



LOWER TRENT C O N S E R V A T I O N

714 Murray Street, R.R. 1, Trenton, Ontario K8V 0N1

■ Tel: 613-394-4829 ■ Fax: 613-394-5226 ■ Website: www.ltc.on.ca ■ Email: information@ltc.on.ca

Registered Charitable Organization No. 107646598RR0001

SUMMER EMPLOYMENT OPPORTUNITY

POSITION: Conservation Lands Field Assistant (2 positions)

GENERAL DESCRIPTION:

The Conservation Lands Field Assistant reports to the Conservation Lands Supervisor and is responsible to assist with the ongoing maintenance and development of Conservation Areas - groundskeeping, habitat restoration, trail development, and equipment operation and maintenance.

KEY DUTIES:

1. Provide high-quality service to meet LTC, municipal, partner, and public expectations.
2. Perform property groundskeeping, including but not limited to lawn cutting, weed trimming, digging, raking, garbage collection, cleaning and restocking privies and outhouses.
3. Assist with habitat restoration projects.
4. Assist with development, maintenance and repairing of trails and facilities, including painting, fencing, grading, shoveling, cutting back vegetation, and various plantings.
5. Safe operation and maintenance of small engines, equipment and tools.
6. Follow health and safety policy and procedures under all conditions; including but not limited to use of equipment, ladders, tools, and vehicles.
7. Assist with setting up and dismantling of program events as required.
8. Adhere with all LTC policies and procedures.
9. Undertake other related duties as required, and as assigned by the Conservation Lands Supervisor or Conservation Lands Technician.

QUALIFICATIONS:

- Undertaking or completed post-secondary education (e.g. habitat management, park management, outdoor recreation, ecotourism).
- Experience with groundskeeping equipment preferred.
- Experience painting considered an asset.
- Experience with habitat restoration, management, and monitoring considered an asset.
- Must be able to work outdoors and in potentially adverse environmental conditions (for example, adverse weather and uneven terrain).
- Ability to stand, sit, walk for long periods of time and lift, carry or otherwise move objects of approximately 22 kg.
- Excellent organizational skills to set priorities and react to changing program needs.

- Ability to work with minimal supervision when required.
- Ability to communicate effectively both orally and in writing.
- Valid Ontario “G” Driver’s License in good standing such that the license is not expired, suspended, or revoked, and all requirements for driving in Ontario have been met.
- To be eligible for this position; candidates must meet the funding source (for example, Canada Summer Jobs) criteria.

CONDITIONS OF EMPLOYMENT:

- Duration: 16 weeks
- Hourly rate: \$18.50/hour
- Hours of work: 40 hours per week
- Proposed start date: May 4, 2026
- To be eligible, you must be between 15 and 30 years of age at the beginning of the employment period; be a Canadian citizen, permanent resident, or person to whom refugee protection has been conferred under the Immigration and Refugee Protection Act for the duration of the employment; and, have a valid Social Insurance Number at the start of employment and be legally entitled to work in Canada in accordance with relevant provincial or territorial legislation and regulations.

COME WORK WITH US!

- *We offer competitive wages and are members of the Ontario Municipal Employees Retirement System (OMERS) pension fund.*
- *We are dedicated to fostering a diverse, inclusive and equitable work environment.*
- *You will work with staff that are creative, talented and solutions-focused.*
- *We value the professional development and wellness of our employees.*
- *You'll have free access to most of the province's conservation areas.*

HOW TO APPLY:

Email your cover letter and resume (a single Word or PDF file preferred – **no links please**) clearly marked “Conservation Lands Field Assistant” by February 20, 2026 at 11:59pm local time to:

Email: information@LTC.on.ca

Attention: Chris McLeod, Conservation Lands Supervisor

We thank all applicants for their interest; however, only candidates under consideration will be contacted.

Lower Trent Conservation is an equal opportunity employer in accordance with the *Accessibility for Ontarians with Disabilities Act, 2005* and the *Ontario Human Rights Code*. Lower Trent Conservation will provide accommodations throughout the recruitment, selection, and/or assessment process to applicants with disabilities.

Personal information provided is collected under the authority of the *Municipal Freedom of Information and Protection of Privacy Act*.

Lower Trent Conservation does not use artificial intelligence to screen or assess candidates.

“working with local communities to protect our natural environment”

