



LOWER TRENT CONSERVATION

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Registered Charitable Organization No. 107646598RR0001

BOARD OF DIRECTORS

Board of Directors refers to the General Membership as set out in the Lower Trent Conservation Administrative By-Law No. 2023-01

REGULAR BOARD MEETING MINUTES

MEETING # 2025-05

DATE: June 12, 2025

TIME: 1:00 PM

LOCATION: Administration Office, 714 Murray Street, Trenton / Virtually

DIRECTORS PRESENT:

ON SITE		REMOTE SITE
Eugene (Gene) Brahaney (Chair)	Bob Mullin	Lynda Reid
Sherry Hamilton (Vice-Chair)	Eric Sandford	Jeff Wheeldon
Mike Ainsworth	Jim Alyea	
Rick English	Bobbi Wright	

REGRETS: None

STAFF: Rhonda Bateman, Gage Comeau, Anne Anderson, Chris McLeod, Anna Morgan

GUESTS: Lisa Scheulderman, Templeman LLP

1. Meeting called to order by the Chair

The meeting was called to order by Chair Brahaney at 1:00 p.m.

2. First Nations Acknowledgement

"This land is located on the traditional territories of the Anishnabek, Huron-Wendat, and Haudenosaunee (Iroquois) peoples. We acknowledge our shared responsibilities and obligations to preserve and protect the land, air and water. We are grateful to have the privilege to meet, explore, and connect here on these shared lands. In the spirit of friendship, peace and respect, we extend our thanks to all the generations that came before us and cared for these lands - for time immemorial."

3. Disclosure of pecuniary interests

There were no pecuniary interests declared.

4. Approval of the Agenda

RES: G57/25

Moved by: Eric Sandford

Seconded by: Mike Ainsworth

THAT the agenda be approved as presented.

Carried

5. Delegations

There were no delegations received for this meeting.

6. Public Input (3 minutes per speaker)

There was no public input at this meeting.

7. Adoption of the Minutes

RES: G58/25

Moved by: Bob Mullin

Seconded by: Sherry Hamilton

THAT the Regular and Closed Session Board meeting minutes of May 8, 2025 be adopted.

Carried

8. Business arising from these minutes

None.

CORRESPONDENCE

9. Correspondence

RES: G59/25

Moved by: Eric Sandford

Seconded by: Jim Alyea

THAT the correspondence as provided in the agenda package be received as information.

Carried

STAFF REPORTS

10. List of Monthly Payments Issued

RES: G60/25

Moved by: Rick English

Seconded by: Sherry Hamilton

THAT the list of payments issued in the total amount of \$301,579.02 for the month of May 2025 be received as information.

Carried

11. Watershed Management, Planning and Regulations Reports

- a. Summary of Permits for Period April 26 – May 30, 2025
- b. Planning and Regulations
- c. Flood Forecasting and Warning (FFW) and Ontario Low Water Response (OLWR)

RES: G61/25

Moved by: Jim Alyea

Seconded by: Sherry Hamilton

THAT the Watershed Management, Planning and Regulations Reports be received as information.

Carried

12. Community Engagement – QHBA Presentation and Report

Gage Comeau outlined the recent presentation to the Quinte Home Builders Association and the positive feedback received both at the event and subsequent meetings. LTC Board members

Hamilton and Wheeldon sit on the Intermunicipal Task Force on Housing and Development and they will share the reports generated with all the Board members.

RES: G62/25

Moved by: Bob Mullin

Seconded by: Bobbi Wright

THAT the Community Engagement – Quinte Home Builders Association Staff report and presentation be received as information.

Carried

13. Asset Naming Rights Policy

Members discussed the naming rights and wished clarification on two points.

- 1) Illustration of an activity that may be perceived by the management team to be incompatible with LTC's goals, values or mission.
- 2) Consistency in wording for approvals under 4.1 and 4.2 of the document.

RES: G63/25

Moved by: Eric Sandford

Seconded by: Bobbi Wright

THAT staff will look into the conflicting statements and bring the policy back to the next meeting.

Carried

14. Tri-County Children's Water Festival

Anne Anderson reported that the Water Festival was very successful and well attended. Director Sandford asked if the sponsors receive a "thank you". Anne confirmed that they are thanked.

RES: G64/25

Moved by: Bobbi Wright

Seconded by: Eric Sandford

THAT the 2025 Tri-County Children's Water Festival Report be received as information.

Carried

15. Bay of Quinte Remedial Action Plan Agreement with OMAFA for Agricultural Best Management Practices

RES: G65/25

Moved by: Jim Alyea

Seconded by: Bob Mullin

THAT the report on the Ontario Ministry of Agriculture, Food and Agribusiness (OMAFRA) funding to support Bay of Quinte Remedial Action Plan (BQRAP) Agricultural Best Management Practices be received as information.

Carried

16. Bay of Quinte Remedial Action Plan Program

May 2025 Newsletter

RES: G66/25

Moved by: Sherry Hamilton

Seconded by: Bobbie Wright

THAT the Bay of Quinte Remedial Action Plan Newsletter for May 2025 be received as information.

Carried

17. CAO's Report

RES: G67/25

Moved by: Bobbie Wright

Seconded by: Mike Ainsworth

THAT the CAO's Report be received as information.

Carried

18. Closed Session

RES: G68/25

Moved by: Rick English

Seconded by: Eric Sandford

THAT the Lower Trent Conservation Board of Directors move into closed session for training members of the Board of Directors under Municipal Act (s. 239(3.1))

Carried

Time: 1:29 p.m.

RES: G69/25

Moved by: Eric Sandford

Seconded by: Rick English

THAT the Lower Trent Conservation Board of Directors return to the regular meeting session.

Carried

Time: 1:59 p.m.

OTHER BUSINESS

19. Members Inquiries/Other Business

20. Adjournment

There being no further business, the meeting was adjourned.

RES: G70/25

Moved by: Rick English


Seconded by: Bob Mullin

THAT the meeting be adjourned.

Carried

Time: 2:00 p.m.


Gene Brahaney, Chair


Rhonda Bateman, CAO/ST