



**NOTICE OF MEETING
Lower Trent Source Protection Authority**

**Administration Office, 714 Murray Street, Trenton
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Thursday, June 11, 2026 | Time: 1:00 p.m.

AGENDA

1. Meeting called to order by the Chair

2. First Nation Acknowledgement

3. Disclosure of pecuniary interests

4. Approval of the Agenda

RECOMMENDED:

THAT the agenda be approved as presented.

5. Delegations

There are no requests for delegations received for this meeting.

6. Adoption of the Minutes:

Source Protection Authority Board Meeting Minutes of April 9, 2026

[Page # 3](#)

RECOMMENDED:

THAT the minutes of Lower Trent Source Protection Authority Meeting, dated April 9, 2026 be adopted.

7. Business arising from these minutes

As requested from the Authority Board, a letter was submitted to the MECP asking for clarification as to why Jim Hunt was not re-appointed as Chair to the Trent Conservation Coalition Source Protection Committee. An acknowledgment of receipt was received. The letter was supplied in the May 14, 2026 Regular Board meeting package.

8. Correspondence

9. Source Protection Committee Appointment – Keith Taylor, Program Coordinator

[Page # 6](#)

RECOMMENDED:

THAT the Lower Trent Source Protection Authority Board approve the re-appointment of Bonnie Clark to the Trent Conservation Coalition Source Protection Committee, as a Municipal Representative; and

THAT the Lower Trent Source Protection Authority Board approve the re-appointment of George Offshack to the Trent Conservation Coalition Source Protection Committee, as a Municipal Representative; and

THAT the Lower Trent Source Protection Authority Board approve the appointment of Jim Hunt to the Trent Conservation Coalition Source Protection Committee, as a Commercial/Business Representative

10. Program Update – Keith Taylor

Page # 7

RECOMMENDED:

THAT the Program Update Report be received as information.

11. Members Inquiries/Other Business

12. Adjournment

PLEASE CONTACT THE OFFICE IF YOU WILL BE UNABLE TO ATTEND THIS MEETING

Chitra Gowda 613-394-3915 ext. #215

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**LOWER TRENT SOURCE PROTECTION AUTHORITY
MINUTES**

MEETING #SPA 2026-02

DATE: April 9, 2026

TIME: 3:02 p.m.

LOCATION: Administration Office, 714 Murray Street, Trenton

PRESENT:

ON SITE		REMOTE SITE
Sherry Hamilton (Chair)	Jeff Wheeldon (Vice-Chair)	Bobbi Wright
Bob Mullin	Eric Sandford	
Mike Ainsworth	Jim Alyea	
Lynda Reid	Rick English	

ABSENT/REGRETS: Gene Brahaney

STAFF: Rhonda Bateman, Chitra Gowda, Keith Taylor, Anne Anderson, Trent Bos

GUESTS: None

1. Meeting called to order by the Chair

The meeting was called to order by Chair Hamilton at 3:02 p.m.

2. First Nation Acknowledgement

“This land is located on the traditional territories of the Anishnabek, Huron-Wendat, and Haudenosaunee (Iroquois) peoples. We acknowledge our shared responsibilities and obligations to preserve and protect the land, air and water. We are grateful to have the privilege to meet, explore, and connect here on these shared lands. In the spirit of friendship, peace and respect, we extend our thanks to all the generations that came before us and cared for these lands - for time immemorial.”

3. Disclosure of pecuniary interests

There was no disclosure of pecuniary interests.

4. Approval of the Agenda

RES: SPA7/26 Moved by: Rick English Seconded by: Mike Ainsworth
 THAT the agenda be approved as presented.

Carried

5. Delegations

There were no requests for delegations received for this meeting.

6. Adoption of the MinutesRES: SPA8/26

Moved by: Lynda Reid

Seconded by: Eric Sandford

THAT the minutes of Lower Trent Source Protection Authority Meeting, dated February 12, 2026 be adopted.

Carried**7. Business arising from these minutes**

None.

8. Correspondence

The Minister's Letter for Section 36 approval (2026-03-09) was presented. Chair Hamilton congratulated Keith Taylor, Program Coordinator upon the approval of the Section 36 update of the Source Protection Plans.

RES: SPA9/26

Moved by: Jeff Wheeldon

Seconded by: Jim Alyea

THAT the correspondence as provided in the agenda package be received as information.

9. Lower Trent Source Protection Authority 2025 Annual Progress ReportRES: SPA10/26

Moved by: Bob Mullin

Seconded by: Jeff Wheeldon

THAT the Lower Trent Source Protection Authority Annual Progress Report for the period January 1, 2025 to December 31, 2025 be received as information.

Carried**10. 2025 Trent and Ganaraska Source Protection Plans Annual Progress Reports**

Keith Taylor, Program Coordinator, provided a summary of the annual progress reports. He recognized Trent Bos, Source Protection Technician, indicating that Trent Bos does a tremendous amount of work gathering information and data from risk management officials and others, towards the annual reports. Trent Bos also provides training to municipal staff on the use of the Electronic Annual Reporting (EAR) online tool. Director Ainsworth asked for the cause of the delay in obtaining the Section 34 approval. Keith Taylor responded that the delay was due to the timing of the Section 36 approval.

RES: SPA11/26

Moved by: Eric Sandford

Seconded by: Jim Alyea

THAT the 2025 Trent and Ganaraska Source Protection Plan Annual Progress Reports be received as information; and

THAT staff be authorized to submit the 2025 Trent and Ganaraska Source Protection Plans.

11. Program Update

Director Mullin and Director Alyea asked LTC staff to send a letter to MECP and request a response from MECP explaining the reason for the previous Source Protection Committee Chair, Jim Hunt not being reappointed.

RES: SPA12/26

Moved by: Bobbi Wright

Seconded by: Jeff Wheeldon

THAT the Program Update Report be received as information.

12. Members Inquiries/Other Business

None.

13. Adjournment

There being no further business, the meeting was adjourned.

RES: SPA13/26 Moved by: Lynda Reid Seconded by: Eric Sandford
THAT the Source Protection Authority meeting be adjourned.

Carried

Time: 3:19 p.m.

Chair Sherry Hamilton

Rhonda Bateman, CAO/ST



STAFF REPORT

Date: June 11, 2026
To: Lower Trent Source Protection Authority
Re: Source Protection Committee Appointments
Prepared by: Keith Taylor, Program Coordinator

PROPOSED RESOLUTION:

THAT the Lower Trent Source Protection Authority Board approve the re-appointment of Bonnie Clark to the Trent Conservation Coalition Source Protection Committee, as a Municipal Representative; and

THAT the Lower Trent Source Protection Authority Board approve the re-appointment of George Offshack to the Trent Conservation Coalition Source Protection Committee, as a Municipal Representative; and

THAT the Lower Trent Source Protection Authority Board approve the appointment of Jim Hunt to the Trent Conservation Coalition Source Protection Committee, as a Commercial/Business Representative

BACKGROUND:

Two municipal representative terms expire this year. George Offshack is the current municipal representative for the Crowe Valley Source Protection Authority. Bonnie Clark is a current municipal representative for the Otonabee-Haliburton Source Protection Authority. Both have been excellent members, and both have received the support of the Source Protection Authorities they represent.

There will also be a vacancy on the Source Protection Committee for a Commercial/Business Representative as the previous member's position is set to expire on June 16, 2026. That member has stopped attending Source Protection Committee meetings and did not indicate that she wanted to continue. The five (5) Source Protection Authorities advertised the opportunity throughout the month of May 2026 but there was only one application received, that being from former Chair Jim Hunt. Mr. Hunt is an excellent choice because of his proven experience and dedication to the program. He is a lawyer and has his own law firm and therefore qualifies as a business owner.

Committee appointments are for a 5-year period.

STAFF RECOMMENDATION:

That the proposed resolution be approved.

Agenda Item #10



STAFF REPORT

Date: June 11, 2026
To: Lower Trent Source Protection Authority
Re: Program Update
Prepared by: Keith Taylor, Program Coordinator

PROPOSED RESOLUTION:

THAT the Lower Trent Source Protection Authority Board accept the Program Update Report as information.

PROGRAM UPDATE:

Education and Outreach

Now that the Section 36 Amendments to our Source Protection Plans have been approved, the focus of staff has turned to ensuring the implementation goes smoothly. As a result of changes to the Technical Rules, the new Source Protection Plans now have policies requiring municipalities to address some specific significant threats using education and outreach. Road salt application and storage, snow storage and household use of pesticides and Dense Non-Aqueous Phase Liquids will now be managed in part by ongoing education and outreach efforts. The Source Protection Authority staff help the municipalities deliver these programs.

Our Source Protection team has started a Big East Education and Outreach Working Groups as the Source Protection Committees in Eastern Ontario are all using the same approach. The plan for this year is to develop a series of campaigns. The first is a pesticide campaign, which has been launched. It encourages people to consider alternatives to harsh chemicals and to limit chemical pesticides as much as possible. <https://trentsourceprotection.on.ca/wp-content/uploads/2026/05/pesticide-alternatives-factsheet.pdf>

This summer we will be launching the Dense Non-Aqueous Phase Liquids campaign. The working group has decided that for the campaign, aimed at the general public, will use the phrase "Hazardous Products" instead of "Dense Non-Aqueous Phase Liquids" because it would be easier to understand. This campaign will also include a more targeted approach for businesses that use Dense Non-Aqueous Phase Liquids.

Finally, an education and outreach campaign will begin in late October regarding road salt application, road salt storage and snow storage. The target audience will be property owners that live in vulnerable areas and owners of parking lots smaller than 50 parking spaces or 1,500 square meters.

Limited Liability for Road Salt Application

As a result of the letter (attached) from Chair Hamilton to the Premier, the Minister of the Environment, Conservation and Parks and the Attorney General, the Premier's office scheduled a meeting with Rhonda Bateman, Keith Taylor and Bill Thompson (Project Manager of the Lake Simcoe south Georgina Bay Source Protection Region). A representative from the Premier's office met with us and heard our concerns and recommendations. He encouraged us to continue to work with the Attorney General to promote this approach. This was a positive result from the letter.

Risk Management Officials

Risk Management Officials across the Trent Conservation Coalition Source Protection Region are adapting to the new technical rules. For example, under the new Technical Rules, above grade fuel tanks greater than 250 litres, in a WHPA with a vulnerability score of 10, are now significant drinking water threats. Risk Management Officials will need to establish risk management plans for existing tanks and their infrastructure. Future above grade fuel tanks greater than 250 litres, in these zones, will be prohibited. There were also significant changes the rules related to pesticide and Dense Non-Aqueous Phase Liquids that the Risk Management Official will have to address.

Planning for Existing Prescribed Instruments

As part of the agreement negotiated for the new Prescribed Instrument Policies, the Ministry is providing the contact information for all the Environmental Compliance Approvals in vulnerable areas within our region. Our commitment is to reach out to the holders of these instruments and inform them which vulnerable zone they are in and suggest additional measures they should carry out in the event of a spill. Work will begin on this effort in the next few months.

STAFF RECOMMENDATION:

That the staff report be accepted as information.



The Honourable Doug Ford – Premier of Ontario
 The Honourable Todd McCarthy - Minister of the Environment, Conservation and Parks
 The Honourable Doug Downey - Attorney General

April 23, 2026

Subject: Encouraging Legal Reform to Limit Liability for Road Salt Application

Dear Premier Ford, Minister McCarthy and Attorney General Downey,

The Board of Directors of the Lower Trent Source Protection Authority would like to encourage the Provincial Government to enact legal reforms that would limit liability for contractors who apply road salt as part of their winter maintenance activities.

Using road salt to keep roads, parking lots and sidewalks safe in the winter is standard practice in Ontario. However, the road salt applied to these surfaces eventually drains to either surface water or groundwater and can degrade the quality of drinking water and cause other environmental and ecological issues.

Some contractors tend to use much more salt than is required to ensure that they do not increase their legal liability if there is a slip and fall or a vehicular accident in areas being maintained. This excessive use of salt can drastically increase environmental impairment and threats to drinking water.

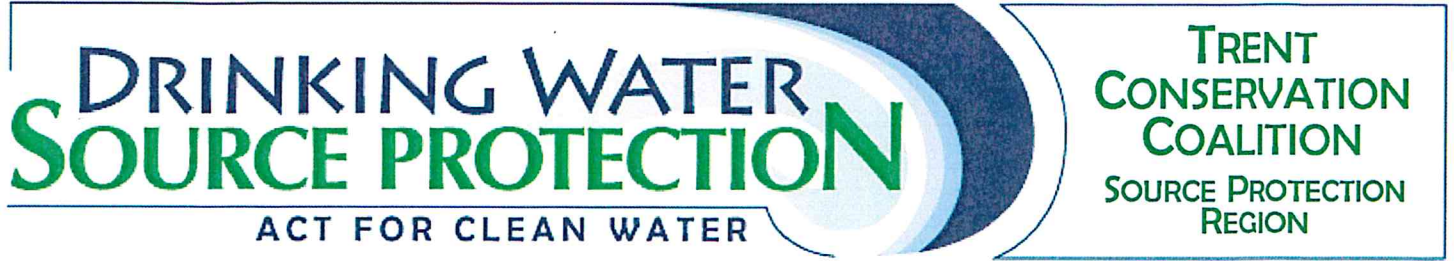
One practical solution would be to pass legislation in Ontario that would limit liability for contractors who are trained and certified in best practices related to road salt application and set standards for road salt use. The Board of Directors encourages your government to adopt this approach to help reduce the impact excessive road salt entering our surface water courses and groundwater sources .

This idea is used in other jurisdictions in North America, such as New Hampshire and is supported in Ontario by many municipalities, Conservation Authorities and Landscape Ontario.

Sincerely,

Sherry Hamilton,
 Chair Lower Trent Source Protection Authority

*C/O LOWER TRENT CONSERVATION
 714 Murray St, R.R. #1, Trenton, Ont. K8V 0N1*



Cc: Conservation Ontario – Angela Coleman
Lower Trent Region Conservation Authority Board members
Trent Conservation Coalition GM/CAO – Rhonda Bateman
Director of the Conservation and Source Protection Branch – Kirsten Service
Joe Salemi, Landscape Ontario
The Trent Conservation Coalition Source Protection Committee Members

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