



**NOTICE OF MEETING  
Lower Trent Source Protection Authority**

**Administration Office, 714 Murray Street, Trenton  
Virtually [Join the meeting here](#)**

**Thursday, November 13, 2025 | Time: 1:00 p.m.**

**AGENDA**

**1. Meeting called to order by the Chair**

**2. First Nation Acknowledgement**

**3. Disclosure of pecuniary interests**

**4. Approval of the Agenda**

RECOMMENDED:

THAT the agenda be approved as presented.

**5. Delegations**

There are no requests for delegations received for this meeting.

**6. Adoption of the Minutes:**

Source Protection Authority Board Meeting Minutes of July 10, 2025

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RECOMMENDED:

THAT the minutes of Lower Trent Source Protection Authority Meeting, dated July 10, 2025, be adopted.

**7. Correspondence**

None

**8. Ratification of Email Poll – November 3, 2025**

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RECOMMENDED:

WHEREAS, the Trent Conservation Coalition Source Protection Committee has completed an email poll on October 31, 2025, and passed the following motion:

THAT by consensus, the Trent Conservation Coalition Source Protection Committee approved moving forward with a Pre-Consultation period for the Wood's of Manilla and the Grafton Section

34 amendments and approves requesting that the Lower Trent (Lead) Source Protection Authority initiates the Pre-Consultation process, once the Ministry of the Environment, Conservation and Parks completes its review of the amendments;

BE IT RESOLVED that the Source Protection Authority Board approve the initiation of the required Pre-Consultation process for the Section 34 Amendments for the Woods of Manilla and Grafton wells.

**9. Bill 56**

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RECOMMENDED:

THAT that the Source Protection Authority Board staff report on Bill 56 be accepted as information.

**10. Program Update**

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RECOMMENDED:

THAT the Source Protection Authority Board Program Update be accepted as information.

**11. Members Inquiries/Other Business**

**12. Adjournment**

**PLEASE CONTACT THE OFFICE IF YOU WILL BE UNABLE TO ATTEND THIS MEETING**

**Chitra Gowda 613-394-3915 ext. #215**

[chitra.gowda@ltc.on.ca](mailto:chitra.gowda@ltc.on.ca)



**LOWER TRENT SOURCE PROTECTION AUTHORITY  
MINUTES**

**MEETING #SPA 2025-02**

**DATE:** July 10, 2025

**TIME:** 1:01 p.m.

**LOCATION:** Administration Office, 714 Murray Street, Trenton

**PRESENT:**

ON SITE		REMOTE SITE
Eugene (Gene) Brahaney (Chair)	Eric Sandford	Lynda Reid
Sherry Hamilton (Vice-Chair)	Jim Alyea	Bob Mullin
Mike Ainsworth	Jeff Wheeldon	

**REGRETS:** Bobbi Wright, Rick English

**STAFF:** Rhonda Bateman, Keith Taylor, Chitra Gowda, Gage Comeau, Anne Anderson, Corinne Ross

**GUESTS:** Jim Hunt, Source Protection Committee Chair, Trent Conservation Coalition

**1. Meeting called to order by the Chair**

The meeting was called to order by Chair Gene Brahaney at 1:01 p.m.

**2. First Nation Acknowledgement**

*“This land is located on the traditional territories of the Anishnabek, Huron-Wendat, and Haudenosaunee (Iroquois) peoples. We acknowledge our shared responsibilities and obligations to preserve and protect the land, air and water. We are grateful to have the privilege to meet, explore, and connect here on these shared lands. In the spirit of friendship, peace and respect, we extend our thanks to all the generations that came before us and cared for these lands - for time immemorial.”*

**3. Disclosure of pecuniary interests**

There was no disclosure of pecuniary interests.

**4. Approval of the Agenda**

RES: SPA6/25 Moved by: Mike Ainsworth Seconded by: Jim Alyea  
THAT the agenda be approved as presented.

Carried

**5. Delegations**

There were no requests for delegations received for this meeting.

**6. Adoption of the Minutes**RES: SPA7/25

Moved by: Eric Sandford

Seconded by: Sherry Hamilton

THAT the minutes of Lower Trent Source Protection Authority Meeting, dated April 10, 2025, be adopted.

**7. Correspondence**RES: SPA8/25

Moved by: Eric Sandford

Seconded by: Sherry Hamilton

THAT the correspondence from the Ministry of the Environment, Conservation and Parks be accepted as information.

**8. Section 36 Amendment Package Submission**

Keith Taylor, Program Coordinator, described the milestone progress update on Section 36 amendments to the Source Protection Plan. A Source Protection Committee meeting was held in the previous week and went well. Prescribed instruments policies (implemented by provincial ministries) are proposed to be amended. This is the culmination of a successful year and a half long exercise, involving discussions with the Ministry of the Environment, Conservation and Parks (MECP) and other source protection regions making similar amendments to improve reporting on environmental protections provided by prescribed instruments. The submission of the Section 36 amendments package to MECP is planned to take place within approximately a week's time.

Source Protection Committee Chair Jim Hunt complimented Keith Taylor on his hard work and effort on the proposed amendments.

RES: SPA9/25

Moved by: Jeff Wheeldon

Seconded by: Jim Alyea

THAT the Lower Trent Source Protection Authority receive the staff report and approve submission of the final Section 36 Amendment Package to the Ministry of the Environment, Conservation and Parks.

Carried**9. Members Inquiries/Other Business**

There were no member inquiries or other business.

**10. Adjournment**

There being no further business, the meeting was adjourned.

RES: SPA10/25

Moved by: Sherry Hamilton

Seconded by: Jim Alyea

THAT the Source Protection Authority meeting be adjourned.

Carried

Time: 1:08 p.m.

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 Chair Gene Brahaney

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 Rhonda Bateman, CAO/ST



## STAFF REPORT – EMAIL POLL

**Date:** November 3, 2025  
**To:** Lower Trent Source Protection Authority  
**Re:** Initiating Section 34 Amendments Pre-Consultation – New Wells at Wood's of Manilla and Grafton  
**Prepared by:** Keith Taylor, Program Coordinator

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### PROPOSED RESOLUTION:

**WHEREAS**, the Trent Conservation Coalition Source Protection Committee has completed an email poll on October 31, 2025, and passed the following motion;

**That by consensus**, the Trent Conservation Coalition Source Protection Committee approves moving forward with a Pre-Consultation period for the Wood's of Manilla and the Grafton Section 34 amendments and approves requesting that the Lower Trent (Lead) Source Protection Authority initiates the Pre-Consultation process, once the Ministry of the Environment, Conservation and Parks completes its review of the amendments;

**Be it resolved** that the Source Protection Authority Board approves the initiation of the required Pre-Consultation process for the Section 34 Amendments for the Woods of Manilla and Grafton wells.

### BACKGROUND:

Two drinking water systems in the Trent Conservation Coalition Source Protection Region require new wells.

1. Woods of Manilla
  - a. One well failed in 2021, and an emergency well added in the same general area but now must be included to the Assessment Report.
  - b. There was also a well in the South Georgina Bay Lake Simcoe Region that formerly served Woods of Manilla, and it is now being decommissioned but its Wellhead Protection Areas extended into our region, so that will be removed from our Assessment Report.
  - c. A new replacement well is going in near the other new (emergency) well in our region.
  - d. The new Wellhead Protection Areas extends back into the South Georgina Bay Lake Simcoe Region.
  - e. We are coordinating with the South Georgina Bay Lake Simcoe Region for the Consultation Phases because it affects both region's Assessment Reports.

## 2. Grafton

- a. An existing well is being decommissioned at Grafton, and a new replacement well is going in.
- b. The well that is being decommissioned has a water quality issue.

The Ministry of the Environment, Conservation and Parks has received the necessary technical studies for both systems and the proposed amendments as part of the Early Engagement Process.

We are now required to conduct Pre-Consultation with a prescribed list of stakeholders including other Ministries, the affected municipalities and First Nations.

The Source Protection Committee has approved moving forward with Pre-Consultation and to request that the Lower Trent (Lead) Source Protection Authority approve the commencement of Pre-Consultation.

This email poll of the Lower Trent Source Protection Authority is being conducted to initiate the Pre-Consultation phase starting Friday, November 6, 2025, and running for 30 days.

### **RECOMMENDATION:**

To approve the resolution initiating the required Pre-Consultation process for the Section 34 Amendments for the Woods of Manilla and Grafton wells.

**Please Vote Yes or No by return email before 4:30 Wednesday November 5,  
2025.**

[keith.taylor@ltc.on.ca](mailto:keith.taylor@ltc.on.ca)

### **Email Poll Results**

Jim Alyea	Y
Eric Sandford	Y
Jeff Wheeldon	Y
Sherry Hamilton	Y
Rick English	Y
Bob Mullin	Y
Bobbi Wright	Y
Mike Ainsworth	Y
Lynda Reid	Y



## STAFF REPORT

**Date:** November 13, 2025  
**To:** Lower Trent Source Protection Authority  
**Re:** Bill 56  
**Prepared by:** Keith Taylor, Program Coordinator

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### PROPOSED RESOLUTION:

THAT that the Source Protection Authority Board staff report on Bill 56 be accepted as information.

### BACKGROUND:

The Ontario Government is proposing Bill 56 which includes changes to the *Clean Water Act, 2006*, the *Safe Drinking Water Act, 2002* and some associated Regulations.

The three keys points are:

- 1) A faster and better process for amendments to Assessment Reports and Source Protection Plans is being proposed.
  - Allowing more types of minor amendments to be done through a simple Section 51 Amendment.
  - Combining Pre-Consultation and Public Consultation into one step which would reduce the amount of time required for consultation.
  - Removing the *Clean Water Act* requirement for a newspaper ad for amendments.
  - Enable the Source Protection Authority to approve certain minor amendments.
  - Establishing a 120 day "Shot Clock" for the Minister to approve amendments
    - Once the Director deems an amendment package is complete the Minister would have 120 to approve the amendments.
    - If the Minister fails to meet this timeline, the amendment would be considered approved.
- 2) Changes to the *Clean Water Act* are being proposed requiring a new standard for Prescribed Instruments Policies that resembles the things we successfully negotiated with our Section 36 Policies that;
  - Will create standardized wording for Prescribed Instrument policies.
  - Require documentation on how the Ministry responsible for the Prescribed Instruments reviewed and amended the instrument to address the Significant Drinking Water Threats and provide a consistent reporting framework to the Source Protection Authority for annual reporting purposes.
  - Require update to the Prescribed Instruments policies within SPPs within 2 years.
  - Require Ministry responsible for issuing the Prescribed Instruments to review existing Prescribed Instruments within 3 years when a new vulnerable area is delineated.

### 3) Changes to Use of Source Restrictions

- Currently a municipality cannot deliver water to the public from a new well or intake until the Section 34 Amendment is approved.
- The proposed changes would empower the Source Protection Authority to recommend to the Safe Drinking Water Director that this restriction is not necessary under certain conditions (minor amendments and a Source Protection Plan is already in effect).

Generally, the Project Managers across the province are in favour of the proposed changes. The Ministry is currently working with the Project Managers to fine tune these proposals.

#### Changes to Regulations

<https://ero.ontario.ca/notice/025-1104>

#### Changes to the Clean Water Act

<https://ero.ontario.ca/notice/025-1060>

#### **RECOMMENDATION:**

To approve the resolution to receive the Program Update staff report as information.



## STAFF REPORT

**Date:** November 13, 2025  
**To:** Lower Trent Source Protection Authority  
**Re:** Program Update  
**Prepared by:** Keith Taylor, Program Coordinator

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### PROPOSED RESOLUTION:

THAT the Source Protection Authority Board Program Update be accepted as information.

### PROGRAM UPDATE:

- 1) Section 36 Amendments;
  - a. Our Section 36 Amendments package is on its way to the Minister's Office for approval.
  - b. Best case scenario;
    - i. Minister Approves Amendments in November/December 2025.
    - ii. Amendments become effective January 1, 2026.
  - c. Staff have had one Roll Out Meeting for the amendments with the Risk Management Officials
  - d. Staff are planning Roll Out Meetings for municipal staff in late November and early December.
  - e. There will also be information provided to municipal councilors about the important changes.
- 2) Chair Jim Hunt's term as Chair expired in August 2025;
  - a. Several regions in the province have the same situations with their Chairs.
  - b. Jim Hunt has expressed an interest in continuing.
  - c. As of the timing of this report he has not yet been re-appointed as Chair.
- 3) Trent Bos continues to partner with other Eastern Region staff to present informative webinars.
  - a. These are well attended, and they bring in experts to present various topics.
  - b. The next one is on November 27 and is about Karst Topography.
    - i. Link to register <https://lp.constantcontactpages.com/ev/reg/tebfddu>
- 4) The 4<sup>th</sup> Progress Report required by the Source Protection Transfer Payment Agreement, was submitted to the Ministry of the Environment, Conservation and Parks
  - a. The Budget is on track.
  - b. We are meeting all our targets in the approved Transfer Payment Agreement

### RECOMMENDATION:

To approve the resolution to receive the Program Update staff report as information.