



LOWER TRENT CONSERVATION

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Registered Charitable Organization No. 107646598RR0001

BOARD OF DIRECTORS

Board of Directors refers to the General Membership as set out in the Lower Trent Conservation Administrative By-Law No. 2023-01

REGULAR BOARD MEETING MINUTES

MEETING # 2026-06

DATE: July 9, 2026

TIME: 1:00 PM

LOCATION: Administration Office, 714 Murray Street, Trenton / Virtually

DIRECTORS PRESENT:

ON SITE		REMOTE SITE
Sherry Hamilton (Chair)	Jeff Wheeldon (Vice-Chair)	Eric Sandford
Rick English	Jim Alyea	Lynda Reid
Bob Mullin	Eugene (Gene) Brahaney	

ABSENT/REGRETS: Bobbi Wright, Mike Ainsworth

STAFF: Rhonda Bateman, Chitra Gowda, Anne Anderson, Corinne Ross

GUESTS: None

1. Meeting called to order by the Chair

The meeting was called to order by Chair Hamilton at 1:00 p.m.

2. First Nations Acknowledgement

"This land is located on the traditional territories of the Anishnabek, Huron-Wendat, and Haudenosaunee (Iroquois) peoples. We acknowledge our shared responsibilities and obligations to preserve and protect the land, air and water. We are grateful to have the privilege to meet, explore, and connect here on these shared lands. In the spirit of friendship, peace and respect, we extend our thanks to all the generations that came before us and cared for these lands - for time immemorial."

3. Disclosure of pecuniary interests

There were no pecuniary interests declared.

4. Approval of the Agenda as amended

RES: G73/26

Moved by: Rick English

Seconded by: Bob Mullin

THAT the agenda be approved as presented with the addition of correspondence received by Chair Hamilton on July 9, 2026 from a resident of Centre Hasting through Ted Tsu, Kingston area MPP regarding the wetland on the resident's property.

Carried

5. Delegations

There were no delegations received for this meeting.

6. Public Input (3 minutes per speaker)

There was no public input at this meeting.

7. Adoption of the Minutes:

RES: G74/26

Moved by: Jim Alyea

Seconded by: Jeff Wheeldon

THAT the Regular Board Meeting minutes of June 11, 2026 be adopted.

Carried

8. Business arising from these minutes

None.

CORRESPONDENCE

9. Correspondence

- a. Rhonda Bateman, CAO, provided a summary of the Minister's direction under section 1.14 of the *Conservation Authorities Act* with respect to budget and apportionment matters..
- b. The Chair received correspondence from a resident of Centre Hasting from Ted Tsu, Kingston area MPP regarding the wetland on their property. The individual has been in communication with LTC, Centre Hastings staff, the MNR, and local MPP Bresee for several years. The basic history of the property complaint was outlined to the Board members through Director Sandford and Rhonda Bateman. The Board agreed that LTC Board Chair Hamilton would respond to MPP Tsu.

STAFF REPORTS

10. List of Monthly Payments Issued

Director English asked about the payment made for benthic training. Rhonda Bateman replied that LTC collects samples of benthic organisms and has them analyzed as part of the LTC watershed monitoring program. The benthics training for the monitoring staff helps ensure that samples are collected correctly and adequately such that the analysis is useful. Director Wheeldon asked for an explanation of the 'Audit 2025 remainder' expense and Rhonda Bateman replied that it was for the balance of the invoice for the work completed. Director Mullin asked about the expense item 'Property tax bill - TGCA (in arrears 2021)' and Chitra Gowda and Rhonda Bateman explained that the Canadian Pacific Railway Company has recently identified the small amount of 2021 tax arrears for their property that LTC uses as part of the Trenton Greenbelt CA. Director Alyea asked about the bus service expenses for the Tri-County Children's Water Festival and Anne Anderson responded that it was to transport the East

Northumberland Secondary School (ENSS) volunteers for the water festival. Director Wheeldon noted that having dedicated funds towards transportation of volunteers is important for the water festival.

RES: G75/26

Moved by: Bob Mullin

Seconded by: Lynda Reid

THAT the list of payments issued in the total amount of \$257,312.54 for the month of June 2026 be received as information.

Carried

11. Watershed Management, Planning and Regulations Update

RES: G76/26

Moved by: Eric Sandford

Seconded by: Jeff Wheeldon

THAT the Watershed Management, Planning and Regulations Update be received as information.

Carried

12. Conservation Lands Report

RES: G77/26

Moved by: Jim Alyea

Seconded by: Jeff Wheeldon

THAT the Conservation Lands Report for the period April 1 – June 29, 2026, be received as information.

Carried

13. Summary of Education and Outreach Activities Report

RES: G78/26

Moved by: Rick English

Seconded by: Jeff Wheeldon

THAT the Education and Outreach Activities Report for the period April 1 – June 30, 2026, be received as information.

Carried

14. Summary of Risk Management Official Activity Report

Anne Anderson, Manager, Community Outreach & Special Projects, summarized the report and highlighted that LTC has had the highest number of inspections in the TCC Source Protection Region.

RES: G79/26

Moved by: Bob Mullin

Seconded by: Lynda Reid

THAT the summary of the Risk Management Official Activity Report pursuant to Part IV of the Clean Water Act for the period of April 1 – June 30, 2026, be received as information.

Carried

15. Bay of Quinte Remedial Action Plan Program

RES: G80/26

Moved by: Lynda Reid

Seconded by: Jeff Wheeldon

THAT the Bay of Quinte Remedial Action Plan Newsletter for June 2026 be received as information.

Carried

16. Provincial Offences Officer Appointments

RES: G81/26

Moved by: Jeff Wheeldon

Seconded by: Jim Alyea

THAT Elizabeth Lowe and Liam Bailey-McDade be appointed as Provincial Offences Officers for the purpose of performing enforcement and offence related functions under Part VII of the *Conservation Authorities Act*, Section 28.5 and 29 Regulations and the *Trespass to*

Property Act within the area of jurisdiction for Lower Trent Conservation, effective during their employment with Lower Trent Conservation.

Carried

17. 2027 Preliminary Draft Budget

Chitra Gowda, Manager, Corporate Services and Water Resources, presented the preliminary draft budget 2027. Director Sandford discussed the use of reserves in 2026 to purchase the photocopier equipment needed, instead of waiting until 2027. Director English agreed. Chitra Gowda noted that LTC may need to obtain permission from OPCA before using reserves outside of the approved budget. Director Wheeldon noted that this is an opportunity for the LTC board to steward the reserve funds. Rhonda Bateman noted the LTC Capital Asset Management Plan, will be useful during the consolidation to show capital expenses planned.

RES: G82/26

Moved by: Jeff Wheeldon

Seconded by: Bob Mullin

THAT the preliminary draft budget be accepted and be circulated to the member municipalities for consultation;

AND THAT staff be directed to reach out to OPCA for use of reserve for comprehensive immediate needs.

Carried

18. CAO's Report

RES: G83/26

Moved by: Jeff Wheeldon

Seconded by: Lynda Reid

THAT the CAO's Report be received as information.

19. Members Inquiries/Other Business

Director Mullin updated the Board about a cave rescue that happened in Stirling-Rawdon which involved the rescue crew from the air base.

Director Alyea noted that the capital assets reserves should be spent within the geographic area it was meant for, even after consolidation.

20. Adjournment

There being no further business, the meeting was adjourned.

RES: G84/26

Moved by: Bob Mullin

Seconded by: Jim Alyea

THAT the meeting be adjourned.

Carried

Time: 2:14 P.M.


Sherry Hamilton, Chair


Rhonda Bateman, CAO/ST