



## **NOTICE OF MEETING Lower Trent Source Protection Authority**

**Administration Office, 714 Murray Street, Trenton**

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**Thursday, December 11, 2025 | Time: 1:00 p.m.**

### **AGENDA**

**1. Meeting called to order by the Chair**

**2. First Nation Acknowledgement**

**3. Disclosure of pecuniary interests**

**4. Approval of the Agenda**

RECOMMENDED:

THAT the agenda be approved as presented.

**5. Delegations**

There are no requests for delegations received for this meeting.

**6. Adoption of the Minutes:**

Source Protection Authority Board Meeting Minutes of November 13

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RECOMMENDED:

THAT the minutes of Lower Trent Source Protection Authority Meeting, dated November 13, 2025, be adopted.

**7. Correspondence**

None

**8. Section 34 Amendments Public Consultation – New Wells at Woods of Manilla and Grafton – Keith Taylor, Program Coordinator**

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RECOMMENDED:

WHEREAS, the Trent Conservation Coalition Source Protection Committee has completed an email poll on December 9, 2025, (pending) and passed the following motion;

That by consensus, the Trent Conservation Coalition Source Protection Committee approves moving forward with the required Public Consultation period for the Woods of Manilla and the Grafton Section 34 amendments and approves requesting that the Lower Trent (Lead) Source Protection Authority initiates the Public Consultation process;

AND WHEREAS, the Municipalities of the City of Kawartha Lakes and Alnwick/Haldimand have passed resolutions (pending - December 9, 2025) supporting going the Public Consultation;

BE IT RESOLVED that the Source Protection Authority Board approves the initiation of the required Public Consultation process for the Section 34 Amendments for the Woods of Manilla and Grafton wells.

**9. Members Inquiries/Other Business**

**10. Adjournment**

**PLEASE CONTACT THE OFFICE IF YOU WILL BE UNABLE TO ATTEND THIS MEETING**

**Chitra Gowda 613-394-3915 ext. #215**

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**LOWER TRENT SOURCE PROTECTION AUTHORITY  
MINUTES**

**MEETING #SPA 2025-03**

**DATE:** November 13, 2025

**TIME:** 1:00 p.m.

**LOCATION:** Administration Office, 714 Murray Street, Trenton

**PRESENT:**

ON SITE		REMOTE SITE
Eugene (Gene) Brahaney (Chair)	Rick English	Lynda Reid
Sherry Hamilton (Vice-Chair)	Jeff Wheeldon	
Mike Ainsworth	Bobbi Wright	
Jim Alyea	Eric Sandford	
Bob Mullin		

**REGRETS:** None

**STAFF:** Rhonda Bateman, Keith Taylor, Chitra Gowda, Gage Comeau

**GUESTS:** None

**1. Meeting called to order by the Chair**

The meeting was called to order by Chair Gene Brahaney at 1:00 p.m.

**2. First Nation Acknowledgement**

*"This land is located on the traditional territories of the Anishnabek, Huron-Wendat, and Haudenosaunee (Iroquois) peoples. We acknowledge our shared responsibilities and obligations to preserve and protect the land, air and water. We are grateful to have the privilege to meet, explore, and connect here on these shared lands. In the spirit of friendship, peace and respect, we extend our thanks to all the generations that came before us and cared for these lands - for time immemorial."*

**3. Disclosure of pecuniary interests**

There was no disclosure of pecuniary interests.

**4. Approval of the Agenda**

RES: SPA11/25

Moved by: Bobbi Wright

Seconded by: Sherry Hamilton

THAT the agenda be approved as presented.

Carried

**5. Delegations**

There were no requests for delegations received for this meeting.

**6. Adoption of the Minutes**RES: SPA12/25

Moved by: Jim Alyea

Seconded by: Bob Mullin

THAT the minutes of Lower Trent Source Protection Authority Meeting, dated July 10, 2025, be adopted.

**7. Correspondence**

None.

**8. Ratification of Email Poll – November 3, 2025**

Director Ainsworth asked if LTC has a policy for archeological assessments for source water protection. He expressed concerns over delays in obtaining permits. Keith Taylor, Program Coordinator, indicated that archeological assessments can take place as part of the technical studies, but there is no policy for the same in the Source Protection Plans. Director Ainsworth noted a concern with the Grafton well and Keith Taylor replied about his awareness of the matter.

Keith Taylor thanked the Board of Directors for their timely responses to the email poll to move forward with the required Pre-Consultation process for the Section 34 Amendments for the Woods of Manilla and Grafton wells.

RES: SPA13/25

Moved by: Eric Sandford

Seconded by: Bobbi Wright

WHEREAS, the Trent Conservation Coalition Source Protection Committee has completed an email poll on October 31, 2025, and passed the following motion:

THAT by consensus, the Trent Conservation Coalition Source Protection Committee approved moving forward with a Pre-Consultation period for the Woods of Manilla and the Grafton Section 34 amendments and approves requesting that the Lower Trent (Lead) Source Protection Authority initiates the Pre-Consultation process, once the Ministry of the Environment, Conservation and Parks completes its review of the amendments;

BE IT RESOLVED that the Source Protection Authority Board approve the initiation of the required Pre-Consultation process for the Section 34 Amendments for the Woods of Manilla and Grafton wells.

Carried

**9. Bill 56**RES: SPA14/25

Moved by: Sherry Hamilton

Seconded by: Rick English

THAT that the Source Protection Authority Board staff report on Bill 56 be accepted as information.

Carried

**10. Program Update**RES: SPA15/25

Moved by: Sherry Hamilton

Seconded by: Bobbi Wright

THAT the Source Protection Authority Board Program Update be accepted as information.

Carried

**11. Members Inquiries/Other Business**

There were no member inquiries or other business.

## 12. Adjournment

There being no further business, the meeting was adjourned.

RES: SPA16/25

Moved by: Jim Alyea

Seconded by: Bob Mullin

THAT the Source Protection Authority meeting be adjourned.

Carried

Time: 1:07 p.m.

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Chair Gene Brahaney

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Rhonda Bateman, CAO/ST



## STAFF REPORT

**Date:** December 11, 2025  
**To:** Lower Trent Source Protection Authority  
**Re:** Initiating Section 34 Amendments Public Consultation – New Wells at Woods of Manilla and Grafton  
**Prepared by:** Keith Taylor, Program Coordinator

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### PROPOSED RESOLUTION:

WHEREAS, the Trent Conservation Coalition Source Protection Committee has completed an email poll on December 9, 2025, (pending) and passed the following motion;

That by consensus, the Trent Conservation Coalition Source Protection Committee approves moving forward with the required Public Consultation period for the Woods of Manilla and the Grafton Section 34 amendments and approves requesting that the Lower Trent (Lead) Source Protection Authority initiates the Public Consultation process;

AND WHEREAS, the Municipalities of the City of Kawartha Lakes and Alnwick/Haldimand have passed resolutions (pending - December 9, 2025) supporting going the Public Consultation;

BE IT RESOLVED that the Source Protection Authority Board approves the initiation of the required Public Consultation process for the Section 34 Amendments for the Woods of Manilla and Grafton wells.

### BACKGROUND:

Two drinking water systems in the Trent Conservation Coalition Source Protection Region require new wells.

1. Woods of Manilla
  - a. One well failed in 2021, and an emergency well was added in the same general area but now must be included to the Assessment Report.
  - b. There was also a well in the South Georgina Bay Lake Simcoe Region that formerly served Woods of Manilla, and it is now being decommissioned but its Wellhead Protection Areas extended into our region, so that will be removed from our Assessment Report.
  - c. A new replacement well is also going in near the other new (emergency) well in our region.
  - d. The new Wellhead Protection Areas extends back into the South Georgina Bay Lake Simcoe Region.

- e. We are coordinating with the South Georgina Bay Lake Simcoe Region for the Consultation Phases because it affects both region's Assessment Reports.
2. Grafton
- a. An existing well is being decommissioned at Grafton, and a new replacement well is going in.
  - b. The well that is being decommissioned has a water quality issue.

The Pre-Consultation Period ended on December 4, 2025 resulting in no comments or concerns.

We are now required to conduct a Public Consultation for these amendments including a Newspaper Ad, targeted social media and contacting anyone directly impacted by the changes.

**RECOMMENDATION:**

To approve the resolution initiating the required Public Consultation process for the Section 34 Amendments for the Woods of Manilla and Grafton wells.