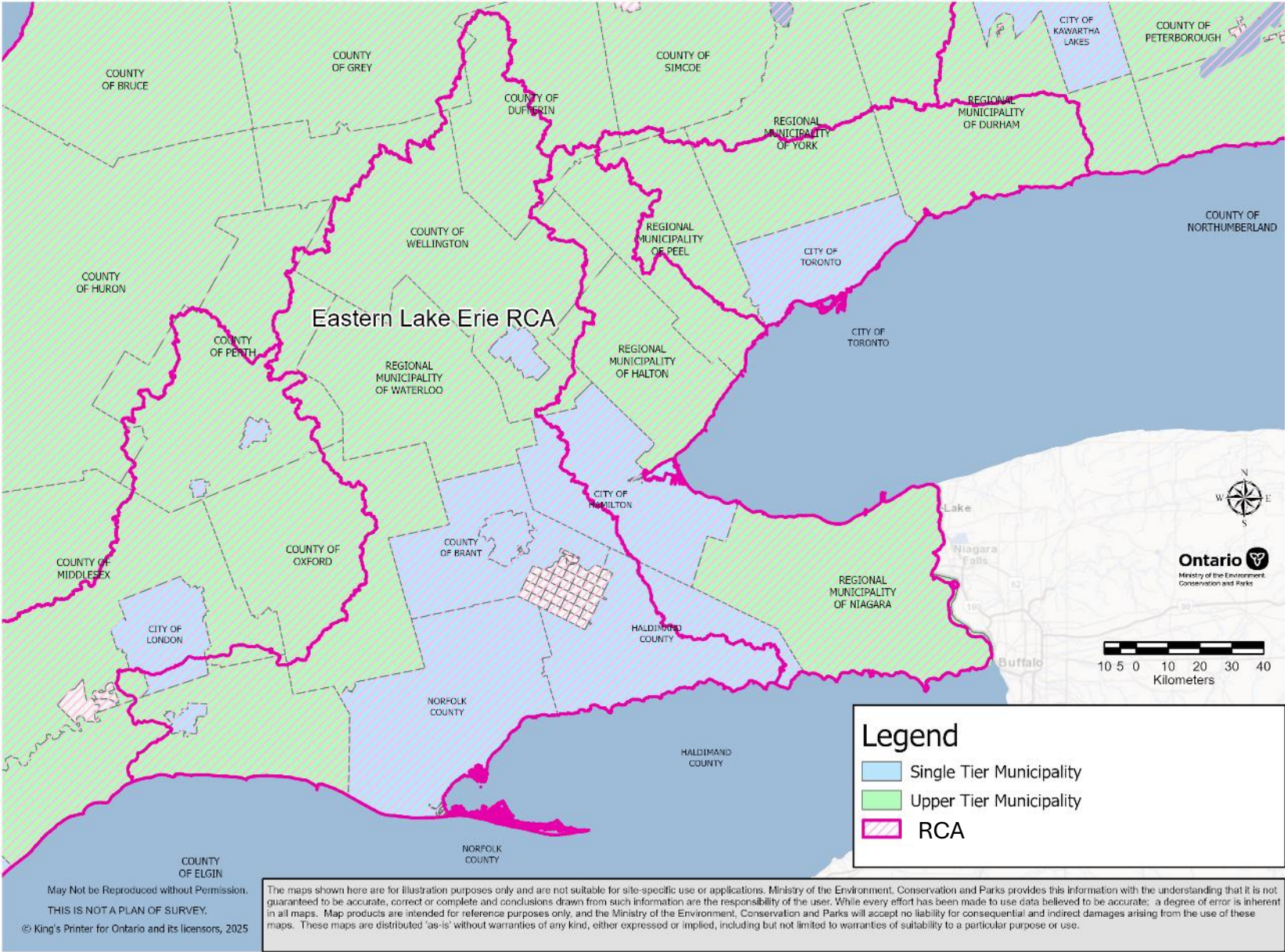
3 – Western Lake Erie Regional CA | Total Population within RCA : 1,202,443

Number of members allocated under proposed Tiered Allocation Formula

Municipality	Total Population	% of Municipality within RCA	Population within RCA (% of total RCA population)	Number of Members:
London	422,324	84.69%	357 666 (29.7%)	3
Windsor	229,660	100%	229 660 (19.1%)	3
Essex County	192,970	100%	192,390 (16%)	3
Lambton County	126,273	92.07%	116,260 (9.7%)	2
Chatham-Kent	103,988	100%	103,988 (8.7%)	2
Oxford County	121,781	54.86%	66,809 (5.6%)	2
Middlesex County	78,110	64.55%	50,420 (4.2%)	1
Stratford	33,232	100%	33,232 (2.8%)	1
Elgin County	51,912	42.79%	22,213 (1.8%)	1
Perth County	40,947	51.53%	21,100 (1.8%)	1
St. Marys	7,386	100%	7,386 (0.6%)	1
Huron County	58,459	0.87%	509 (0.4%)	1
Pelee	230	100%	230 (0.02%)	1
Total Number of Members Appointed				22

--- The dashed lines denote tier differentiation per the proposed Tiered Allocation Formula (see [slide 3](#))

4 – Eastern Lake Erie Regional CA – Participating Municipalities

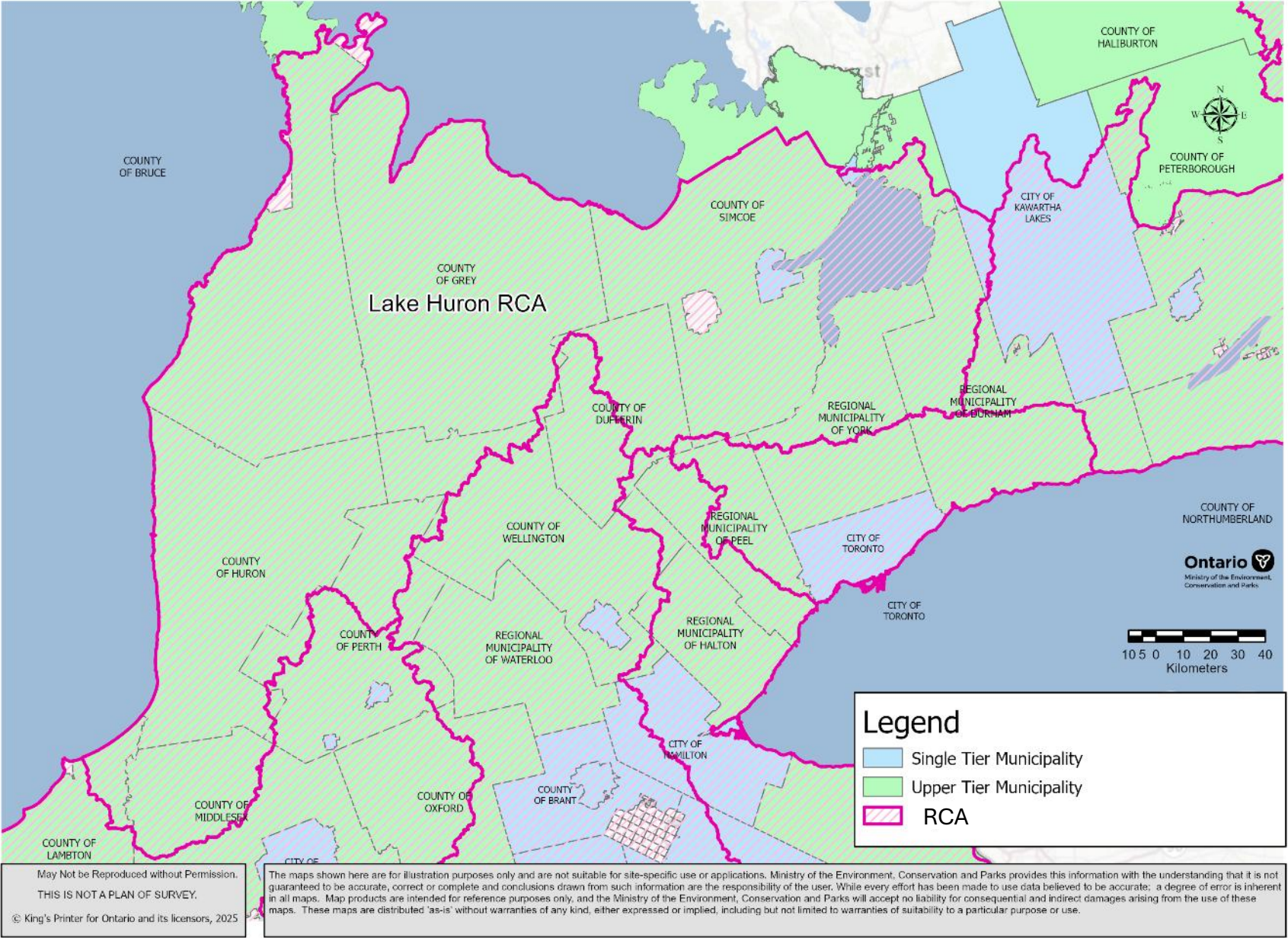


Number of members allocated under proposed Tiered Allocation Formula

Municipality	Total Population	% of Municipality within RCA	Population within RCA (% of total RCA population)	Number of Members:
Waterloo Region	587,165	100%	587,165 (39.9%)	4
Hamilton	569,353	26.75%	152,302 (10.3%)	2
Guelph	143,740	100%	143,740 (9.8%)	2
Brantford	104,668	100%	104,668 (7.1%)	2
Wellington County	97,286	72.3%	70,348 (4.8%)	1
Norfolk County	67,490	100%	67,490(4.6%)	1
London	422,324	15.31%	64,658 (4.4%)	1
Oxford County	121,781	45.14%	54,972 (3.7 %)	1
St. Thomas	42,840	100%	42,840 (2.9%)	1
Brant County	39,474	100%	39,474 (2.7%)	1
Halton Region	596,637	6.34%	37,827 (2.6%)	1
Haldimand County	49,216	76.14%	37,473 (2.5%)	1
Dufferin County	66,257	46.4%	30,743 (2.1%)	1
Elgin County	51,912	57.21%	29,699 (2.0%)	1
Perth County	40,947	14.03%	5,745 (0.4%)	1
Middlesex County	78,110	2.84%	2,218 (0.2%)	1
Grey County	100,905	1%	1,009 (0.1 %)	1
Total Number of Members Appointed				23

--- The dashed lines denote tier differentiation per the proposed Tiered Allocation Formula (see [slide 3](#))

5 – Lake Huron Regional CA – Participating Municipalities



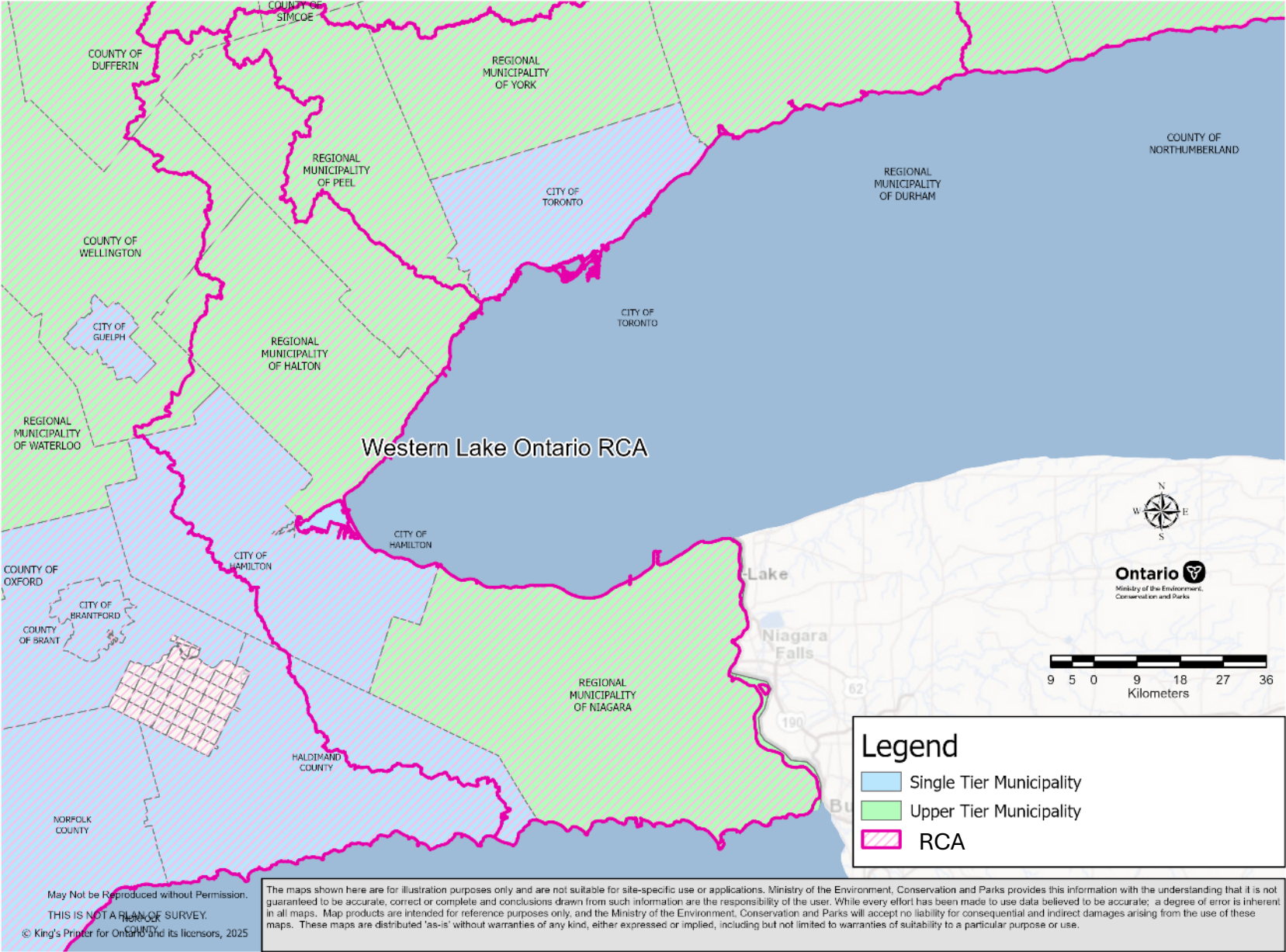
5 – Lake Huron Regional CA | Total Population within RCA : 1,550,950

Number of members allocated under proposed Tiered Allocation Formula

Municipality	Total Population	% of Municipality within RCA	Population within RCA (% of total RCA population)	Number of Members:
York Region	1,173 103	52.96%	621,275 (40.1%)	4
Simcoe County	350,222	70.39%	246,521 (15.9%)	3
Durham Region	696,942	31.02%	216 191 (13.9%)	2
Barrie	147,829	100%	147,829 (9.5%)	2
Grey County	100,905	98.69%	99,583 (6.4%)	2
Huron County	58,459	99.12%	57,945 (3.7%)	1
Bruce County	72,071	80.17%	57,736 (3.7%)	1
Dufferin County	66,257	47.95%	31,770 (2.0%)	1
Middlesex County	78,110	32.54%	25,417 (1.6%)	1
Wellington County	97,286	20.45%	19,895 (1.3%)	1
Perth County	40,947	34.31%	14,049 (0.9%)	1
Lambton County	126,273	7.91%	9,988 (0.6%)	1
Kawartha Lakes	79,247	3.47%	2,750 (0.2%)	1
Total Number of Members Appointed				21

--- The dashed lines denote tier differentiation per the proposed Tiered Allocation Formula (see [slide 3](#))

6 – Western Lake Ontario Regional CA – Participating Municipalities



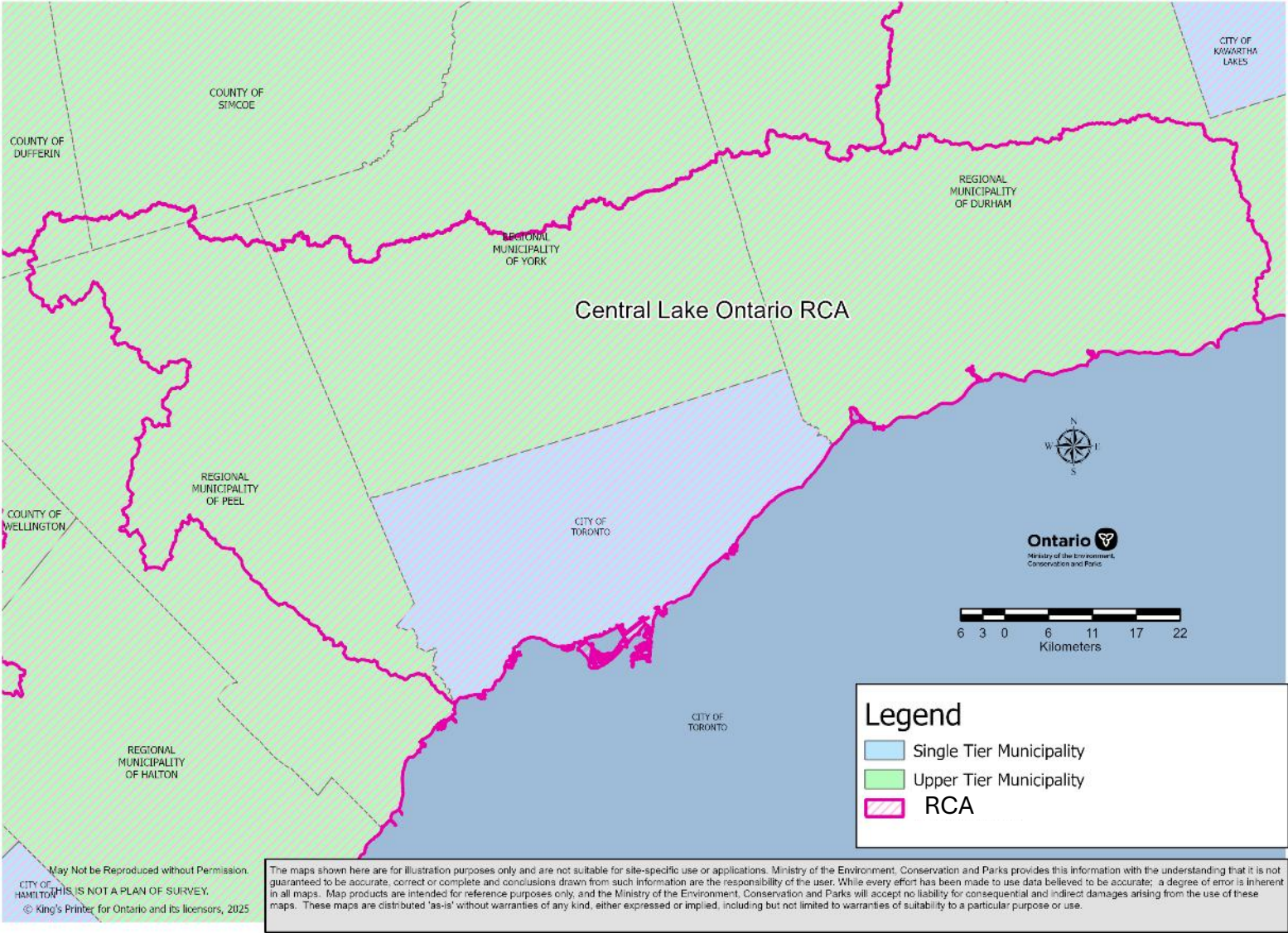
6 – Western Lake Ontario Regional CA | Total Population within RCA : 2,175,334

Number of members allocated under proposed Tiered Allocation Formula

Municipality	Total Population	% of Municipality within RCA	Population within RCA (% of total RCA population)	Number of Members:
Peel Region	1,451,022	48.34%	701,424 (32.3%)	4
Halton Region	596,637	93.65%	558,751 (25.7%)	3
Niagara Region	477,941	100%	477,941 (22.0%)	3
Hamilton	569,353	73%	415,628 (19.0%)	3
Haldimand County	49,216	23.86%	11,743 (0.5%)	1
Wellington County	97,286	7.16%	6,966 (0.3%)	1
Dufferin County	66,257	4.35%	2,882 (0.1%)	1
Total Number of Members Appointed				16

--- The dashed lines denote tier differentiation per the proposed Tiered Allocation Formula (see [slide 3](#))

7 – Central Lake Ontario Regional CA – Participating Municipalities



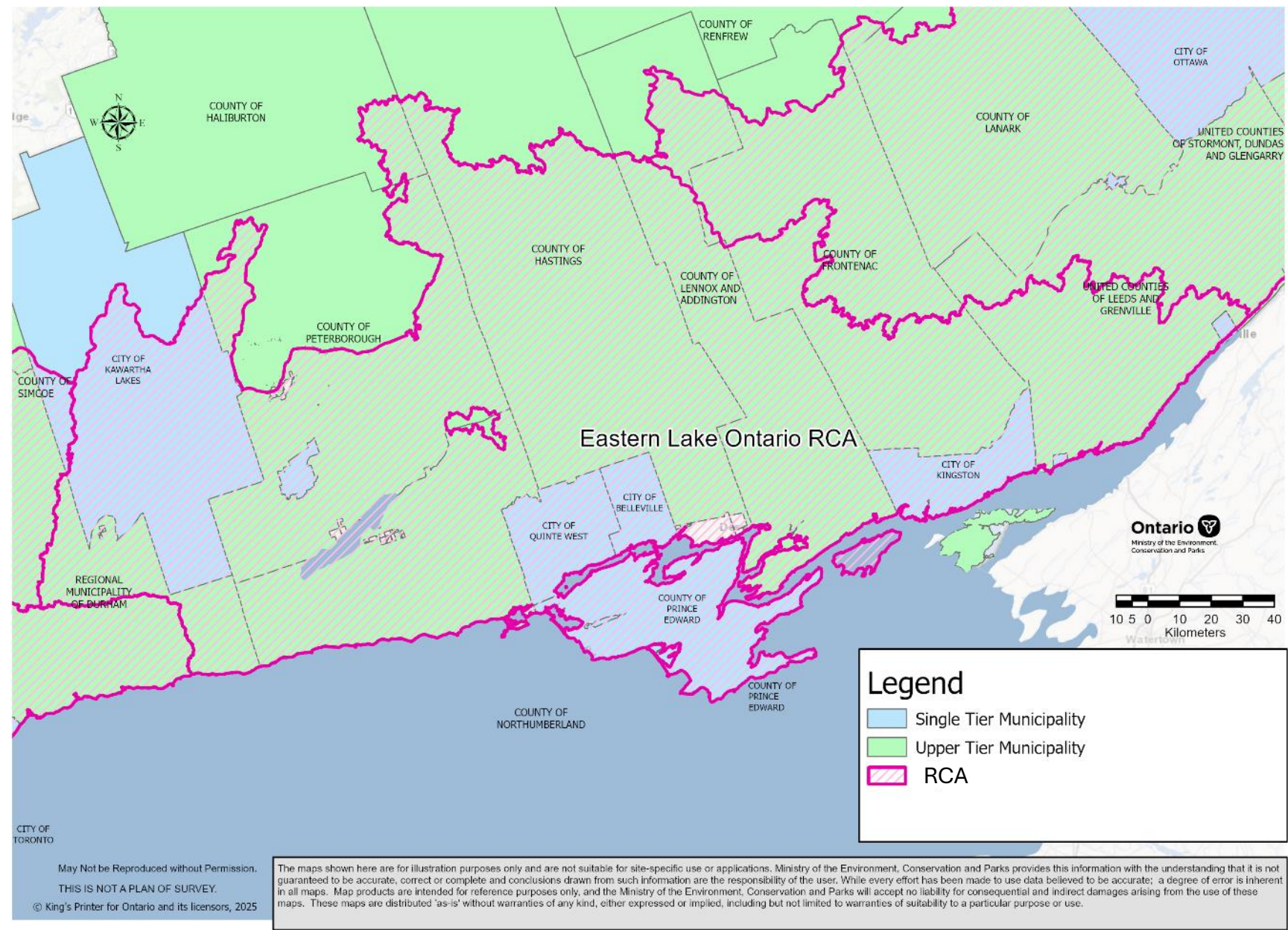
7 – Central Lake Ontario Regional CA | Total Population within RCA : 4,346,371

Number of members allocated under proposed Tiered Allocation Formula

Municipality	Total Population	% of Municipality within RCA	Population within RCA (% of total RCA population)	Number of Members:
Toronto	2,794,356	100%	2,794,356 (64.3%)	4
Peel Region	1,451,022	50.48%	732,476 (16.9%)	3
York Region	1,173,103	46.91%	550,411 (12.7%)	2
Durham Region	696,942	38.30%	266,929 (6.1%)	2
Simcoe County	350,222	0.43%	1,506 (0.03%)	1
Dufferin County	66,257	1.21%	802 (0.02%)	1
Total Number of Members Appointed				13

--- The dashed lines denote tier differentiation per the proposed Tiered Allocation Formula (see [slide 3](#))

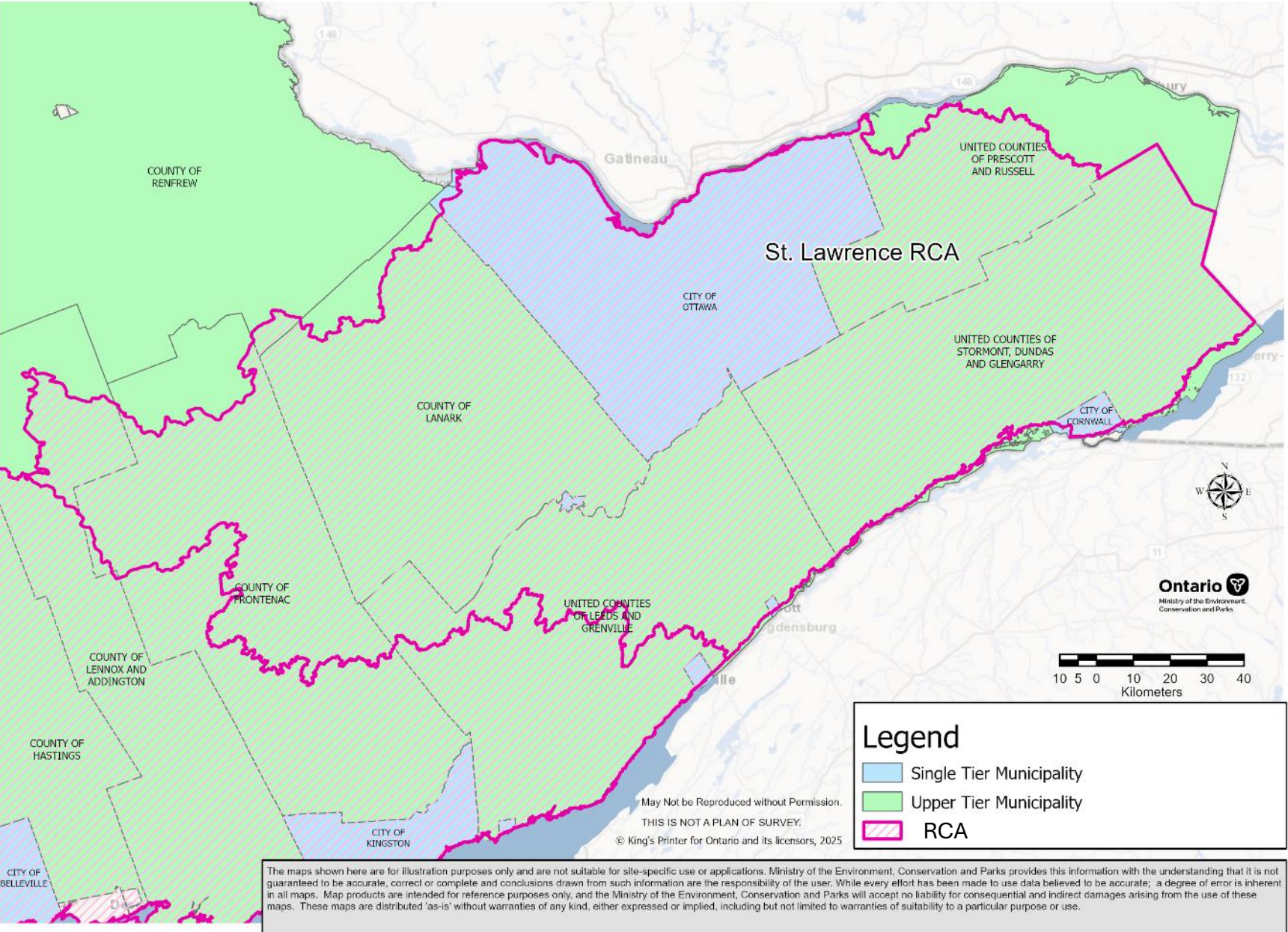
8 – Eastern Lake Ontario Regional CA – Participating Municipalities



Number of members allocated under proposed Tiered Allocation Formula

Municipality	Total Population	% of Municipality within RCA	Population within RCA (% of total RCA population)	Number of Members:
Durham Region	696,942	30.57%	213,055 (24.8%)	3
Kingston	132,485	100%	132,485 (15.4%)	3
Northumberland County	88,823	98.66%	87,633 (10.2%)	2
Peterborough	83,651	100%	83,651 (9.7%)	2
Belleville	55,071	100%	55,071 (6.4%)	2
Quinte West	46,560	100%	46,560 (5.2%)	2
Kawartha Lakes	79,247	56.82%	45,028 (5.2%)	2
Peterborough County	62,445	62.48%	39,016 (4.5%)	1
Lennox & Addington County	45,182	71.4%	32,260 (3.8%)	1
United Counties of Leeds & Grenville	72,493	43.09%	31,237 (3.6%)	1
Hastings County	41,580	65.05%	27,048 (3.1%)	1
Prince Edward County	25,704	100%	25,704 (3%)	1
Brockville	22,116	100%	22,116 (2.6%)	1
Frontenac County	29,295	41.2%	12,070 (1.4%)	1
Gananoque	5,383	100%	5,383 (0.6%)	1
Haliburton County	20,571	3.63%	747 (0.01%)	1
Total Number of Members Appointed				25

9 – St. Lawrence River Regional CA – Participating Municipalities



9 – St. Lawrence River Regional CA | Total Population within RCA : 1,321,968

Number of members allocated under proposed Tiered Allocation Formula

Municipality	Total Population	% of Municipality within RCA	Population within RCA (% of total RCA population)	Number of Members:
Ottawa	1,017,449	100%	1,017,449 (76.9%)	4
United Counties of Stormont, Dundas & Glengarry	66,792	99.79%	66,652 (5.1%)	2
Lanark County	66,506	94.36%	62,755 (4.8%)	1
Prescott and Russell County	95,639	61.53%	58,847 (4.5 %)	1
Cornwall	47,845	100%	47,845 (3.6%)	1
United Counties of Leeds & Grenville	72,493	56.35%	40,850 (3.1%)	1
Frontenac County	29,295	44.29%	12,975 (1%)	1
Smiths Falls	9,254	100%	9,254 (0.7 %)	1
Lennox & Addington County	45,182	10.85%	4,902 (0.4%)	1
Renfrew County	91,511	0.48%	439 (0.03%)	1
Total Number of Members Appointed				14

--- The dashed lines denote tier differentiation per the proposed Tiered Allocation Formula (see [slide 3](#))

Summary: Number of Participating Municipalities and members under proposed Tiered Allocation Formula per Regional CA

Regional Conservation Authority	Number of Participating Municipalities	Number of Members:
1. Northwestern Ontario	8	11
2. Northeastern Ontario	15	22
3. Western Lake Erie	13	22
4. Eastern Lake Erie	17	23
5. Lake Huron	13	21
6. Western Lake Ontario	7	16
7. Central Lake Ontario	6	13
8. Eastern Lake Ontario	16	25
9. St. Lawrence River	10	14

LOWER TRENT CONSERVATION FINANCIAL REPORT FOR JAN. 1 TO JUN. 30, 2026

CATEGORY 1 - MANDATORY AND ENABLING/CORPORATE SERVICES	Unaudited					
	EXPENSES - CATEGORY 1 PROGRAMS AND SERVICES	APPROVED 2026 BUDGET	ACTUAL Jun30/26	BUDGET TO ACTUAL VARIANCE	% OF BUDGET	
	NATURAL HAZARD MANAGEMENT					
	Staffing	\$ 625,638	\$ 240,219	\$ 385,419	38%	
	Operating	\$ 128,945	\$ 47,808	\$ 81,137	37%	
	Capital	\$ 8,600	\$ -	\$ 8,600	0%	
	PROVINCIAL WATER QUALITY-QUANTITY MONITORING					
	Staffing	\$ 26,656	\$ 12,914	\$ 13,741	48%	
	Operating	\$ -	\$ -	\$ -		
	Capital	\$ -	\$ -	\$ -		
	DRINKING WATER SOURCE PROTECTION (DWSP)					
	Staffing	\$ 282,617	\$ 125,418	\$ 157,199	44%	
	Operating	\$ 82,000	\$ 72,815	\$ 9,185	89%	
	Capital	\$ -	\$ -	\$ -		
	CA LANDS/AREAS AND STEWARDSHIP					
	Staffing	\$ 346,939	\$ 140,429	\$ 206,510	40%	
	Operating	\$ 177,570	\$ 83,424	\$ 94,146	47%	
	Capital	\$ 87,320	\$ 9,208	\$ 78,112	11%	
	ENABLING SERVICES					
	Staffing	\$ 670,409	\$ 291,873	\$ 378,535	44%	
Operating	\$ 260,835	\$ 116,744	\$ 144,091	45%		
Capital	\$ 57,300	\$ 3,762	\$ 53,538	7%		
Operating Expenses Sub-Total		\$ 2,601,608	\$ 1,131,645	\$ 1,469,963	43%	
Capital Expenses Sub-Total		\$ 153,220	\$ 12,970	\$ 140,250	8%	
TOTAL EXPENSES - CATEGORY 1		\$ 2,754,828	\$ 1,144,616	\$ 1,610,213	42%	
INCOME - CATEGORY 1 PROGRAMS AND SERVICES		APPROVED 2026 BUDGET	ACTUAL Jun30/26	BUDGET TO ACTUAL VARIANCE	% OF BUDGET	
Provincial Funds		\$ 68,831	\$ -	\$ 68,831	0%	
Federal Funds		\$ 38,200	\$ -	\$ 38,200	0%	
General Donations		\$ 2,800	\$ 2,482	\$ 319	89%	
Grants - special projects		\$ 1,100	\$ 3,500	-\$ 2,400	318%	
Rebates/Recoveries		\$ 71,640	\$ 35,487	\$ 36,153	50%	
Legal inquiries / Permit Fees		\$ 135,095	\$ 38,430	\$ 96,665	28%	
Plan Review Fees		\$ 77,740	\$ 34,565	\$ 43,175	44%	
Administered Programs		\$ 160,000	\$ 51,215	\$ 108,785	32%	
Drinking Water Source Protection		\$ 364,617	\$ 288,014	\$ 76,603	79%	
Bank interest earned (misc. revenue)		\$ 50,000	\$ 26,124	\$ 23,876	52%	
Conservation Lands Fees and Leases Income		\$ 32,820	\$ 950	\$ 31,870	3%	
Operations Surplus		\$ 50,000	\$ 50,000	\$ -	100%	
Municipal - General Levies		\$ 1,548,766	\$ 1,519,264	\$ 29,501	98%	
Operating Revenue Sub-Total		\$ 2,601,608	\$ 2,050,032	\$ 551,577	79%	
Municipal - Capital Levies		\$ 98,105	\$ 96,236	\$ 1,869	98%	
Capital Reserves		\$ 55,115		\$ 55,115	0%	
Capital Revenue Sub-Total		\$ 153,220	\$ 96,236	\$ 56,984	63%	
TOTAL REVENUE - CATEGORY 1		\$ 2,754,828	\$ 2,146,268	\$ 608,561	78%	
			Unaudited			
CATEGORY 2 - MUNICIPAL PROGRAMS	PROGRAM	EXPENSES	APPROVED 2026 BUDGET	ACTUAL Jun30/26	BUDGET TO ACTUAL VARIANCE	% OF BUDGET
	NON-OWNED FLOOD AND EROSION CONTROL INFRASTRUCTURE					
	Staffing	\$ 6,793		\$ 1,489	\$ 5,304	22%
	Operating	\$ -		\$ -	\$ -	
	Capital	\$ -		\$ -	\$ -	
	LOCAL DRINKING WATER SOURCE PROTECTION (DWSP) - RISK MGMT PART IV & EDUCATION					
	Staffing	\$ 122,754		\$ 56,121	\$ 66,632	46%
	Operating	\$ 3,325		\$ 2,239	\$ 1,086	67%
	Capital	\$ -		\$ -	\$ -	
	TOTAL EXPENSES - CATEGORY 2		\$ 132,871	\$ 59,849	\$ 73,022	45%
	INCOME - CATEGORY 2 PROGRAMS AND SERVICES		APPROVED 2026 BUDGET	ACTUAL Jun30/26	BUDGET TO ACTUAL VARIANCE	% OF BUDGET
	Provincial Funds					
	Federal Funds					
	Municipal - Agreements		\$ 6,793	\$ 6,369	\$ 425	94%
	Municipal - SP Agreements		\$ 96,920	\$ 76,540	\$ 20,380	79%
	Surplus		\$ 29,159	\$ 29,159	\$ -	100%
	TOTAL REVENUE - CATEGORY 2		\$ 132,872	\$ 112,067	\$ 20,804	84%

			Unaudited				
CATEGORY 3 - SPECIAL PROJECTS	PROGRAM	EXPENSES	APPROVED 2026 BUDGET	ACTUAL Jun30/26	BUDGET TO ACTUAL VARIANCE	% OF BUDGET	
	LOCAL WATER QUALITY MONITORING						
		Staffing	\$ 61,421	\$ 27,770	\$ 33,651	45%	
		Operating	\$ 19,815	\$ 5,355	\$ 14,460	27%	
		Capital	\$ -	\$ -	\$ -		
	YOUTH EDUCATION						
		Staffing	\$ 50,446	\$ 22,808	\$ 27,638	45%	
		Operating	\$ 11,740	\$ 5,746	\$ 5,994	49%	
		Capital	\$ -	\$ -	\$ -		
	COMMUNITY OUTREACH & PRIVATE STEWARDSHIP						
		Staffing	\$ 19,745	\$ 9,602	\$ 10,143	49%	
		Operating	\$ 26,910	\$ 12,884	\$ 14,026	48%	
		Capital	\$ -	\$ -	\$ -		
	TOTAL EXPENSES - CATEGORY 3			\$ 190,076	\$ 84,165	\$ 105,912	44%
	INCOME - CATEGORY 3 PROGRAMS AND SERVICES			APPROVED 2026 BUDGET	ACTUAL Jun30/26	BUDGET TO ACTUAL VARIANCE	% OF BUDGET
	Provincial Funds			\$ -	\$ -	\$ -	
	Federal Funds			\$ 38,200	\$ -	\$ 38,200	0%
	Municipal - Agreements Monitoring			\$ 50,676	\$ 49,711	\$ 965	98%
	Municipal - Agreements Youth Education			\$ 46,546	\$ 45,660	\$ 886	98%
	Municipal - Agreements Stewardship			\$ 14,655	\$ 14,375	\$ 280	98%
	Reserve - Stewardship			\$ -	\$ -	\$ -	
	Stewardship-Outreach Funds			\$ 32,000	\$ 33,194	-\$ 1,194	104%
	Youth Education Funds			\$ 8,000	\$ 21,303	-\$ 13,303	266%
	TOTAL REVENUE - CATEGORY 3			\$ 190,076	\$ 164,242	\$ 25,834	86%
				Unaudited			
	SUMMARY		APPROVED 2026 BUDGET	ACTUAL Jun30/26	BUDGET TO ACTUAL VARIANCE	% OF BUDGET	
		Staffing	\$ 2,213,416	\$ 928,643	\$ 1,284,773	42%	
		Operating	\$ 711,140	\$ 347,016	\$ 364,124	49%	
		Sub-Total Operations	\$ 2,924,556	\$ 1,275,659	\$ 1,648,897	44%	
		Sub-Total Capital	\$ 153,220	\$ 12,970	\$ 140,250	8%	
		TOTAL LTC BUDGET	\$ 3,077,776	\$ 1,288,630	\$ 1,789,147	42%	
		Municipal General Levy	\$ 1,548,766	\$ 1,519,264	\$ 29,501	98%	
		Municipal Capital Levy	\$ 98,105	\$ 96,236	\$ 1,869	98%	
		Municipal Agreements Funded	\$ 215,589	\$ 192,654	\$ 22,936	89%	
			\$ 1,862,460	\$ 1,808,154	\$ 54,305	97%	



LOWER TRENT
CONSERVATION

STAFF REPORT

Date: September 2, 2026
To: LTC Board of Directors
Re: Reserve Use Request
Prepared by: Chitra Gowda, Manager, Corporate Services and Water Resources and Rhonda Bateman, CAO

PROPOSED RESOLUTION:

THAT the staff report be accepted as information and that staff are directed to use existing reserves for the following capital asset expenses:

1. New photocopier for the main office, using up to \$24,000 from the Information Technology Infrastructure Reserve; and
2. New tires for the RAM1500 truck capital asset, using up to \$2,000 from the Vehicles and Heavy Equipment Reserve; and
3. Workshop hot water heater upgrade, using \$1,836.25 from the Buildings and Structures Reserve.

BACKGROUND:

At its last meeting in July 2026, the LTC Board of Directors discussed the draft budget 2027, the approved Capital Asset Management Plan, and proposed use of reserves. The discussions included replacing the current photocopier, which is not in a good condition, and potential use of reserves in 2026 for capital asset needs.

DISCUSSION:

Staff discussed and determined capital asset needs within 2026, including an urgent hot water tank replacement with an upgraded model at the workshop that happened in August 2026. Staff capacity for delivery of additional projects for the remainder of 2026 was considered.

RECOMMENDATION:

THAT the staff report be accepted use of reserve requested for 2026 be approved.



LOWER TRENT
CONSERVATION

STAFF REPORT

Date: September 2, 2026
To: LTC Board of Directors
Re: 2027 Draft Budget Consultation
Prepared by: Rhonda Bateman, CAO

PROPOSED RESOLUTION:

THAT the 2027 Draft Budget Consultation staff report be accepted as information.

BACKGROUND:

The CAO presented the 2027 draft budget to both Alnwick/Haldimand and Cramahe Councils on July 28th and Trent Hills on August 20th.

DISCUSSION:

Comments received were positive from Alnwick/Haldimand and Cramahe Councils with no concerns expressed and with the recognition that the consolidation of conservation authorities would limit their ability to be directly involved in CA governance and operations.

Comments generated through Trent Hills Council included:

1. The presentation had a couple of errors that have since been addressed including the decrease in insurance costs of more than 11% for 2027 and a mathematic error in one of the tables showing the difference in operations and capital from 2026 to 2027.
2. Question regarding budgeting with surplus funds. LTC has budgeted using available surplus funds in the past few years. The allocated surplus has not been utilized to date and is being brought forward annually and remains as a viable funding source.
3. The proposed use of surplus funds for Category 2 programs – *this item has been identified as a change to the draft budget as surplus funds are not to be used for Category 2 programs unless specifically available as Category 2 surplus. These changes will be discussed with the presentation of the revised budget.* To note, our Category 3 programs do have reserve funds that were established many years ago.
4. A comment was brought forward stating that the province was requesting a zero percent budget increase. The minister's directive, dated June 26, 2026, outlined the timelines for 2027 budget approval and indicated the following: "The determination of revenue, expenses and costs under Section 5 of O. Reg. 402/22 and determination of reduced amounts to be apportioned under Section 6 of O. Reg. 402/22 should reflect continuity of normal operations of an authority according to current organization's governance, financial structures, and programs and services." There is no directive to come in with a zero increase in budget. At a recent meeting of the Eastern Lake Ontario Region Conservation Authority CAOs, the group shared their budget information and five of the seven will be increasing their operations budgets up to 4%.

RECOMMENDATION:

That the budget consultation report is accepted as information.

2027 LOWER TRENT CONSERVATION BUDGET

CATEGORY 1 - MANDATORY AND ENABLING/CORPORATE SERVICES	EXPENSES - CATEGORY 1 PROGRAMS AND SERVICES		APPROVED 2026 BUDGET	DRAFT 2027 BUDGET	2027-2026 DIFFERENCE	% CHANGE
	NATURAL HAZARD MANAGEMENT					
	Staffing	\$ 625,638	\$ 647,079	\$ 21,441	3%	
	Operating	\$ 128,945	\$ 137,840	\$ 8,895	7%	
	Capital	\$ 8,600	\$ 18,250	\$ 9,650		
	PROVINCIAL WATER QUALITY-QUANTITY MONITORING					
	Staffing	\$ 26,656	\$ 27,749	\$ 1,093	4%	
	Operating	\$ -	\$ -	\$ -		
	Capital	\$ -	\$ -	\$ -		
	DRINKING WATER SOURCE PROTECTION (DWSP)					
	Staffing	\$ 282,617	\$ 286,818	\$ 4,201	1%	
	Operating	\$ 82,000	\$ 82,000	\$ -	0%	
	Capital			\$ -		
	CA LANDS/AREAS AND STEWARDSHIP					
	Staffing	\$ 346,939	\$ 335,228	-\$ 11,711	-3%	
	Operating	\$ 177,570	\$ 180,160	\$ 2,590	1%	
	Capital	\$ 87,320	\$ 114,000	\$ 26,680	31%	
	ENABLING SERVICES					
	Staffing	\$ 670,409	\$ 689,003	\$ 18,595	3%	
	Operating	\$ 260,835	\$ 261,882	\$ 1,047	0%	
	Capital	\$ 57,300	\$ 31,600	-\$ 25,700	-45%	
	Operating Expenses Sub-Total		\$ 2,601,608	\$ 2,647,759	\$ 46,151	2%
	Capital Expenses Sub-Total		\$ 153,220	\$ 163,850	\$ 10,630	7%
	TOTAL EXPENSES - CATEGORY 1		\$ 2,754,828	\$ 2,811,609	\$ 56,781	2%
	INCOME - CATEGORY 1 PROGRAMS AND SERVICES		APPROVED 2026 BUDGET	DRAFT 2027 BUDGET	2027-2026 DIFFERENCE	% CHANGE
	Provincial Funds		\$ 68,831	\$ 68,831	\$ -	0%
	Federal Funds		\$ 38,200	\$ 38,200	\$ -	0%
	General Donations		\$ 2,800	\$ 2,800	\$ -	0%
	Grants - special projects		\$ 1,100	\$ 1,100	\$ -	0%
	Rebates/Recoveries		\$ 71,640	\$ 71,640	\$ -	0%
	Legal inquiries / Permit Fees		\$ 135,095	\$ 135,095	\$ -	0%
Plan Review Fees		\$ 77,740	\$ 77,740	\$ -	0%	
Administered Programs		\$ 160,000	\$ 160,000	\$ -	0%	
Drinking Water Source Protection		\$ 364,617	\$ 368,818	\$ 4,201	1%	
Bank interest earned (misc. revenue)		\$ 50,000	\$ 50,000	\$ -	0%	
Conservation Lands Fees and Leases Income		\$ 32,820	\$ 32,820	\$ -	0%	
Operations Surplus		\$ 50,000	\$ 50,000	\$ -	0%	
Municipal - General Levies		\$ 1,548,766	\$ 1,590,715	\$ 41,950	3%	
Operating Revenue Sub-Total		\$ 2,601,608	\$ 2,647,759	\$ 46,151	2%	
Municipal - Capital Levies		\$ 98,105	\$ 98,105	\$ -	0%	
Capital Reserves		\$ 55,115	\$ 65,745	\$ 10,630	19%	
Capital Revenue Sub-Total		\$ 153,220	\$ 163,850	\$ 10,630	7%	
TOTAL REVENUE - CATEGORY 1		\$ 2,754,828	\$ 2,811,609	\$ 56,781	2%	

CATEGORY 2 - MUNICIPAL PROGRAMS	PROGRAM	EXPENSES	APPROVED 2026 BUDGET	DRAFT 2027 BUDGET	2027-2026 DIFFERENCE	% CHANGE
	NON-OWNED FLOOD AND EROSION CONTROL INFRASTRUCTURE					
		Staffing	\$ 6,793	\$ 7,365	\$ 572	8%
		Operating	\$ -	\$ -	\$ -	
		Capital	\$ -	\$ -	\$ -	
	LOCAL DRINKING WATER SOURCE PROTECTION (DWSP) - RISK MGMT PART IV & EDUCATION					
		Staffing	\$ 122,754	\$ 96,594	-\$ 26,160	-21%
		Operating	\$ 3,325	\$ 2,918	-\$ 407	-12%
		Capital	\$ -	\$ -	\$ -	
	TOTAL EXPENSES - CATEGORY 2		\$ 132,871	\$ 106,877	-\$ 25,994	-20%
CATEGORY 3 - SPECIAL PROJECTS	INCOME - CATEGORY 2 PROGRAMS AND SERVICES		APPROVED 2026 BUDGET	DRAFT 2027 BUDGET	2027-2026 DIFFERENCE	% CHANGE
	Provincial Funds					
	Federal Funds					
		Municipal - Agreements	\$ 6,793	\$ 7,365	\$ 572	8%
		Municipal - SP Agreements	\$ 96,920	\$ 99,512	\$ 2,592	3%
		Surplus	\$ 29,159	\$ -	-\$ 29,159	-100%
	TOTAL REVENUE - CATEGORY 2		\$ 132,872	\$ 106,877	\$ 3,164	-20%
CATEGORY 3 - SPECIAL PROJECTS	PROGRAM	EXPENSES	APPROVED 2026 BUDGET	DRAFT 2027 BUDGET	2027-2026 DIFFERENCE	% CHANGE
	LOCAL WATER QUALITY MONITORING					
		Staffing	\$ 61,421	\$ 65,043	\$ 3,622	6%
		Operating	\$ 19,815	\$ 28,615	\$ 8,800	44%
		Capital	\$ -	\$ -	\$ -	
	YOUTH EDUCATION					
		Staffing	\$ 50,446	\$ 69,045	\$ 18,599	37%
		Operating	\$ 11,740	\$ 11,740	\$ -	0%
		Capital	\$ -	\$ -	\$ -	
	COMMUNITY OUTREACH & PRIVATE STEWARDSHIP					
CATEGORY 3 - SPECIAL PROJECTS		Staffing	\$ 19,745	\$ 20,555	\$ 810	4%
		Operating	\$ 26,910	\$ 26,910	\$ -	0%
		Capital	\$ -	\$ -	\$ -	
	TOTAL EXPENSES - CATEGORY 3		\$ 190,076	\$ 221,907	\$ 31,831	17%
	INCOME - CATEGORY 3 PROGRAMS AND SERVICES		APPROVED 2026 BUDGET	DRAFT 2027 BUDGET	2027-2026 DIFFERENCE	% CHANGE
	Provincial Funds		\$ -	\$ -	\$ -	
	Federal Funds		\$ 38,200	\$ 38,200	\$ -	0%
	Municipal - Agreements Monitoring		\$ 50,676	\$ 63,098	\$ 12,422	25%
	Municipal - Agreements Youth Education		\$ 46,546	\$ 47,132	\$ 586	1%
	Municipal - Agreements Stewardship		\$ 14,655	\$ 15,465	\$ 810	6%
CATEGORY 3 - SPECIAL PROJECTS	Reserve - Stewardship		\$ -	\$ -	\$ -	
	Capital Reserves		\$ -	\$ -	\$ -	
	Stewardship-Outreach Funds		\$ 32,000	\$ 32,000	\$ -	0%
	Youth Education Funds		\$ 8,000	\$ 26,013	\$ 18,013	225%
	TOTAL REVENUE - CATEGORY 3		\$ 190,076	\$ 221,907	\$ 31,831	17%

SUMMARY		APPROVED 2026 BUDGET	DRAFT 2027 BUDGET	2027-2026 DIFFERENCE	% CHANGE
	Staffing	\$ 2,213,416	\$ 2,244,479	\$ 31,062	1%
	Operating	\$ 711,140	\$ 732,065	\$ 20,925	3%
	Sub-Total Operations	\$ 2,924,556	\$ 2,976,544	\$ 51,987	2%
	Sub-Total Capital	\$ 153,220	\$ 163,850	\$ 10,630	7%
	TOTAL LTC BUDGET	\$ 3,077,776	\$ 3,140,394	\$ 62,617	2%
	Municipal General Levy	\$ 1,548,766	\$ 1,590,715	\$ 41,950	3%
	Municipal Capital Levy	\$ 98,105	\$ 98,105	\$ -	0%
	Municipal Agreements Funded	\$ 215,589	\$ 232,571	\$ 16,982	8%
		\$ 1,862,460	\$ 1,921,391	\$ 58,931	3%

LOWER TRENT REGION CONSERVATION AUTHORITY
2027 CAPITAL BUDGET

CAPITAL ASSET CATEGORY	PROJECTED OPENING RESERVE BALANCE 2027	2027 PLANNED CAPITAL PROJECTS	2027 PLANNED CAPITAL COSTS	2027 REVENUE SOURCES		2027 NET REVENUE	PROJECTED CLOSING RESERVE BALANCE 2027
				Municipal Capital Allocation	From / (To) Reserves		
Information Technology Infrastructure	\$2,000	Cloud System Photocopier Cell phones Computers Sub-total	\$15,000 \$0 \$600 \$16,000 \$31,600	\$31,600	\$0	\$31,600	\$2,000
Vehicles and Heavy Equipment Vehicles Heavy Equipment	\$61,197	Truck loan repayment Equipment Sub-total	\$18,420 \$7,580 \$26,000	\$26,000	\$0	\$26,000	\$61,197
Buildings and Structures	\$149,720	Admin bldg repairs Sub-total	\$40,000 \$40,000	\$40,000	\$0	\$40,000	\$149,720
Special Projects Flood and Erosion Control Watershed Monitoring	\$59,095	Warkworth Dam: replace a grate on downstream side of low flow pipe Replace 20-year old water flow monitoring equipment with digital Sub-total	\$3,750 \$14,500 \$18,250	\$505	\$17,745	\$18,250	\$41,350
Land Infrastructure	\$86,776	Fencing, parking lots, etc. Conditions Assessment- Sager Tower Conditions Assessments- bridges (1-Goodrich Loomis, 2-Proctor Park) Sub-total	\$8,000 \$20,000 \$20,000 \$48,000	\$0	\$48,000	\$48,000	\$38,776
TOTALS	\$358,788		\$163,850	\$98,105	\$65,745	\$163,850	\$293,043

2027 Budget: Municipal Allocations (*previously "Levy"*) and MOU/Agreement Amounts

Program	Total Cost to Municipalities	Alnwick/ Haldimand	Cramahe	Brighton	Stirling-Rawdon	Trent Hills	Centre Hastings	Quinte West	Other Revenue	Total Budget
Category 1 Programs Allocations										
Operations (<i>previously General Levy</i>)	\$1,590,715.20	\$165,210.42	\$132,974.75	\$257,632.81	\$60,531.48	\$259,208.06	\$36,457.06	\$678,700.61	\$1,057,043.83	\$2,647,759.03
Capital Levy	\$98,105.00	\$10,189.11	\$8,201.02	\$15,889.12	\$3,733.19	\$15,986.27	\$2,248.44	\$41,857.85	\$65,745.00	\$163,850.00
Total Municipal Alloc. 2027 - Category 1	\$1,688,820.20	\$175,399.53	\$141,175.77	\$273,521.93	\$64,264.67	\$275,194.33	\$38,705.50	\$720,558.47	\$1,122,788.83	\$2,811,609.03
Total Municipal Levy - 2026 Category 1	\$1,646,870.56	\$170,970.92	\$137,196.67	\$266,102.64	\$62,739.82	\$267,534.86	\$37,680.12	\$704,645.54	\$1,107,957.93	\$2,754,828.49
Change between 2027 and 2026	\$41,949.64	\$4,428.61	\$3,979.10	\$7,419.29	\$1,524.85	\$7,659.47	\$1,025.38	\$15,912.93	\$14,830.89	\$56,780.54
% Change between 2027 and 2026	2.5%	2.6%	2.9%	2.8%	2.4%	2.9%	2.7%	2.3%	1.3%	2.1%
<i>Difference V3-V1 draft budget 2027</i>	<i>\$197.93</i>	<i>\$20.56</i>	<i>\$16.55</i>	<i>\$32.06</i>	<i>\$7.53</i>	<i>\$32.25</i>	<i>\$4.54</i>	<i>\$84.45</i>	<i>\$20,063.83</i>	<i>\$20,262.03</i>
Category 2 Programs										
Risk Management Official/Inspector	\$81,855.21	\$2,724.57	\$3,068.06	\$3,613.90	\$36,024.19	\$36,424.49	\$0.00	\$0.00	\$0.00	\$81,855.20
Source Protection Education	\$17,656.72	\$540.53	\$619.78	\$561.52	\$5,776.62	\$6,540.84	\$0.00	\$3,617.44	\$0.00	\$17,656.73
Sub-Total Local Source Protection	\$99,511.93	\$3,265.10	\$3,687.84	\$4,175.41	\$41,800.80	\$42,965.33	\$0.00	\$3,617.44	\$0.00	\$99,511.93
Non-Owned Flood/Erosion Control Structures inspections	\$7,365.37				\$921.00	\$1,841.00	\$0.00	\$4,603.00	No use of surplus.	\$7,365.37
Total MOUs 2027 - Category 2	\$106,877.29	\$3,265.10	\$3,687.84	\$4,175.41	\$42,721.80	\$44,806.33	\$0.00	\$8,220.44	\$0.00	\$106,877.29
Total MOUs - 2026 Category 2	\$103,712.85	\$3,180.37	\$3,591.58	\$4,069.12	\$41,608.20	\$43,545.99	\$0.00	\$7,717.63	\$29,158.64	\$132,871.49
Change between 2027 and 2026	\$3,164.45	\$84.72	\$96.26	\$106.30	\$1,113.60	\$1,260.34	\$0.00	\$502.81		\$35,013.25
% Change between 2027 and 2026	3.1%	2.7%	2.7%	2.6%	2.7%	2.9%		6.5%	-100.0%	-19.6%
<i>Difference V3-V1 draft budget 2027</i>	<i>\$186.00</i>	<i>\$5.73</i>	<i>\$7.07</i>	<i>\$5.11</i>	<i>\$28.18</i>	<i>\$77.42</i>	<i>\$0.00</i>	<i>\$62.49</i>	<i>-\$28,190.51</i>	<i>-\$28,004.51</i>
Category 3 Programs										
Youth Education	\$47,131.87	\$4,895.00	\$3,940.00	\$7,633.00	\$1,794.00	\$7,680.00	\$1,080.00	\$20,110.00	\$33,653.14	\$80,785.01
Stewardship/Outreach	\$15,464.68	\$1,606.00	\$1,293.00	\$2,505.00	\$588.00	\$2,520.00	\$354.00	\$6,598.00	\$32,000.00	\$47,464.68
Monitoring	\$63,097.57	\$6,553.00	\$5,275.00	\$10,219.00	\$2,401.00	\$10,282.00	\$1,446.00	\$26,921.00	\$30,560.00	\$93,657.57
Total MOUs 2027 - Category 3	\$125,694.12	\$13,054.00	\$10,508.00	\$20,357.00	\$4,783.00	\$20,482.00	\$2,880.00	\$53,629.00	\$96,213.14	\$221,907.26
Total MOUs - 2026 Category 3	\$111,876.45	\$11,614.00	\$9,321.00	\$18,077.00	\$4,262.00	\$18,174.00	\$2,559.00	\$47,869.00	\$78,200.00	\$190,076.45
Change between 2027 and 2026	\$13,817.68	\$1,440.00	\$1,187.00	\$2,280.00	\$521.00	\$2,308.00	\$321.00	\$5,760.00		\$31,830.82
% Change between 2027 and 2026	12.4%	12.4%	12.7%	12.6%	12.2%	12.7%	12.5%	12.0%	23.0%	16.7%
<i>Difference V3-V1 draft budget 2027</i>	<i>-\$206.55</i>	<i>-\$21.00</i>	<i>-\$17.00</i>	<i>-\$35.00</i>	<i>-\$8.00</i>	<i>-\$34.00</i>	<i>-\$5.00</i>	<i>-\$89.00</i>	<i>\$18,013.14</i>	<i>\$17,806.59</i>
TOTAL MOUs - Categories 2&3	\$232,571.42	\$16,319.10	\$14,195.84	\$24,532.41	\$47,504.80	\$65,288.33	\$2,880.00	\$61,849.44	\$96,213.14	\$328,784.55
OVERALL % CHANGE - CAT 1,2,3										
2027 TOTAL Mun. Alloc and MOUs Cat1,2,3	\$1,921,391.62	\$191,718.63	\$155,371.61	\$298,054.35	\$111,769.48	\$340,482.66	\$41,585.50	\$782,407.91	\$1,219,001.97	\$3,140,393.59
2026 TOTAL Mun. Alloc and MOUs Cat1,2,3	\$1,862,459.85	\$185,765.29	\$150,109.24	\$288,248.76	\$108,610.02	\$329,254.85	\$40,239.12	\$760,232.17	\$1,215,316.58	\$3,077,776.43
Change between 2027 and 2026	\$58,931.77	\$5,953.33	\$5,262.37	\$9,805.59	\$3,159.45	\$11,227.81	\$1,346.38	\$22,175.74		\$62,617.16
% Change between 2027 and 2026	3.2%	3.2%	3.5%	3.4%	2.9%	3.4%	3.3%	2.9%	0.3%	2.0%

Lower Trent Region Conservation Authority Levy Apportionment Data for 2027 and 2026

Municipality	% in CA	Municipal Population	Municipal Population in CA Jurisdiction	2026 Tax Year Current Value Assessment (CVA) (Modified) - used for Budget 2027	2026 Tax Year CVA (Modified) in CA Jurisdiction - used for Budget 2027	CVA Based Apportionment Percentage for 2027 Budget	CVA Based Apportionment Percentage for 2026 Budget	% Change between 2027 and 2026
Centre Hastings	44	3,597	1,583	596,818,225.0	262,600,019	2.29	2.29	0.17%
Quinte West	77	32,879	25,317	6,348,930,427.5	4,888,676,429	42.67	42.79	-0.28%
Stirling-Rawdon	76	3,951	3,003	573,694,605.3	436,007,900	3.81	3.81	-0.11%
Alnwick/Haldimand	88	5,866	5,162	1,352,283,720.7	1,190,009,674	10.39	10.38	0.04%
Brighton	100	9,231	9,231	1,855,727,595.1	1,855,727,595	16.20	16.16	0.23%
Trent Hills	94	10,869	10,163	1,996,870,656.3	1,867,074,064	16.30	16.25	0.31%
Cramahe	100	5,222	5,222	957,816,328.5	957,816,329	8.36	8.33	0.34%
		71,615	59,680		11,457,912,010	100.00	100.00	

CVA: Current Value Assessment. Note that 2026 Tax Year data is being used for Budget 2027. The 2025 Tax Year data was used for Budget 2026.



CAO REPORT

Date: August 31, 2026
To: Board of Directors
Prepared by: Rhonda Bateman, Chief Administrative Officer

STAFFING

This summer LTC was pleased to receive supplemental funding from the Canada Summer Jobs program with just under 50% funding for all five of our summer placements. In addition, we gained an additional summer employee through the Ontario Federation of Anglers and Hunters (OFAH). The OFAH pays the full wages of the staff member, and the summer staff work as front line invasive species technicians. Two of our summer staff were returning from last year and another returned after several years away. The consensus of the summer staff was that their jobs were enjoyable, and the cross training received was invaluable from an education and employment aspect. We celebrated their departure with a staff appreciation event at Goodrich-Loomis CA.

A successful funding application from the Invasive Species Centre has allowed LTC to expand its Phragmites Management Area work and hire a four-month contract position as the Invasive Species Project Assistant. The successful applicant will begin on September 9th and will work on mapping, phragmites removal, data collection and analysis as well as attending LTC Phragmites Management Area partnership meetings.

EASTERN LAKE ONTARIO REGION CAs

The Eastern Lake Ontario Region Conservation Authority GM/CAO's had a meeting on August 27th hosted at the LTC office with the Project Executive, Alison McDonald. Discussions were focussed on the upcoming Transition Committees, expectations moving forward, a short summary of our consolidated results from the Ernest and Young data exercise, and the Board Governance ERO post.

The Transition Committee will have their first meeting on September 14th hosted at Quinte Conservation.

BOARD COMPOSITION

Traditionally, during an election year, the membership of the Conservation Authority Board of Directors remained in place until the four-year Council appointments of new Board members. The new Board of Directors would have been in place for the Annual General Meeting in February. The province changed the Conservation Authorities Act a few years ago to state that the Board must be composed of at least 70% elected municipal officials. The upcoming election may pose some issues for our Board as four members are not running and none of the current Board members have been acclaimed.

There has been a blanket exemption request for all conservation authorities from the 70% municipal membership requirement until the transition is completed. I will be in communication with the municipal clerks and CAOs to outline the potential for the appointment of members for the short period between November and the transition date; or if the blanket exemption is passed, the municipalities will have to determine whether they wish to appoint newly elected members or reappoint any current non-elected members.

PROVINCIAL GOVERNMENT

MECP held two information sessions on the ERO posting for the Proposed Method for Number of Members Participating Municipalities Appoint to Regional CAs. The sessions outlined the ERO posting and invited some questions.

FEDERAL GOVERNMENT

Conservation Ontario is collaborating with conservation authorities to assist in the addition of lands into the Canadian Protected and Conserved Areas Database (CPCAD). Lower Trent Conservation submitted the required information CPCAD. We have confirmed the use of the data for most of our conservation areas and natural heritage areas under the program. We anticipate a news release once the administrative process is complete. I would like to thank Jeffrey Meyer, GIS/IT Specialist, Anne Anderson, Manager, Community Outreach and Special Projects Coordinator and Chris McLeod for their work on this initiative.

The total areas that have been accepted into the CPCAD program are as follows:

Property	Official Area (Ha)	Areas (Ac)
Alderville Woods Natural Habitat Area	46	114
Barnum House Natural Habitat Area	19	47
Bleasdell Boulder Conservation Area	28	69
Burnley Creek Natural Habitat Area	47	116
Douglas Spring Natural Habitat Area	6	15
Goodrich-Loomis Conservation Area	178	440
Haldimand Conservation Area	2	5
Keating-Hoards Natural Habitat Area	295	729
Murray Marsh Natural Habitat Area	600	1483
Proctor Park Conservation Area	34	84
Sager Conservation Area	19	47
Seymour Conservation Area	80	198
Trenton Escarpment Natural Habitat Area	7	17
TOTAL AREA	1,361 Ha	3,364 Ac

The only areas that were declined for entrance into the program were those that have dam infrastructure, those being Kings Mill and Warkworth Conservation Areas.

CONSERVATION ONTARIO

Conservation Ontario (CO) hosted a CAO/GM meeting on August 24th. The agenda included Environmental Assessment modernization updates, MNR technical guidance updates, anticipated regulatory changes under the *Clean Water Act*, ERO #026-0740 and Ministers budget direction.

The next CO council meeting is scheduled for September 21st in Newmarket.