



# LOWER TRENT CONSERVATION

714 Murray Street, R.R. 1, Trenton, Ontario K8V 0N1

■ Tel: 613-394-4829 ■ Fax: 613-394-5226 ■ Website: [www.ltc.on.ca](http://www.ltc.on.ca) ■ Email: [information@ltc.on.ca](mailto:information@ltc.on.ca)

Registered Charitable Organization No. 107646598RR0001

## NOTICE OF REGULAR MEETING OF THE LOWER TRENT CONSERVATION BOARD OF DIRECTORS

*Board of Directors refers to the General Membership as set out in the Lower Trent Conservation Administrative By-Law No. 2023-01*

**Administration Office, 714 Murray Street, Trenton**  
**Virtually [Join Meeting HERE](#)**

**Thursday June 12, 2025**

**Time: 1:00 p.m.**

### **AGENDA**

**1. Meeting called to order by the Chair**

**2. First Nations Acknowledgement**

**3. Disclosure of pecuniary interests**

**4. Approval of the Agenda**

RECOMMENDED:

THAT the agenda be approved as presented.

**5. Delegations**

There are no requests for delegations received for this meeting.

**6. Public Input (3 minutes per speaker)**

**7. Adoption of the Minutes:**

RECOMMENDED:

THAT the Regular and Closed Session Board Meeting Minutes of May 8, 2025 be adopted.

[Page # 4](#)

**8. Business arising from these minutes**

### **CORRESPONDENCE**

**9. Correspondence – Rhonda Bateman, CAO/Secretary-Treasurer**

[Page # 8](#)

a) 2025-05-22 Notice of Motion - Endangered Species – Brighton

b) CO Final Comments ERO 025-0380 (Bill 5, *Endangered Species Act*) 2025-05-15

- c) CO Final ERO 025-0391 (Bill 5, *Special Economic Zones Act*) 2025-05-17
- d) Salt Management Letter – Centre Hastings 2025-06-02

## STAFF REPORTS

10. **Monthly Payments Issued** – Chitra Gowda, Manager, Corporate Services Page # 18  
 RECOMMENDED:  
 THAT the list of payments issued in the total amount of \$301,579.02 for the month of May 2025 be received as information.
  
11. **Watershed Management, Planning and Regulations Reports** – Gage Comeau, Manager, Watershed Management, Planning and Regulations Page # 19
  - a. Summary of Permits for Period April 26 – May 30 2025
  - b. Planning and Regulations
  - c. Flood Forecasting and Warning (FFW) and Ontario Low Water Response (OLWR)
 RECOMMENDED:  
 THAT the Watershed Management, Planning and Regulations Reports be received as information.
  
12. **Community Engagement - QHBA Presentation and Report** – Gage Comeau Page # 26  
 RECOMMENDED:  
 THAT the Community Engagement – Quinte Home Builders Association Staff report and presentation be received as information.
  
13. **Asset Naming Rights Policy** – Rhonda Bateman Page # 63  
 RECOMMENDED:  
 THAT the Asset Naming Rights Policy be accepted and approved.
  
14. **Tri-County Children's Water Festival** – Anne Anderson, Manager, Community Outreach and Special Projects and Nicholas Reynolds, Environmental Education Technician Page # 71  
 RECOMMENDED:  
 THAT the 2025 Tri-County Children's Water Festival Report be received as information.
  
15. **Bay of Quinte Remedial Action Plan Agreement with OMAFA for Agricultural Best Management Practices** – Anne Anderson Page # 79  
 RECOMMENDED:  
 THAT the report on the Ontario Ministry of Agriculture, Food and Agribusiness (OMAF) funding to support Bay of Quinte Remedial Action Plan (BQRAP) Agricultural Best Management Practices be received as information.

**16. Bay of Quinte Remedial Action Plan Program – Anne Anderson**

May 2025 Newsletter

Page # 80

RECOMMENDED:

THAT the Bay of Quinte Remedial Action Plan Newsletter for May 2025 be received as information.

**17. CAO's Report – Rhonda Bateman**

Page # 83

RECOMMENDED:

THAT the CAO's Report be received as information.

**18. Closed Session**

RECOMMENDED:

THAT the Lower Trent Conservation Board of Directors move into closed session for training members of the Board of Directors under Municipal Act (s. 239(3.1))

**19. Members Inquiries/Other Business**

**20. Adjournment**

**PLEASE CONTACT THE OFFICE IF YOU ARE UNABLE TO ATTEND THIS MEETING**

**Chitra Gowda 613-394-3915 ext. #215**

[chitra.gowda@ltc.on.ca](mailto:chitra.gowda@ltc.on.ca)



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## BOARD OF DIRECTORS

*Board of Directors refers to the General Membership as set out in the Lower Trent Conservation Administrative By-Law No. 2023-01*

### REGULAR BOARD MEETING MINUTES

#### MEETING # 2025-04

**DATE:** May 8, 2025

**TIME:** 1:00 PM

**LOCATION:** Administration Office, 714 Murray Street, Trenton / Virtually

#### DIRECTORS PRESENT:

ON SITE		REMOTE SITE
Eugene (Gene) Brahaney (Chair)	Bob Mullin	Lynda Reid
Sherry Hamilton (Vice-Chair)	Eric Sandford	
Mike Ainsworth	Jeff Wheeldon	
Rick English		

**REGRETS:** Jim Alyea, Bobbi Wright

**STAFF:** Rhonda Bateman, Chitra Gowda, Gage Comeau

**GUESTS:** None

#### 1. Meeting called to order by the Chair

The meeting was called to order by Chair Brahaney at 1:00 p.m.

#### 2. First Nations Acknowledgement

*"This land is located on the traditional territories of the Anishnabek, Huron-Wendat, and Haudenosaunee (Iroquois) peoples. We acknowledge our shared responsibilities and obligations to preserve and protect the land, air and water. We are grateful to have the privilege to meet, explore, and connect here on these shared lands. In the spirit of friendship, peace and respect, we extend our thanks to all the generations that came before us and cared for these lands - for time immemorial."*

#### 3. Disclosure of pecuniary interests

There were no pecuniary interests declared.



**4. Approval of the Agenda as amended**

CAO Rhonda Bateman described the amendment made to the Agenda Item 7. In the Regular Board Meeting Minutes of April 10, 2025, the resolution from the Township of Cramahe has been updated.

RES: G45/25

Moved by: Sherry Hamilton

Seconded by: Eric Sandford

THAT the agenda be approved as amended.

Carried

**5. Delegations**

There were no delegations received for this meeting.

**6. Public Input (3 minutes per speaker)**

There was no public input at this meeting.

**7. Adoption of the Minutes**

RES: G46/25

Moved by: Bob Mullin

Seconded by: Mike Ainsworth

THAT the Regular Board Meeting Minutes of April 10, 2025, be adopted as amended; and THAT the Hearing Board Meeting and Closed Session Hearing Board Meeting Minutes for application RP-25-011 be adopted.

Carried

**8. Business arising from these minutes**

None.

**CORRESPONDENCE****9. Correspondence**

None received.

**STAFF REPORTS****10. List of Monthly Payments Issued**

Director Lynda Reid asked if the amount of \$1,161.75, noted as 'Dog waste station at Seymour CA, dog waste bags' with payment made by cheque number 17108, was for a dog waste station or only for dog waste bags. Chitra Gowda, Manager, Corporate Services, confirmed that the amount was for a dog waste station including the stand and a receptacle for waste.

RES: G47/25

Moved by: Lynda Reid

Seconded by: Rick English

THAT the list of payments issued in the total amount of \$302,500.70 for the month of April 2025 be received as information.

Carried

**11. Watershed Management, Planning and Regulations Reports**

Director Sherry Hamilton asked if the staff meeting held with the Developer for Spencer Street (Voskamp) could result in a permit being issued or if the matter would be brought to a subsequent Hearing Board meeting. Gage Comeau, Manager, Watershed Management, Planning and Regulations, explained that that the project may be supported by the Board Approved policies and procedures.

- a. Summary of Permits for Period March 29 – April 25, 2025
- b. Planning and Regulations
- c. Flood Forecasting and Warning (FFW) and Ontario Low Water Response (OLWR)

RES: G48/25

Moved by: Sherry Hamilton

Seconded by: Eric Sandford

THAT the Watershed Management, Planning and Regulations Reports be received as information.

Carried

## **12. Annual Monitoring Program Report**

- a. Lower Trent Conservation 2024 Annual Watershed Monitoring Program Report

RES: G49/25

Moved by: Sherry Hamilton

Seconded by: Bob Mullin

THAT the Lower Trent Conservation's 2025 Annual Monitoring Program Report be received as information and distributed to our municipal partners.

Carried

## **13. Ministry of Natural Resources and Conservation Authority Access Agreement Template**

- a. Conservation Ontario Council Memo March 5, 2025

- b. Ministry of Natural Resources and Conservation Authority Access Agreement Template

Director Mike Ainsworth asked if the Ministry of Natural Resources (MNR) carried liability insurance of \$5 million. CAO Rhonda Bateman responded that the province of Ontario does not carry liability insurance. Director Eric Sandford complimented the agreement contents. Rhonda Bateman added that the template is standardized for use with all conservation authorities across Ontario, which helps streamline the process.

RES: G50/25

Moved by: Jeff Wheeldon

Seconded by: Mike Ainsworth

THAT the Ministry of Natural Resources and Conservation Authority Access Agreement Template be adopted for use.

Carried

## **14. Bay of Quinte Remedial Action Plan Program**

April 2025 Newsletter

RES: G51/25

Moved by: Rick English

Seconded by: Lynda Reid

THAT the Bay of Quinte Remedial Action Plan Newsletter for April 2025 be received as information.

Carried

## **15. CAO's Report**

Director Mike Ainsworth congratulated Anne Anderson on twenty years of service at LTC.

RES: G52/25

Moved by: Sherry Hamilton

Seconded by: Jeff Wheeldon

THAT the CAO's Report be received as information.

Carried

## **16. Closed Session**

RES: G53/25

Moved by: Bob Mullin

Seconded by: Rick English

THAT the Lower Trent Conservation Board of Directors move into closed session to discuss Litigation or potential litigation under Municipal Act (s. 239(2)(e)); and

Matters about an identifiable individual and labour relations or employee negotiations under Municipal Act (s. 239(2)(b) and (d)).

Carried

Time: 1:11 p.m.

RES: G54/25

Moved by: Eric Sandford

Seconded by: Rick English

THAT the Lower Trent Conservation Board of Directors return to the regular meeting session.

Carried

Time: 2:06 p.m.

RES: G55/25

Moved by: Bob Mullin

Seconded by: Sherry Hamilton

THAT the Lower Trent Conservation staff follow directions given by the Board of Directors in the closed session.

Carried

## OTHER BUSINESS

### 17. Members Inquiries/Other Business

Director Mike Ainsworth discussed a concern about the need and cost of obtaining an archaeological assessment. He asked if Lower Trent Conservation could use the watercourse definition in their planning reviews in order to help determine the need for such assessments. Director Mike Ainsworth noted concerns about the definition not being taken into consideration by others.

Director Bob Mullin said that the municipality can override the request for an archaeological assessment. Director Mike Ainsworth replied that there is the possibility that the matter be taken to the Tribunal after a municipality overrides the request for an archaeological assessment. He reiterated that the cost of obtaining such assessments could be higher than other project costs.

Further information on the relevance to the Conservation Authorities Act requirements was requested. The CAO responded that she would discuss the matter with the Manager of Watershed Management, Planning and Regulations and would provide information back to Director Mike Ainsworth.

### 18. Adjournment

There being no further business, the meeting was adjourned.

RES: G56/25

Moved by: Rick English

Seconded by: Lynda Reid

THAT the meeting be adjourned.

Carried

Time: 2:18 p.m.

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Gene Brahaney, Chair

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Rhonda Bateman, CAO/ST



35 Alice Street • PO Box 189 • Brighton, Ontario • K0K 1H0

May 22, 2025

Premier of Ontario  
Legislative Building  
Queen's Park  
Toronto ON M7A 1A1

**Re: Motion - Upholding Environmental Stewardship — Opposition to  
Repeal of Endangered Species Act within Bill 5**

Dear Honourable Doug Ford;

At the May 20<sup>th</sup> Council meeting, Council of the Municipality of Brighton passed the following motion:

Resolution No. COU-2025-232

Moved by Councillor Wright

Seconded by Councillor Wheeldon

Whereas Ontario's Endangered Species Act, 2007 was designed to ensure the protection of species at risk and their habitats, recognizing the vital role biodiversity plays in sustaining ecosystems and community health; and

Whereas the proposed repeal of the ESA would significantly weaken these protections, opening the door to habitat destruction, ecological imbalance, and irreversible loss of species; and

Whereas the Municipality of Brighton, situated adjacent to Presqu'île Provincial Park and located along a major North American migratory bird route, recognizes its profound responsibility to safeguard natural ecosystems critical to local and transitory wildlife; and

Whereas Brighton acknowledges that environmental stewardship is not only a local responsibility but a national and global imperative, particularly during a time of growing global instability, when environmental regulations in jurisdictions south of the border have been significantly weakened, contributing to biodiversity crises, climate volatility, and ecological degradation; and

Whereas global environmental uncertainties further reinforce the urgent need for Canada — and Ontario — to strengthen, not dismantle, existing environmental protections to preserve biodiversity, mitigate climate impacts, and ensure a healthy future for coming generations; and

Whereas Council believes that weakening environmental protections at this time would be contrary to the values, long-term sustainability goals, and ecological responsibilities of the Province of Ontario;

Now Therefore Be It Resolved That:

1. The Municipality of Brighton formally opposes and rejects the repeal of Ontario's Endangered Species Act;
2. Council calls upon the Government of Ontario to immediately halt all efforts to dismantle protections for species at risk and instead work to enhance and expand legislative measures that support biodiversity, climate resilience, and ecosystem health;
3. Council demands that any proposed changes to environmental legislation be subject to robust scientific evaluation, Indigenous consultation, public engagement, and adherence to Ontario's and Canada's conservation commitments;
4. Council directs that this resolution be forwarded to the Premier of Ontario, the Minister of the Environment, MPP David Piccini, the Association of Municipalities of Ontario (AMO), Ontario Nature, local conservation authorities, and all Ontario municipalities;
5. Council encourages all levels of government to recognize the escalating risks posed by global environmental rollbacks and to commit to reinforcing, not weakening, environmental protections within Canadian jurisdictions.

Sincerely,  
Candice Doiron  
Municipal Clerk

Cc: Minister of Environment  
MPP, David Piccini  
Association of Municipalities of Ontario  
Minister of Natural Resources  
Lower Trent Conservation  
Association of Municipal Clerks and Treasurers of Ontario



May 15, 2025

Public Input Coordinator – Species at Risk Protection  
 Ministry of Environment, Conservation and Parks  
 Species at Risk Branch  
 40 St. Clair Avenue West,  
 Toronto, ON  
 M4V 1M2

**Re: Conservation Ontario's comments on "Proposed interim changes to the Endangered Species Act, 2007 and a proposal for the Species Conservation Act, 2025" (ERO#025-0380)**

Bill 5, the *Protect Ontario by Unleashing our Economy Act, 2025* proposes interim amendments to the *Endangered Species Act, 2007* (*ESA, 2007*), and later repeals the *ESA, 2007* and enacts the new *Species Conservation Act, 2025* (*SCA, 2025*), once proclaimed.

Conservation Ontario supports the connection between species at risk (SAR) protection, ecosystem resilience, and social and economic well-being.

The proposed interim amendments and enactment of the *SCA, 2025*, remove the requirement for the Province to prepare recovery strategies, management plans, and government response statements. As part of the proposed *SCA, 2025*, the Province reaffirmed a commitment to invest in SAR conservation through the new Species Conservation Program.

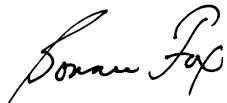
This program replaces the Species at Risk Stewardship Program and increases funding to support voluntary SAR protection and conservation activities by up to \$20 million per year. As proposed, the new program would support a wider breadth of conservation activities, including SAR habitat preservation, rehabilitation and enhancement, public education and outreach programs, and other activities to assist in the protection and conservation of species.

Conservation Ontario supports the Province's collaboration with partners and agencies to facilitate timely, targeted, on-the-ground activities contributing to SAR recovery and habitat protection. Conservation Authorities are collectively the second-largest landowner in the Province of Ontario, owning and managing a diverse portfolio of natural landscapes that support, among other objectives, SAR and their habitats. Through the proposed Species

Conservation Program, and given eligibility for funding, Conservation Authorities stand ready to prioritize activities that protect and conserve SAR and their habitat, while contributing to species recovery.

Thank you for the opportunity to review and provide comments on "Proposed interim changes to the Endangered Species Act, 2007 and a proposal for the Species Conservation Act, 2025" (ERO#025-0380). Conservation Ontario and Ontario's 36 Conservation Authorities look forward to opportunities to work alongside the Province and other partners to provide continued protection, conservation and recovery for SAR and their habitat in Ontario. We would be pleased to further discuss these comments at your convenience.

Sincerely,

A handwritten signature in black ink, appearing to read "Bonnie Fox". The signature is fluid and cursive, with the first name "Bonnie" and the last name "Fox" clearly distinguishable.

Bonnie Fox  
Policy and Planning Director

c.c. All CA CAOs/GMs



May 17, 2025

Via Email: [specialeconomiczones@ontario.ca](mailto:specialeconomiczones@ontario.ca)

**Re: Conservation Ontario's comments on the "Special Economic Zones Act, 2025" (ERO#025-0391)**

Bill 5, the *Protect Ontario by Unleashing our Economy Act, 2025* proposes to amend existing and enact new legislation, including the *Special Economic Zones Act, 2025*. Upon proclamation, the *Special Economic Zones Act* will provide regulation-making authorities to the Lieutenant Governor in Council (LGIC) and applicable Minister to make criteria for and to designate "special economic zones", "trusted proponents", and "designated projects".

Once established, designated projects undertaken by trusted proponents in special economic zones may receive exemptions or modifications to specified legislative or regulatory permitting, approvals, or other similar requirements. The proposed legislation may apply in any area of Ontario, and to any provincial Act, regulation or instrument, including municipal by-laws.

Conservation Ontario and the 36 Conservation Authorities (CAs) share the government's commitment to identify process improvements and provide timely approvals to support development priorities. We are committed to supporting a strong provincial economy, safe housing and critical infrastructure development, and safeguarding sources of municipal drinking water. CAs are dedicated to providing client service excellence for all development proponents.

Providing strong protections for people and property from risks related to natural hazards and existing and future sources of municipal drinking water are essential to support economic development and safe and prosperous communities. Conservation Ontario recommends that natural hazard permitting requirements under the *Conservation Authorities Act* and policies set out in the source protection plan under the *Clean Water Act* continue to apply in any designated special economic zones. The continued application of these regulations and policies will balance potential risks and further support safe and healthy communities.

Ontario's natural hazard regulatory framework is essential to protect housing, critical infrastructure, and the public from natural hazard impacts, including flooding and erosion. The success of Ontario's hazard management framework and the Conservation Authority



model is recognized for minimizing flood hazard risks to housing compared to other provinces, resulting in considerably lower insurable losses. This coordinated and hazard/risk-based framework is strongly supported by Ontario's Special Advisor on Flooding in their report "*An Independent Review of the 2019 Flood Events in Ontario*".

Conservation Authorities play a critical role in the protection of sources of municipal drinking water as Source Protection Authorities (SPAs) under the *Clean Water Act*. Lead SPAs are responsible for developing, updating and assisting in the coordination and implementation of the source protection plan(s) to protect existing and future sources of drinking water. All Source Protection Plans are approved by the Minister of Environment, Conservation and Parks.

The *Clean Water Act* appropriately establishes a high standard for the protection of drinking water quality and quantity and requires that in case of conflict between a provision of that Act and another Act or regulation, that the provision that provides the greatest protection to the quality and quantity of the water prevails. Maintaining this requirement under the *Clean Water Act* is necessary to ensure the strongest available legislative and regulatory protection is applied to safeguard drinking water quantity and quality. This multi-barrier approach to ensuring the safety of Ontario's drinking water was strongly supported by Commissioner O'Connor in the 2002 "*Report of the Walkerton Inquiry*".

Conservation Authority staff bring decades of specialized expertise balancing development pressures and finding local solutions to complex matters. Both Conservation Ontario and Ontario's 36 CAs welcome opportunities to strategically collaborate with provincial and municipal governments to ensure provincial development priorities are planned and implemented safely, supporting long-term economic prosperity and a healthy environment.

Thank you for the opportunity to review and provide comments on the "Special Economic Zones Act, 2025" (ERO#025-0391). We would be pleased to further discuss these comments at your convenience.

Sincerely,

*Dave Barton*

Dave Barton  
Chair, Conservation Ontario

*Angela Coleman*

Angela Coleman  
Chief Administrative Officer / General  
Manager, Conservation Ontario

c.c. All CA CAOs/GMs

THE CORPORATION OF THE  
MUNICIPALITY OF  
CENTRE HASTINGS

HASTINGS

*Centre Hastings*

COUNTY

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June 2<sup>nd</sup> 2025

The Honourable Doug Ford  
Premier of Ontario  
Legislative Building, Queens Park  
Toronto, ON M7A 1A1

Subject: Support for Improved Salt Management Practices

Dear Premier Ford,

At its regular meeting on May 21, 2025, the Council of the Municipality of Centre Hastings resolved to support the Town of Georgina's Salt Management Resolution.

Council shares concerns regarding the environmental damage caused by excessive use of road salt, particularly to freshwater ecosystems and municipal infrastructure. We join Georgina in encouraging the Ministry to develop and promote best practices, educational resources, and regulation that would help municipalities better manage winter road maintenance while protecting the environment.

Thank you for considering this important issue.

Sincerely,



Typhany Choinard  
CAO/Clerk  
Municipality of Centre Hastings



26557 Civic Centre Rd.  
Keswick, Ontario L4P 3G1  
905-476-4301

## GEORGINA

### Legislative Services Department/Clerk's Division

April 7, 2025

*Via email; [premier@ontario.ca](mailto:premier@ontario.ca)*

The Honourable Doug Ford  
Premier of Ontario  
Legislative Building  
Queen's Park  
TORONTO, Ontario M7A 1A1

The Honourable Premier Ford:

Re: Resolution regarding Salt Management

Please be advised that Town Council adopted the following motion concerning Salt Management;

**RESOLUTION NO. C-2025-0077**

Moved By Councillor Neeson  
Seconded By Regional Councillor Davison

WHEREAS road salt is a known toxic substance designated under the Canadian Environmental Protection Act because of tangible threats of serious and irreversible environmental and public health concerns associated with road salt; and

WHEREAS salt levels in Ontario's groundwater aquifers, creeks, rivers, and lakes have increasingly worsened since the 1970s, seriously affecting municipal drinking water sources and aquatic life; and

WHEREAS Lake Simcoe is our closest freshwater lake and is the 4th largest inland lake within Ontario, host to a number of functions including a biodiverse habitat for over 56 species of fish, the source water for municipal drinking water for hundreds of thousands of residents within the watershed, including 41,000 here in the Town of Georgina, and the many other recreational and commercial functions it serves; and

WHEREAS Lake Simcoe's salinity concentrations have increased over 500% since monitoring began over the past 50 years, with the primary contributor being runoff from the use of salt for winter maintenance; and

WHEREAS the Ontario and Canadian governments have taken many actions over the past 25 years including setting water quality guidelines, developing voluntary codes of practice, signing the Canada-Ontario Great Lakes Agreement, and holding workshops, yet still the salt problem continues to grow; and

WHEREAS numerous situation analyses have recommended salt solutions involving liability protection, contractor certification, government-approved Best Management Practices (BMPs) and salt management plans; and

WHEREAS increased numbers of slip and fall claims, and other injury/collision claims related to snow and ice, are resulting in salt applicators overusing salt beyond levels considered best practices; and

WHEREAS unlimited contractor liability is making it difficult or expensive for snow and ice management contractors to obtain insurance coverage, resulting in contractors leaving the business, thereby making it difficult for municipalities and private owners to find contractors; and

WHEREAS the Snow and Ice Management Sector (SMS) of Landscape Ontario is working with the Ontario government to institute a limited liability regime for snow and ice management, including enforceable contractor training/certification and government-approved BMPs for salt application; and

WHEREAS many Ontario municipalities have Salt Management Plans, but these often require updating in light of improved science and better salt management practices now available; and

WHEREAS The Town of Georgina shares fifty-two (52) kilometers of beautiful Lake Simcoe shoreline and all 288 square kilometers of the Town of Georgina are encompassed by sub-watersheds that drain into Lake Simcoe; and

WHEREAS road authorities that use salt, such as the Town of Georgina, must abide by, and benefit from, established provincial regulations around snow clearing and maintenance, whereas private contractors only have voluntary programs for salt use for private and commercial property management; and

WHEREAS the Town of Georgina has demonstrated great initiative in salt mitigation efforts including committing to the use of rock salt alternatives, installation of electronic spreader controllers on all material spreading units, reduced application rates when appropriate, use of pre-wet and brine when appropriate, and an updated salt management plan that outlines salt best management practices specific to the Corporation of the Town of Georgina's winter maintenance operations

NOW THEREFORE BE IT RESOLVED THAT:

1. That the Town of Georgina urges the Province of Ontario to work urgently with key stakeholders to develop limited liability legislation, including enforceable contractor training and a single set of provincially endorsed standard Best Management Practices for snow and ice management; and

2. That the Town of Georgina urges the Province of Ontario to create and fund an expert stakeholder advisory committee to advise the province and municipalities on the best courses of action to protect freshwater ecosystems and drinking water from the impacts of salt pollution; and

3. That the Town of Georgina continues to commit to the reduction of the use of road salt as much as possible while meeting local service levels and maintaining safety on roads and sidewalks; and

4. That a copy of this resolution be sent to all municipalities in York Region, all Lake Simcoe Watershed municipalities; all municipalities in Ontario; The Chippewas of Georgina Island First Nation and The Lake Simcoe Region Conservation Authority requesting their endorsement; The Association of Municipalities of Ontario (AMO); all Lake Simcoe Watershed MPPs; Conservation Ontario; The Ontario Salt Pollution Coalition; The Rescue Lake Simcoe Coalition; Minister Todd McCarthy (MECP); Attorney General Doug Downey, and The Honourable Premier Doug Ford.

Accordingly, we respectfully request your consideration of this resolution.

Sincerely,  
FOR THE TOWN OF GEORGINA,



Carolyn Lance  
Council Services Coordinator

cc: Minister Todd McCarthy, Ministry of Environment, Conservation and Parks; [todd.mccarthy@pc.ola.org](mailto:todd.mccarthy@pc.ola.org)  
The Honourable Doug Downey, Attorney-General; [doug.downey@pc.ola.org](mailto:doug.downey@pc.ola.org)  
York Region municipalities  
Ontario municipalities  
Lake Simcoe Watershed municipalities  
Lake Simcoe Region Conservation Authority; [r.baldwin@LSRCA.on.ca](mailto:r.baldwin@LSRCA.on.ca)  
The Chippewas of Georgina Island First Nation; [sylvia.mccue@georginaisland.com](mailto:sylvia.mccue@georginaisland.com)  
Association of Municipalities of Ontario; [resolutions@amo.on.ca](mailto:resolutions@amo.on.ca)  
Lake Simcoe Watershed MPP's  
Conservation Ontario; [info@conservationontario.ca](mailto:info@conservationontario.ca)  
Ontario Salt Pollution Coalition; [dani@waterwatchers.ca](mailto:dani@waterwatchers.ca)  
The Rescue Lake Simcoe Coalition; [rescuelakesimcoecoalition@gmail.com](mailto:rescuelakesimcoecoalition@gmail.com)


## Agenda Item #10.

**Lower Trent Conservation**  
**Payments LOG - MAY 2025**

CHEQUE # / EFT #	PAYEE	DETAILS	AMOUNT
	Staff Payroll	May/25 Payroll Period #9, #10 and #11	205,594.72
EFT 77239529	OMERS	May/25 Pension Contributions	36,207.80
EFT 77239585	Workplace Safety Insurance Board (WSIB)	May/25 WSIB Premium	6,318.15
EFT 77239616	Sun Life Assurance Company of Canada	Jun/25 Group Benefits Premium	7,585.80
EFT 77239679	Nesda Technologies Ltd	Monthly IT services, project and tickets fees	1,906.04
EFT 77239508	CIBC VISA	May/25 Payment	7,637.39
EFT 77239722	Staff	Staff Expenses - Reimbursed	35.21
17152	B&T Sales	Janitorial supplies	101.53
17153	Trenton Home Hardware Building Centre	Supplies for Children's Water Festival	18.06
17154	Verbinnen's Nursery Ltd	Supplies for Native Plant Sale	1,156.84
17155	Jeffrey Meyer	Staff Expenses - Training travel - Reimbursed	340.80
17156	Sarah Midlane-Jones	Staff Expenses - BQRAP travel - Reimbursed	31.72
17157	Obsentia	Vehicle maintenance	490.87
17158	Seymour Mechanical Services	Snowplowing - Seymour CA	791.00
17159	Hastings County Plowmen's Association	Plowing Match event space	330.00
17160	ReVue Design	BQRAP webiste hosting, DWSP website update	3,113.14
17161	Caduceon Enterprises Inc.	Water analysis lab costs	1,802.02
17162	Staples Commercial	Office stationary supplies	397.72
17163	OT Group - DCB Business Systems Group Inc	Monthly Photocopier Usage Service fees	246.36
17164	Earl Rosebush Fuels	Propane tank annual rental - Goodrich Loomis	388.69
17165	Purolator Inc.	Courier	43.30
17166	Waste Management of Canada Corporation	Waste Services - Workshop	114.85
17167	City of Quinte West	Utilities - water/sewer - workshop	75.96
17168	Dustin MacDuffie	Security for Children's Water Festival	700.00
17169	Ausus Consulting	Benthics training course	1,622.12
17170	Obsentia	Vehicle maintenance	173.46
17171	Battlefield Equipment Rentals	Safety glasses	15.54
17172	Brighton Springs	Drinking water for Admin bldg	87.75
17173	Free Flow Petroleum	Monthly Vehicle and Equipment Fuel	896.11
17174	Ganaraska Region Conservation Authority	Training fee - WISKI workshop	100.00
17175	Hydro One Networks Inc.	Utilities - electricity - admin bldg	827.43
17176	Quinte Conservation	Engineering services	3,504.00
17177	Ricart	Staff clothing	1,113.05
17178	Telizon Inc	Monthly Telephone Lines	517.74
17179	Templeman LLP	Legal Fees - ENF 24-030 - Brooks	575.74
17180	Toronto and Region Conservation Authority	Training fee - Erosion Control workshop	847.50
17181	Staples Commercial	Office stationary supplies	233.11
17182	Municipality of Centre Hastings	Final property taxes 2025	339.35
17183	Municipality of Trent Hills	Final property taxes 2025	895.11
17184	Township of Alnwick/Haldimand	Final property taxes 2025	292.76
17185	Staples Commercial	Office stationary supplies	104.65
17186	Corinne Ross	Staff Expenses - travel, supplies - Reimbursed	99.36
17187	Rutherflo Transportation Limited	Student bus for Children's Water Festival	824.90
17188	LB Welding	Tow hitch for truck	346.42
17189	Massimo Narini	Staff Expenses - supplies - Reimbursed	370.91
17190	Dibbits	Invasive species mgmt supplies - Warkworth Dam	102.14
17191	Conservation Ontario	CO Member Levy payment	11,829.00
17192	Brighton Springs	Drinking water for Admin bldg	87.75
17193	Township of Cramahe	Final property taxes 2025	232.26
17194	Alarm Systems	Building access fobs	112.89
<b>Total of Payments</b>			<b>301,579.02</b>



## Agenda Item #11a.

<p style="text-align: center;"><b>Summary of Permits Approved by Staff</b>  <b>Part VI of the Conservation Authorities Act and Ontario Regulation 41/24: Prohibited Activities, Exemptions and Permits</b>  <b>Prepared by:</b> Gage Comeau, Manager, Watershed Management, Planning and Regulations  <b>For Period:</b> April 26, 2025 to May 30, 2025</p>								
								
Permit #	Municipality	Ward	Geographic Township	Concession	Lot	Street Address	Regulated Area	Permitted Activity
P-23-137 (compliance)	Quinte West	Sidney	Sidney	6	5	87 Prior Lane	Trent River floodplain (allowance)	To convert the constructed garage into a habitable accessory structure
P-23-246	Quinte West	Sidney	Sidney	7	11	49 Richardson Point Lane	Trent River floodplain; Trent River Final Bend Swamp PSW (allowance)	To conduct shoreline restoration works and replace an existing landscape retaining wall
P-24-111	Quinte West	Murray	Murray	8	2	67 Wannamaker Rd	Field verified wetlands (allowance)	Construct a 30' x 40' implement building on an engineered slab; and, use topsoil from the building site to supplement the septic field to the southwest of the existing dwelling and for general landscaping within the maintained lawn area on the property.
P-25-011 (Board Approved)	Alnwick/Haldimand	Haldimand	Haldimand	A	18-19	1225 Shelter Valley Road	Shelter Valley Creek floodplain (allowance); unevaluated wetland (allowance)	Undergo the required site preparation and fill placement to support the demolition to the existing approximately 1160 sq ft structure and the reconstruction of an approximately 2500 sq ft clubhouse and an approximately 800 sq ft attached deck
P-25-036	Trent Hills	Seymour	Seymour	13	14	66 Lake Road	Trent River floodplain	Demolish an existing shed and build a new 12' x 24' shed
P-25-046 (compliance)	Quinte West	Frankford	Sidney	5	1	130 March Street	Cold Creek floodplain	Construct an approximately 15m2 (160 ft2) garden shed, place 20m3 of fill material to grade the area near the entrance of the property and minor holes, and conduct vegetation removal
P-25-058	Brighton	Brighton Town	Cramahe	BF	1	Harbour St & Walas St	Lake Ontario flood hazard; Presqu'île Bay Marsh PSW (allowance)	Undergo the reconstruction of Harbour Street between Walas Street and Edgewater Drive, and the reconstruction of Walas Street between Raglan Street and Harbour Street
P-25-068	Quinte West	Murray	Murray	3	14	525 Murray Street	Unevaluated wetland (allowance)	To remove an existing (failed) septic system and replace it with a fully raised filter bed
P-25-070	Trent Hills	Campbellford	Seymour	7	10	187 Queen Street	Trent River floodplain (allowance)	Demolish an existing concrete shoreline retaining wall; and, replace the retaining wall on the north side of the dwelling with 5 rows of 20" armour stone and gabion stone at the base; and, replace the retaining wall on the south side of the dwelling with 2 rows of 16" armour stone and a sloping embankment consisting of gabion stone. Demolish an existing addition and attached deck on the north side of the dwelling; and, replace it with an approximately 14' x 12' open wood deck. Construct an approximately 5' x 15' addition (bathroom) on the north side of the house. Demolish an existing deck on the south side of the house; and, replace it with an approximately 19' x 13' open wood deck.
P-25-071 (minor)	Trent Hills	Murray	Murray	10	2	9 Island Park Rd - Site 111	Trent River floodplain; Wilson island PSW (allowance)	Construct a lower deck platform and main deck area totaling approximately 28 m2
P-25-072	Alnwick/Haldimand	Haldimand	Haldimand	A	25	266 Brimley Road South	Unevaluated wetland (allowance); Lake Ontario tributary (allowance)	Construct a 12' x 24' addition
P-25-073 (minor)	Trent Hills	Campbellford	Seymour	6	10	Saskatoon Ave, Second St, Frank St, River St, Front St S	Trent River floodplain; Trent River floodplain (allowance)	Install plastic gas mains ranging from NPS 1 1/2", 2", and 4" via open cut trench and Horizontal Directional Drilling (HDD), with the existing plastic gas mains to be abandoned or removed
P-25-074	Stirling-Rawdon	Sidney	Sidney	9	20-21	Frankford Stirling Road	Tributary of Rawdon Creek; Rawdon Creek floodplain	Replace the existing 1000 CSP culvert with a 1200 CSP culvert
P-25-075	Trent Hills	Seymour	Seymour	14	3	158C Dunfords Lane	Trent River floodplain (allowance)	Undertake the development activities listed below: to demolish the existing cottage and small outbuildings; de-commission the existing well and septic system; and, construct a new cottage, well and septic system
P-25-076	Brighton	Brighton Town	Cramahe	1	3	32 Mackenzie John Crescent	Unevaluated wetland (allowance)	Construct an approximately 1600 square foot dwelling and attached garage (approximately 600 square feet)

P-25-078	Alnwick/Haldimand	Alnwick	Alnwick	7	23	168 Sandy Bay Road	Rice Lake flood hazard (allowance)	Reconstruct and expand an existing dwelling to approximately 2200 square feet (42' x 47' inclusive of rear porch) and install a new septic system (6100 litre tank and 40 metre square filter bed)
P-25-080	Stirling-Rawdon	Rawdon Township	Rawdon	4	1	662 Hollowview Road	Unevaluated wetland (allowance)	Construct a 34' x 40' garage (with 10' overhangs on either side; full roof dimensions: 54' x 40') on concrete slab with poured concrete foundation
P-25-083	Brighton	Brighton Town	Cramahe	1	2	23 Algonquin Avenue	Unevaluated wetland (allowance)	To conduct landscaping works for the installation of a patio and retaining wall
P-25-087	Quinte West	Sidney	Sidney	BF	27	1816 Old Highway 2	Bay of Quinte flood & erosion hazard (allowance); unevaluated wetland (allowance)	Construct a single-family dwelling, install a septic system and conduct grading works for a landscape pool area
P-25-088	Cramahe	Cramahe Township	Cramahe	3	16	56 Reddick Road	Little Lake flood and erosion hazards (allowance)	Install a new septic system to replace the existing (failed) system
AMENDMENTS								
P-24-232 (Board Approved)	Brighton	Brighton Town	Cramahe	1	1	Cedar Street	Butler Creek floodplain; Arena Creek floodplain; Field Verified Wetland (allowance)	Undergo the required site preparation to support future development including the placement of approximately 31,000 m3 of engineered fill material, excavation of an existing deteriorated berm and construction of a drainage channel to convey the potential Arena Creek spill; amended to allow for an administrative update to the file
P-24-212	Quinte West	Frankford	Sidney	5	2	Windover Street	Cold Creek floodplain	Install municipal services and regrade the existing outfall ditch to Cold Creek ; amended to include the construction of the road works
P-25-059	Quinte West	Murray	Murray	10	4	170 Wickens Road	Trent River floodplain (allowance)	Construct a 42' x 24' park model trailer on a crushed gravel base; amended to include a set of revised drawings for installing a septic tank and bed to the immediate west of the park model trailer.



## Agenda Item #11b.



**LOWER TRENT**  
CONSERVATION

# STAFF REPORT

**Date:** May 30, 2025  
**To:** LTC Board of Directors  
**Re:** Watershed Management, Planning and Regulations  
 UPDATE  
**Prepared by:** Gage Comeau, Manager, Watershed Management,  
 Planning and Regulations

## PROPOSED RESOLUTION:

THAT the Watershed Management, Planning and Regulations update be accepted as information.

## BY THE NUMBERS:

Here are the numbers for new files and deliverables in 2025 and compared to similar numbers for previous years. Highlighted boxes indicate that 2025 has MORE files to date than previous years.

Table 1. File review – New files and deliverables in 2025 versus previous years

	# Files for 2025 (as of May 30, 2025)	Dates for Similar Number for Previous Years (Total for Year)			
		2024	2023	2022	2021
Permits	<b>96</b>	Apr 25 (283)	Apr 14 (320)	Apr 14 (398)	Apr 27 (383)
Planning	<b>94</b>	Jun 17 (204)	Jun 9 (213)	Apr 21 (310)	Apr 22 (259)
Complaints	<b>39</b>	Jun 20 (96)	Jul 18 (74)	Aug 15 (66)	Aug 4 (65)
Enforcement	<b>10</b>	Feb 23 (39)	Jun 20 (39)	Mar 23 (63)	Apr 7 (45)
Online Inquiries	<b>480</b>	Apr 28 (1435)	Jul 28 (1003)	Jul 7 (738)	Apr 24 (1132)
Legal Requests	<b>9</b>	Jan 8 (49)	May 25 (58)	Apr 6 (36)	Apr 26 (48)
Clearance Letters	<b>35</b>	Jun 7 (102)	Aug 4 (52)	n/a (25)	n/a
Site Visits	<b>104</b>	May 31 (303)	Jul 21 (246)	May 25 (363)	Jun 9 (282)

## Watershed Management

- The Wetland Assessment Waiting list for 2025 has been reviewed and wetland assessments have begun. Staff will be continuing to schedule visits and assessments over the next few months.
- Staff attended the Second Quarter Quinte Home Builders Association dinner to present on our legislation and regulatory mandates. A separate board report has been provided with details and the presentation slides.
- LTC has posted and is currently looking for a Water Resources Engineer to assist with the administration of our Planning and Regulations roles. The job posting is open until June 13, 2025.
- Planning and Regulations staff will be participating in a two-day Erosion and Sediment Control training event in Toronto in June.

### Online Inquiries

For the month of May, staff saw the highest number of submissions into the office so far this year, and inquiries are continuing to be received at a steady pace. Staff continue to work on inquiry files that require a greater amount of staff time to properly educate landowners and proponents due to highly complex proposals and site conditions. Many of these files required site visits or additional staff time to assist with the preparation of technical documents or project plans. As usual, to ensure a timely response time, we are asking that people continue to use our online inquiry service and avoid directly contacting staff unless they are following up on a pre-existing file.

### Permitting & Regulations:

- Through discussions with the building and development community, there has been a shift in the usual construction projects (standard dwelling structures, garages, etc.) that were observed over the past few years to more large-scale custom builds. This appears to have changed the dynamic and has led to less projects being managed by local builders, which may be one of the many reasons why there has been a lower permit submission rate than previous years.
- Planning and Regulations staff attended a meeting with Parks Canada, Fisheries and Oceans Canada and Transport Canada regarding the future construction of the Trent River bridge in Campbellford.
- Staff pursued a technical review of our regulatory policy document, and a draft document has been completed. Once minor revisions have been made, staff will be circulating it to primary stakeholders for preliminary comments and potential revisions. Once a final draft has been completed, staff will present the document to the Board prior to posting to the website for public comment as per Ontario Regulation 41/24.
- Staff issued **20** permits since the previous reporting period with **3** permit amendments issued.
- Staff are currently reviewing and commenting on **22 open** 2025 permit files and **30** files from previous years (includes requested permit amendments and Hearing files that require conditions to be met).
- Although a low number of enforcement files have been activated this year, staff are managing **65** open enforcement matters and are continuing to work with landowners to pursue voluntary compliance.

### Planning:

- LTC Staff reviewed and commented on **21** Subdivision and Condominium Files in 2025 (new and ongoing). Since the last reporting period, LTC Staff reviewed and/or commented on **7** Subdivision and Condominium files. Many of these files are ongoing and staff expect to work on these continuously throughout the year.
- Since the last reporting period, LTC Staff reviewed and commented on **29** Planning Act Applications (Severances, Zoning By-law amendments, Official Plan amendments, Site Plan Control applications and/or Minor Variances). Additionally, we are reviewing several technical reports for pre-consultation files including but not limited to; **2** site plan and **4** Environmental Impact Studies.

Lastly, kind reminder to let your Municipal staff know that LTC is here to assist our Municipal partners where possible. LTC Staff can walk landowners through our permitting process, the planning process and other procedures/processes that may be applicable to their proposal or inquiries. LTC Staff are incredibly knowledgeable, and we are here to help the residents of our Watershed.

**RECOMMENDATION:**

- Staff recommends to the Board of Directors that the Planning and Regulations Update be accepted as information.

## Agenda Item #11c.



**LOWER TRENT**  
CONSERVATION

# STAFF REPORT

**Date:** May 30, 2025  
**To:** LTC Board of Directors  
**Re:** Flood Forecasting and Warning UPDATE  
**Prepared by:** Gage Comeau, Manager, Watershed Management, Planning and Regulations

## PROPOSED RESOLUTION:

THAT the Flood Forecasting and Warning Update be accepted as information.

## BY THE NUMBERS:

Here are the number of flood communications issued and compared to the total number of statements issued in previous years.

Table 1. Number of flood communications issued by Staff.

Statements	Flood Communications Issued (as of May 30, 2025)	Total Number for Previous Years						
		2024	2023	2022	2021	2020	2019*	2018
Water Safety	<b>2</b>	5	4	2	2	3	8	2
Flood Outlook	<b>3</b>	2	8	4	4	5	5	5
Flood Watch	<b>3</b>	2	2	0	0	3	6	7
Flood Warning	<b>4</b>	0	2	0	0	0	13	0
Total (System)	<b>12</b>	9	15	6	6	11	32	14

\*Lake Ontario water levels were highly elevated during 2019, which led to a high volume of flood warning statements and updates.

## Summary of Current Conditions (since last report)

Since the last reporting period, the LTC watershed has received 153.8 mm of rainfall with the bulk of the rainfall observed through the month of May (149.8 mm). Although we received a large volume of rainfall, the system could manage the precipitation received and creek flows and water levels did not increase towards the established thresholds for concern levels and flow. A monthly comparison of the precipitation volumes observed in 2025, and the long-term averages can be seen on Table 2.

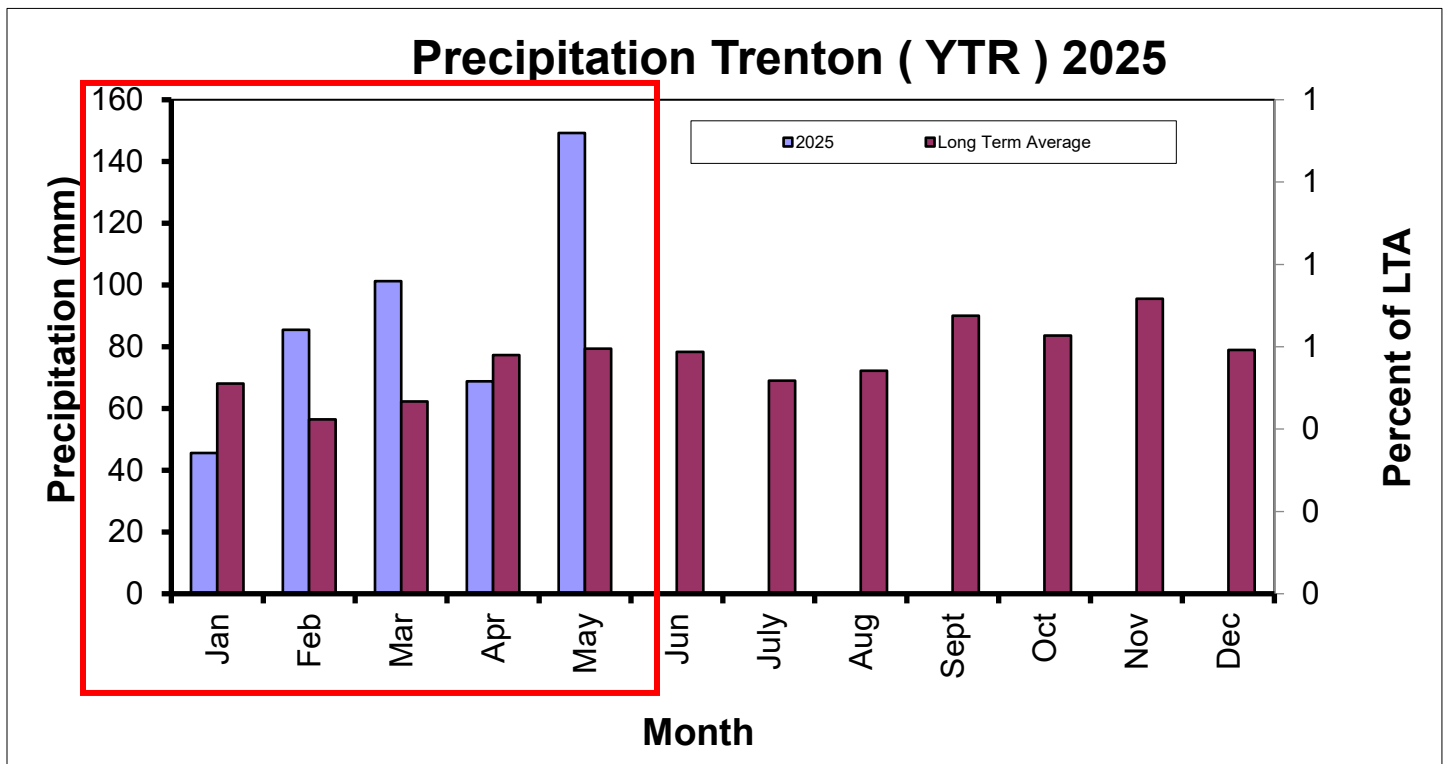
Staff have undertaken a review to determine our status in relation to low water conditions, and there are currently no concerns for low water issues in our watershed. The precipitation threshold to enter a Level 1 Low Water condition is a 3-month precipitation less than 80% of the average precipitation. We are currently sitting at 142% compared to the average.

LTC staff will continue to review the weather and stream conditions and will report further if there appears to be any potential flood or worsened drought issues.

### Local Creeks

The local creeks and streams are slightly elevated for streamflow and water level due to receiving a large volume of rainfall. However, they are still lower than the established concern levels that are used when determining to put out a flood statement. Staff will be continuing to review the conditions and forecast for updates to ensure the safety of our municipal stakeholders and general public.

Table 2. Observed Monthly Precipitation (mm) in 2025 compared to the monthly long-term average.



### Trent River

The Trent River system is experiencing above-seasonal average flow and water levels due to the ongoing operations by Parks Canada while managing the large volume of rainfall received this past month. LTC is working with Parks Canada to ensure that appropriate messaging is out in a timely manner when flows change rapidly or water levels fluctuate. At the time of this report, Parks Canada has activated a partial closure of navigation to restore the system to seasonal water levels.

If there are any concerns or issues with the water levels on the Trent River system, owners are advised to contact Parks Canada-Trent Severn Waterway.

### Lake Ontario

After months of below average water levels, the water levels have returned to average on Lake Ontario. Staff are continuing to review weather conditions for any high wind events that may result in storm surges with waves exceeding 1 metre.

### **RECOMMENDATION:**

Staff recommend that the Flood Forecasting and Warning Update be received as information.

## Agenda Item #12.



**LOWER TRENT**  
CONSERVATION

## STAFF REPORT

**Date:** May 30, 2025  
**To:** Board of Directors  
**Re:** Community Engagement – QHBA Presentation and Report  
**Prepared by:** Gage Comeau, Manager, Watershed Management,  
Planning and Regulations

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### PROPOSED RESOLUTION:

THAT the Community Engagement – Quinte Home Builders Association Staff report and presentation be received as information.

### BACKGROUND:

The Lower Trent Conservation (LTC) Strategic Plan highlights our objectives and goals for the period of 2018 to 2028, and notes our important partnership with municipal, provincial and federal governments, business and community organizations to deliver locally based environmental programs and services. One of the most important components of the Strategic Plan is the idea of collaboration and partnership building to achieve our Vision and Mission Statement.

### DISCUSSION:

In an effort to pursue harmony with our Strategic Plan, staff made contact with the Quinte Home Builders Association (QHBA) in late 2024 to build a strong and positive relationship between local builders, consultants, developers and LTC. Since making contact with the QHBA, LTC has been in consistent contact with the Association's CEO and Chair to discuss opportunities to explore building a relationship with the building community and their partners. The first opportunity that was initiated this year was our first ever attendance to the Quinte Home and Cottage Show where LTC staff engaged with over 150 individuals/attendees. Additionally, staff were able to meet with local builders that were present at the show, which helped establish a more human connection with the local building community.

Following the success of the Quinte Home and Cottage Show, staff were asked to prepare a presentation for the Association members that would provide an opportunity for the members to learn about our mandated roles and responsibilities. On May 20, 2025, LTC staff presented to approximately 30 Association members on our roles and responsibilities associated with *Planning Act* and permitting submissions. Additionally, staff provided examples of how LTC is looking to pursue a collaborative and teamwork style approach that has been successful for current staff over the last couple of years.

Lastly, a selection of draft policies was presented to the Association members to show how we are looking to adapt to the new legislation and provincial direction. Association members were informed that we would be circulating them on the draft policies as we wish to get buy-in from the community prior to the implementation of the regulatory policies. The primary reason we wanted to pursue this is to ensure appropriate collaboration and partnership that will drive positive changes that improve the understanding of the regulatory policies and make the development process more efficient and streamlined.

Following the completion of the presentation, staff were happy to hear that the Association members found the content of the presentation to be informative and that LTC was looking to move in a positive direction towards collaboration. Overall, the presentation was well received and Association members provided positive feedback.

**RECOMMENDATION:**

THAT the Community Engagement – Quinte Home Builders Association Staff presentation and report be received as information.



**LOWER TRENT**  
CONSERVATION

# Conservation Authorities and Land Use Development

*LTC and Quinte Conservation's Role in Planning and Development*



Presented by: **Gage Comeau**, Manager, Watershed Management, Planning and Regulations

Presentation Date: May 20, 2025



# Outline

1. **Planning First** – roles and responsibilities
2. **Then Regulation** – roles and responsibilities
3. **The Zeitgeist** in Planning and Regulation
4. **Pitfalls and Key Issues**
5. **How LTC Can Assist the Development Community?**
6. **Draft Regulation Document**
7. **Moving Forward**

# Land Use Planning: It's What Should Come First (before regulation)

## Key Considerations

- Municipalities are the “Planning Approval Authorities”
- We are technical commenters
- We practice deep integration in the planning process
- We depend on municipal collaboration
- We seek landowner cooperation



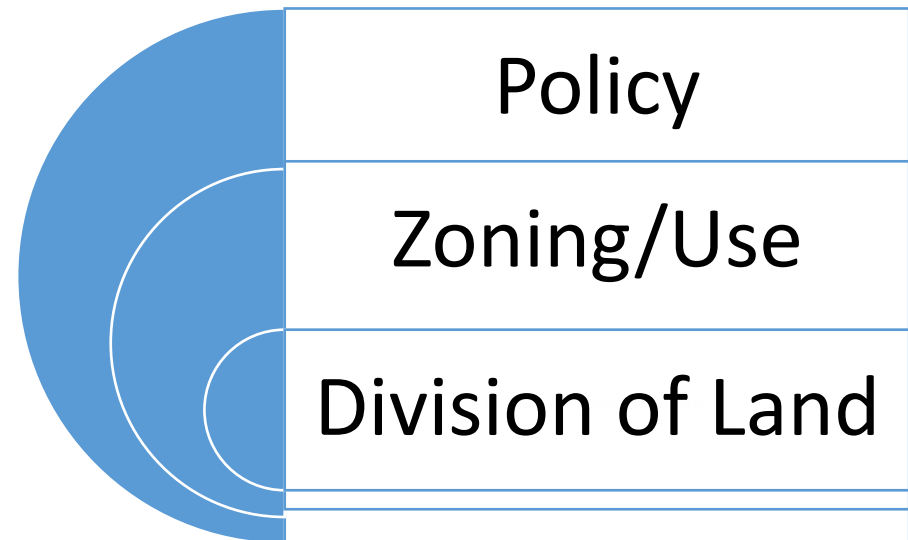
Image courtesy Conservation Ontario

# Planning Act Core Elements

- **Policy:**
  - Provincial Planning Policy:
    - Provincial Planning Statement
    - Provincial Plans (separate Acts)
  - Municipal Official Plans/Secondary Plans/Amendments

- 
- **Land Use Controls:**
    - Zoning By-laws/Amendments
    - Minor Variances (to zoning)
    - Minister's Zoning Orders
    - Site Plan Control
  - **Subdivision of Land:**
    - Plans of Subdivision/Condominium
    - Consents/Severances/Land Division/
    - Part Lot Control Exemptions

*Implements Policy*



# Natural Hazard Land Use Planning Responsibilities

- **Ministry of Natural Resources:**
  - Develops flood, erosion and hazard land management policies, programs and standards (i.e. PPS Policy and Implementation Guidance)
- **Conservation Authorities:**
  - Seek to have natural hazard policy implemented through CA integration in local municipal planning:
    - Consistent municipal Official Plan Policy and Zoning
    - Commentary on site-specific development applications
    - Effective and Fulsome Planning Streamlines and provides strong foundation for site-specific CA Regulation



# Summary of Responsibilities

- Conservation Authorities as a “public body” under the *Planning Act*:
  - *Planning Act* requires municipalities to consult/notify
  - CA’s comment as a local board/public body
    - In addition to PPS, commentary informed by Local Official Plan policy and CA Board-adopted Policy and Procedure Document(s)
    - Provide technical support for policy development and development file review
    - May act as a “Party” for Ontario Land Tribunal Appeals in relation to Natural Hazards or as municipal expert witness

# Regulation:

## After Comprehensive Planning, Regulation to Implement and Protect People and Property

### Key Considerations

- A mandatory program and service
- An intervention in property and capital
- Where policy concepts become legal tests, obligations and requirements
- Requires high level of staff capacity, skill & reporting
- Requires compliance and enforcement work (e.g. courts)





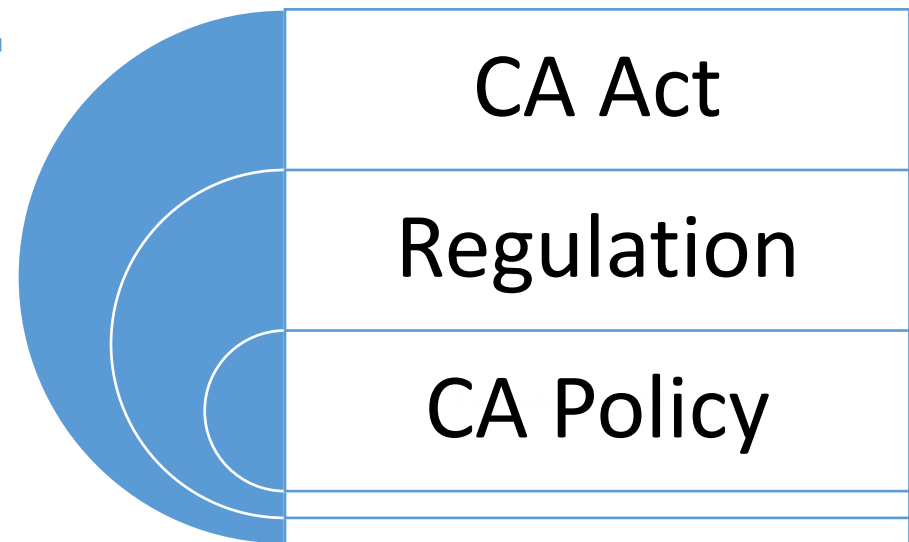
- ***Parts VI and VII of Conservation Authorities Act***

- s. 28 Prohibitions
- s. 28.1 Permits
- s. 28.1.2 Mandatory MZO Permits
- s. 28.3 Cancellation of Permits
- s. 28.4 Delegation of Power
- s. 30.1-30.7 Enforcement, Offences

- ***Ontario Regulation 41/24***

- s. 1 Definitions (development activity, hazardous land, watercourse, wetland)
- s. 2, 3 Riverine & Shoreline reg. extent definitions, flood event standards
- s. 4 Mapping requirements
- s. 5 Excepted Works from Regulation
- s. 6 Pre-submission Consultation
- s. 7 Application Requirements
- s. 8 Requests for Review
- s. 9, 11 Conditions, Validity Period, extensions
- s. 12 CA Permit Policy and Procedures Doc.

# Core Elements of Regulation



# Regulatory Role: Statutory Basis in Conservation Authorities Act and Ontario Regulation 686/21

Conservation Authorities Act

ONTARIO REGULATION 686/21

MANDATORY PROGRAMS AND SERVICES

## Administering and enforcing the Act

8. An authority shall provide programs and services to ensure that the authority satisfies its duties, functions and responsibilities to administer and enforce the provisions of Parts VI and VII of the Act and any regulations made under those Parts. O. Reg. 686/21, s. 16.

## Standards and requirements, Part VI

8.1 The programs and services provided by an authority related to ensuring that the authority satisfies its duties, functions and responsibilities to administer Part VI of the Act shall be provided in accordance with the following requirements:

1. The authority shall prepare and publish an annual report that outlines statistics on permits, including reporting on its level of compliance with the requirements of Ontario Regulation 41/24 (Prohibited Activities, Exemptions and Permits), made under the Act, respecting the application for and issuance of permits, including any associated timelines. O. Reg. 42/24, s. 1.



# Regulatory Role: Statutory Basis in Conservation Authorities Act (s. 28, *Prohibitions*)

Prohibited activities re watercourses, wetlands, etc.

28 (1) No person shall carry on the following activities, or permit another person to carry on the following activities, in the area of jurisdiction of an authority:

1. Activities to straighten, change, divert or interfere in any way with the existing channel of a river, creek, stream or watercourse or to change or interfere in any way with a wetland.
  2. Development activities in areas that are within the authority's area of jurisdiction and are,
    - i. hazardous lands,
    - ii. wetlands,
    - iii. river or stream valleys the limits of which shall be determined in accordance with the regulations,
    - iv. areas that are adjacent or close to the shoreline of the Great Lakes-St. Lawrence River System or to an inland lake and that may be affected by flooding, erosion or dynamic beach hazards, such areas to be further determined or specified in accordance with the regulations, or
    - v. other areas in which development should be prohibited or regulated, as may be determined by the regulations.
- 2017, c. 23, Sched. 4, s. 25; 2022, c. 21, Sched. 2, s. 7 (1).

# Regulatory Role: Statutory Basis in Conservation Authorities Act (s. 28.1, *Permit Tests*)

## Permits

**28.1** (1) An authority may issue a permit to a person to engage in an activity specified in the permit that would otherwise be prohibited by section 28, if, in the opinion of the authority,

- (a) the activity is not likely to affect the [1] control of flooding, [2] erosion, [3] dynamic beaches or [4] unstable soil or [5] bedrock;
- (b) the activity is not likely to create conditions or circumstances that, in the event of a natural hazard, [6] might jeopardize the health or safety of persons or [7] result in the damage or destruction of property; and
- (c) any other requirements that may be prescribed by the regulations are met. 2017, c. 23, Sched. 4, s. 25; 2022, c. 21, Sched. 2, s. 9 (1).

# Regulatory Role in Ontario Regulation 41/24

## (s. 1, *Definitions*)

### Definitions

1. (1) In section 28 of the Act and in this Regulation,

“development activity” means,

- (a) the construction, reconstruction, erection or placing of a building or structure of any kind,
- (b) any change to a building or structure that would have the effect of altering the use or potential use of the building or structure, increasing the size of the building or structure or increasing the number of dwelling units in the building or structure,
- (c) site grading, or
- (d) the temporary or permanent placing, dumping or removal of any material, originating on the site or elsewhere; (“activité d’aménagement”)

“hazardous land” means land that could be unsafe for development because of naturally occurring processes associated with flooding, erosion, dynamic beaches or unstable soil or bedrock; (“terrain dangereux”)

“watercourse” means a defined channel having a bed and banks or sides, in which a flow of water regularly or continuously occurs; (“cours d’eau”)

“wetland” means land that,

- (a) is seasonally or permanently covered by shallow water or has a water table close to or at its surface,
- (b) directly contributes to the hydrological function of a watershed through connection with a surface watercourse,
- (c) has hydric soils, the formation of which have been caused by the presence of abundant water, and
- (d) has vegetation dominated by hydrophytic plants or water tolerant plants, the dominance of which have been favoured by the presence of abundant water. (“terre marécageuse”)

(2) The definition of “wetland” in subsection (1) does not include periodically soaked or wet land used for agricultural purposes which no longer exhibits a wetland characteristic referred to in clause (c) or (d) of that definition.

# Regulatory Role in Ontario Regulation 41/24 (s. 12 *CA-Developed Policy* Requirements)

## Policy and procedure documents re permits

12. Each authority shall develop policy and procedure documents with respect to permit applications and reviews that, at a minimum, include the following:

1. Additional details regarding the pre-submission consultation process described in section 6 as well as additional details related to complete permit application requirements.
2. Procedures respecting the process for a review under section 8.
3. Standard timelines for the authority to make a decision on permit applications following a notification that an application is complete under subsection 7 (2), as the authority determines advisable.
4. Any other policies and procedures, as the authority considers advisable, for the purpose of administering the issuance of permits under Part VI of the Act.
5. A process for the periodic review and updating of the authority's policy and procedure documents, including procedures for consulting with stakeholders and the public during the review and update process, as the authority considers advisable.

# The Zeitgeist in Planning and Regulation



Ontario Land Tribunal





# Pitfalls and Key Issues:


## Key Considerations

- Staff need clear and continuous support from leadership
- Pressures and stressors are rising
- Capacity is limited: understand the limit and work within it
- Effective communication and collaboration are fundamental
- Maintain ethical requirements to protect safety while expediting wherever possible

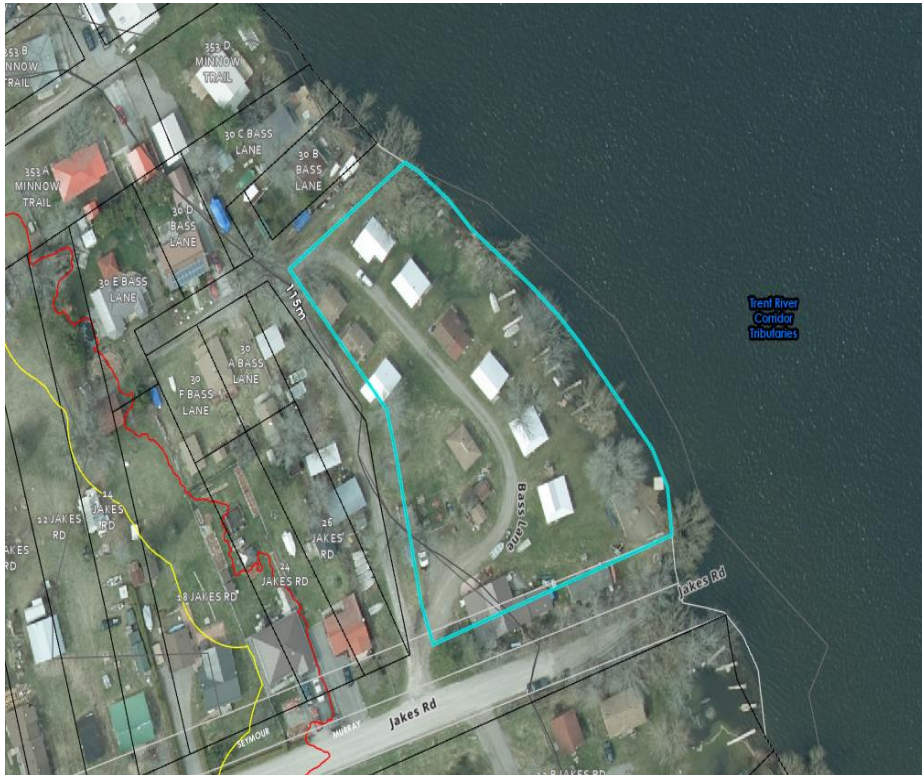


Image courtesy Conservation Ontario

# How Can LTC Assist the Development Community?

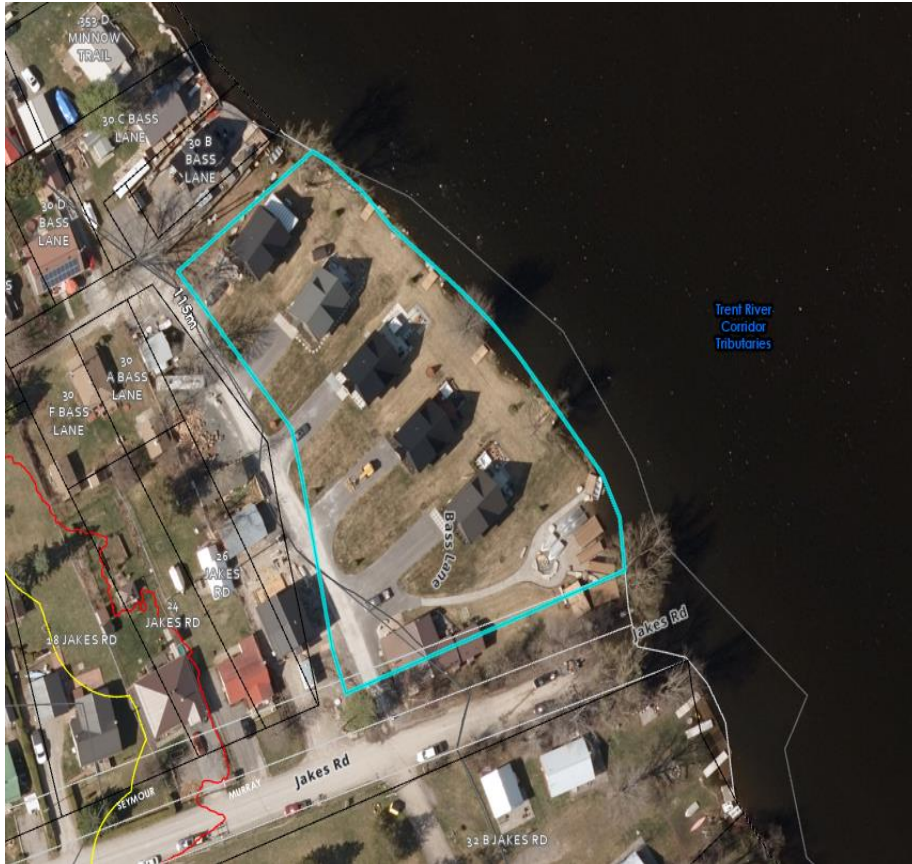
- Effective communication and leadership  Provide detailed correspondence to inform decision making/move forward on an application
- Building positive relationships  Eliminate the stigma that the CA is the “bad guy”. Be helpful instead of being critical or rejective
- Collaboration on policy decisions  Bring together local builders/developers to comment on future policy decisions prior to implementation – i.e., get buy in from stakeholders
- Streamlining permit applications  Simplify permit submission criteria and pursue pre-consultation for quicker turnarounds

## Example 1 – Jakes Road Redevelopment





# Example 1 – Jakes Road Redevelopment



McGillivray Group – Jakes Road, Trent Hills

# Example 2 – Vacant Lot Development



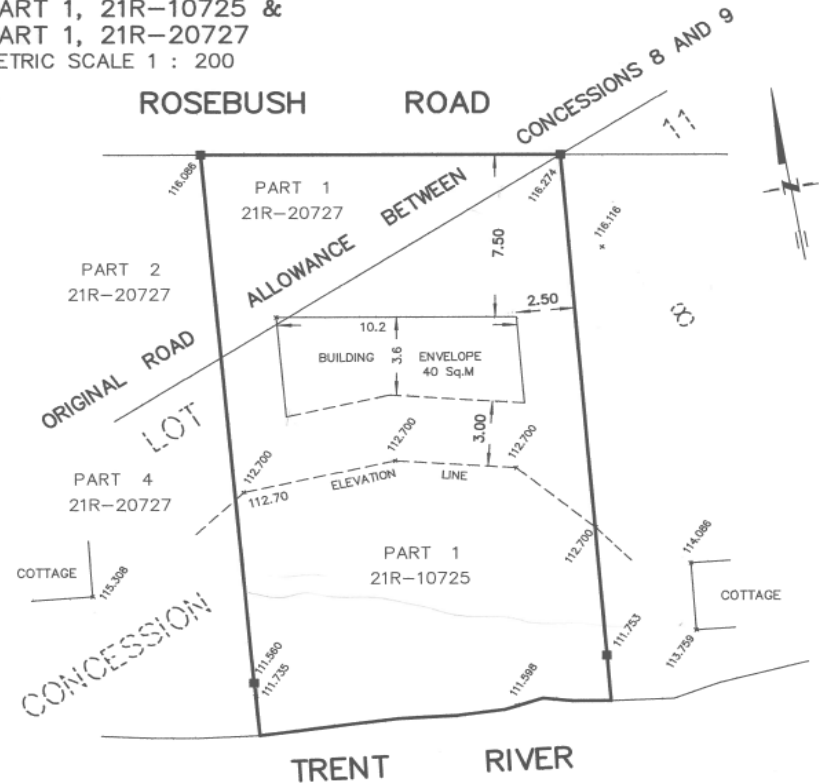
### SKETCH

SHOWING ELEVATION 112.70

PART 1, 21R-10725 &

PART 1, 21R-20727

METRIC SCALE 1 : 200



Van Huizen Homes Ltd. – Rosebush Road, Quinte West





# Example 3 – Harcourt Road, Quinte West



Davis New Homes– Harcourt Road, Quinte West



Lower Trent Region  
Conservation Authority

Wetland Offsetting  
Policy Document

Approved by  
Lower Trent Region Conservation Authority  
Board of Directors  
Approved April 13, 2023 - RES:G55/23  
Revised April 2, 2024 RES:G50/24

# Example 3 – Harcourt Road, Quinte West

Agenda Item #15.



## STAFF REPORT

Date: April 2, 2024  
To: LTC Board of Directors  
Re: Wetland Offsetting Policy Interpretation  
Prepared by: Gage Comeau, Manager, Watershed Management, Planning and Regulations

### PROPOSED RESOLUTION:

THAT the Wetland Offsetting Policy document revisions be approved and adopted.

As per the resolution from the Board of Directors on March 14, 2024 (shown below), staff have undertaken the work necessary to update the Wetland Offsetting Policy document to include provisions for staff flexibility based on professional discretion. Administrative revisions were included to ensure that the policy document referenced the changes to the Conservation Authorities Act and Ontario Regulation 41/24 that came into force on April 1, 2024.

THAT the staff report is received as information; and

THAT the Board of Directors requests a revision to Section 3 of the Wetland Offsetting Policy document that will include the ability for staff flexibility based on professional discretion.

RES: G35/24 Moved by: Jeff Wheeldon Seconded by: Eric Sandford  
Carried

### RECOMMENDATION:

THAT the Wetland Offsetting Policy document revisions be approved and adopted.

## 3.4 Offsetting Ratios

To account for the time lag in replacing ecosystem function as well as uncertainties around successful feature establishment, marsh wetland *offsetting* area minimum ratios are 1:2 (destroyed : created); swamp wetland *offsetting* area minimum ratios are 1:3 (destroyed : created). In addition, vegetated setback areas of a minimum of 30 m width around the created wetland features are required (See section 3.5).

The restoration of severely degraded wetlands or historically functioning wetlands may be considered as potential opportunities for offsetting. Consideration may be given for a lower replacement ratio, provided that it can be demonstrated to the satisfaction of LTC that the functional improvement represents a net gain.



# Example 4 – Hillside Meadows, Quinte West

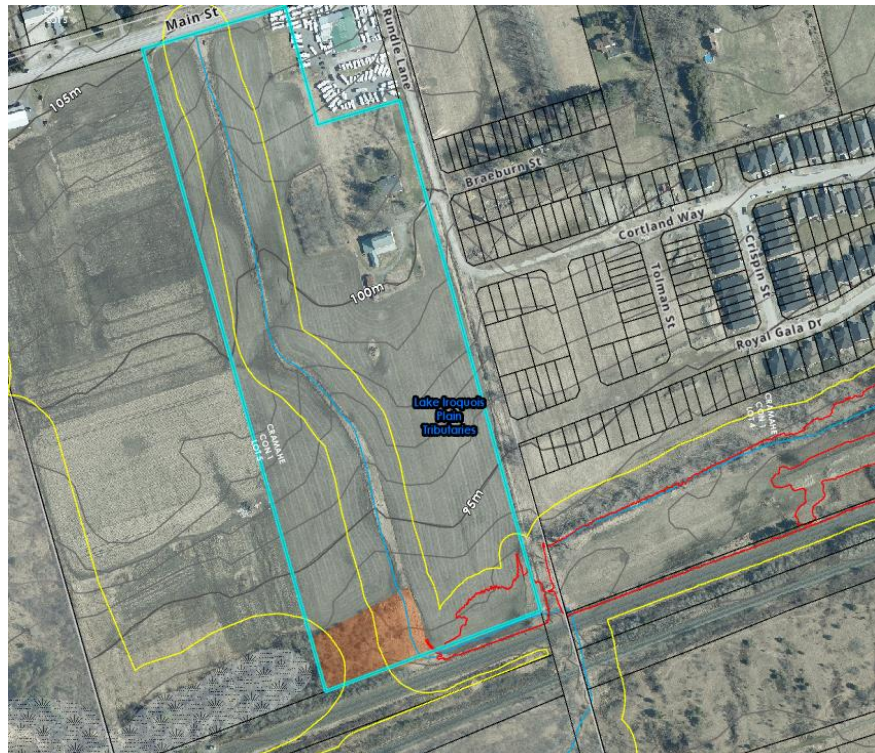


Klemencic Homes Inc. – Hillside Meadows

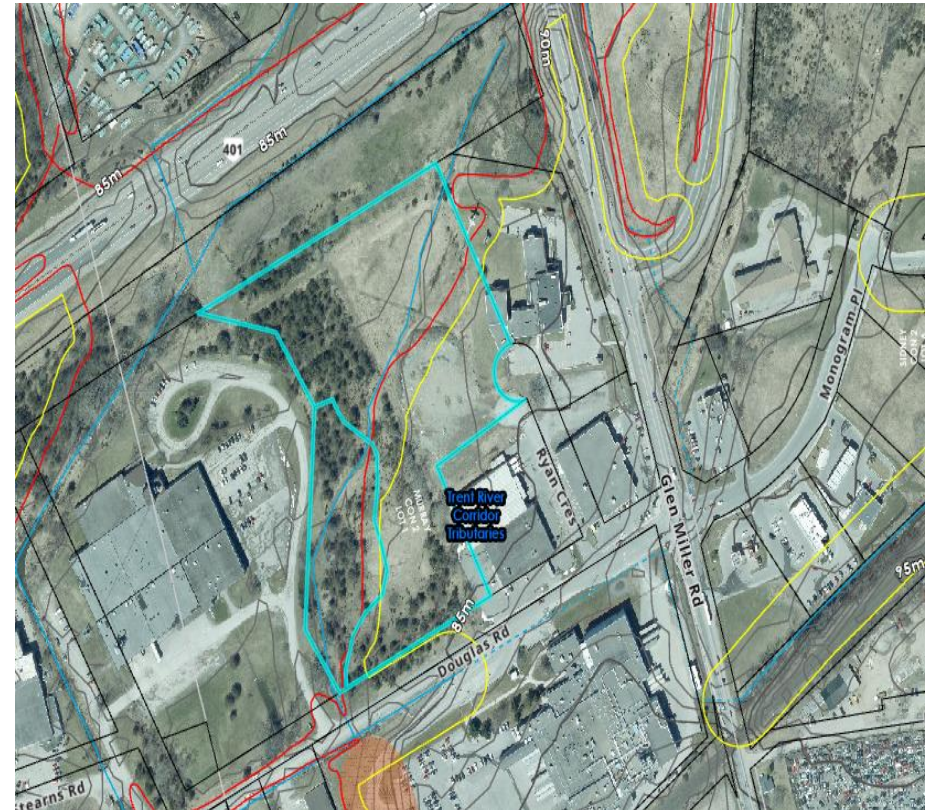
- Historical Board Approval with conditions
- Conditions were too restrictive or impossible to implement as written
- Sandbox-style meeting pursued to come up with an out-of-the-box idea to solve the problem



# Example 5 – Brighton and Quinte West



Jewell Engineering & 8597685 Canada Inc.




Taskforce Engineering/Jewell Engineering & C.C. St. Lawrence – Quinte West (Douglas Road)

# Example 5 – Brighton and Quinte West

-----Agenda Item #13-----¶

¶



→ **STAFF REPORT**¶

→ **Date:** → → September 14, 2023¶

→ **To:** → → LTC Board of Directors¶

→ **Re:** → → O.Reg. 163/06 Board Approved Policy Revision¶

→ **Prepared by:** → Gage Comeau, Manager, Watershed Management, Planning and Regulations¶

**LOWER TRENT CONSERVATION**

¶

**PROPOSED RESOLUTION:**¶

THAT the Ontario Regulation 163/06 Policy Document revision for Section 7 "Interference of a Watercourse" be approved and adopted.¶

¶

8) Notwithstanding Section 7.2.1 2), major interference (i.e., realignment and/or, enclosure) with a watercourse may be permitted where the purpose of the proposal is to increase the development potential on the lands when supported by the recommendations of a sub-watershed study, Environmental Assessment; or other technical approved study. The approved studies must demonstrate that the proposed watercourse alteration will not impact the hydrologic and ecologic function of the watercourse, and the proposed alteration should provide improved benefits to the watercourse's subwatershed. This policy provision may be applied to large watercourse features with subwatershed drainage areas above 1.25 km<sup>2</sup>. A Complete Application Checklist for Creek Realignments can be found in Appendix M. The checklist will be filled out as part of the pre-consultation process for this type of application.

Attached is Section 7 of the Ontario Regulation 163/06 Policy Document with the addition noted above highlighted in yellow.

## **RECOMMENDATION:**

Staff recommends to the Board of Directors that the revision to Section 7 of the O.Reg.163/06 Policy Document be approved and adopted.



# Draft Regulation Document

- April 1, 2024 – Conservation Authorities Act amendments came into place
- LTC document was revised to reflect the changes in June 2024 to permit/building delays
- Key issue – timing did not allow for much needed revisions/updates



Lower Trent Region  
Conservation Authority

Ontario Regulation 41/24  
Policy Document

Approved by  
Lower Trent Region Conservation Authority  
Board of Directors

June 13, 2024

# Draft – Key Changes - Floodplain

Notwithstanding Section 6.3.1.1 1), development associated with the construction of a single-dwelling on an existing lot where the current zoning is appropriate to the nature of the proposed development and the existing lot is not in a historic flood damage area may be permitted within the Regulatory floodplain if it has been demonstrated to the satisfaction of LTC that the control of flooding, erosion, dynamic beaches or unstable soil or bedrock will not be affected. The submitted plans must demonstrate that:

- a. the proposed works do not create new hazards or aggravate flooding on adjacent or other properties and there are no negative upstream and downstream hydraulic impacts;
- b. the development is protected from the flood hazard in accordance with established floodproofing and protection techniques;
- c. the proposed development will not prevent access for emergency works, maintenance, and evacuation;
- d. no basement is proposed and any crawl space is designed to facilitate services only;
- e. proposed septic systems is protected and in accordance with established floodproofing and protection techniques;
- f. the potential for surficial erosion has been addressed through the submission of proper drainage, erosion and sediment control and site stabilization/restoration plans;
- g. the control of flooding, erosion and dynamic beach hazards, and unstable soil and bedrock have been adequately addressed; and,
- h. an engineering assessment and design carried out by a qualified professional with recognized expertise in the appropriate discipline must be prepared using established procedures and recognized methodologies to the satisfaction of LTC.

# Draft – Key Changes - Floodplain





# Draft – Key Changes - Floodplain

Notwithstanding Section 6.3.1.1 1), development within a spill flood hazard associated with the Regulatory floodplain may be permitted provided that it has been demonstrated to the satisfaction of LTC that the control of flooding, erosion, dynamic beaches or unstable soils or bedrock land will not be affected. The submitted plans must demonstrate that:

- a. All *Planning Act* approvals/permissions are in place for the proposed development activity;
- b. flood depths are less than one (1) metre and velocities are less than one metre per second (1 m/s) under regulatory event conditions;
- c. the development activity does not significantly impede flood conveyance or storage, and changes in flood depths, velocities and storage will not result in an unacceptable risk to life or property; and,
- d. a technical report and study has been prepared by a qualified professional that includes hydraulic modelling and a flood storage assessment;
- e. development was not previously damaged or destroyed by the spill flood hazard;
- f. the development is protected from the flood hazard in accordance with established floodproofing and protection techniques; and,
- g. the control of flooding, erosion and dynamic beach hazards, and unstable soil and bedrock have been adequately addressed.

# Draft – Key Changes - Floodplain

Notwithstanding Section 6.3.1.1 1), development within a spill flood hazard associated with the Regulatory floodplain may be permitted provided that it has been demonstrated to the satisfaction of LTC that the control of flooding, erosion, dynamic beaches or unstable soils or bedrock land will not be affected. The submitted plans must demonstrate that:

- a. flood depths are less than one (1) metre and velocities are less than one metre per second (1 m/s) under regulatory event conditions;
- b. the development activity does not significantly impede flood conveyance or storage, and changes in flood depths, velocities and storage will not result in an unacceptable risk to life or property; and,
- c. a technical report and study has been prepared by a qualified professional that includes hydraulic modelling and a flood storage assessment;
- d. development was not previously damaged or destroyed by the spill flood hazard;
- e. the development is protected from the flood hazard in accordance with established floodproofing and protection techniques; and,
- f. the control of flooding, erosion and dynamic beach hazards, and unstable soil and bedrock have been adequately addressed.

- \*\* Looking into cut and fill operation policies\*\*

# Draft – Key Changes - Wetlands

Notwithstanding Section 7.5.1 1), new development to facilitate the construction of a single-family dwelling unit on an existing vacant lot of record may be permitted within a small portion of a wetland OR where a wetland is less than 0.5 hectares may be permitted provided that:

- a. Existing Municipal zoning supports residential development without additional *Planning Act* applications being required;
- b. There is no alternative location for the development activity on the subject lot outside of the wetland inclusive of municipal/county setbacks and/or other applicable setbacks;
- c. A technical site-specific report undertaken by a qualified professional demonstrates to the satisfaction of LTC that all hazards and risk associated with flooding and/or unstable soils have been addressed;
- d. It can be demonstrated through technical studies or plans as will be requested by LTC that offsetting will be accommodated on the subject lands resulting in a net gain in wetland function and, where applicable, the maintenance of existing hydrologic linkages;
- e. Inert fill material will be used; and,
- f. it has been demonstrated to the satisfaction of LTC that the control of flooding, erosion, dynamic beaches or unstable soils or bedrock will not be affected and the interference on the natural features and hydrologic functions of the wetland has been deemed to be acceptable by LTC.

# Draft – Key Changes - Wetlands

Notwithstanding Section 7.5.1 1), stream, bank and channel realignment, stabilization, lowering, channelization or straightening to improve hydraulic and fluvial processes or aquatic habitat may be permitted within a wetland if it has been demonstrated to the satisfaction of LTC that;

- a. the control of flooding, erosion, dynamic beaches or unstable soils or bedrock will not be affected;
- b. the interference on the natural features and the hydrologic functions of the wetland has been deemed to be acceptable by LTC; and,
- c. the policies outlined in Section 8.3.1 dealing with interference to watercourses are addressed.

Notwithstanding Section 7.5.1 1), interference to a wetland by selective tree harvesting through employing good forestry practises may be permitted provided it can be demonstrated through an EIS or equivalent technical study, such as a forest management plan, that there will be no negative impacts on the hydrologic function of a wetland.

# Draft – Key Changes - Wetlands

- 1) Notwithstanding Section 7.5.2.1 1), development within the area between 20 and 30 metres of a field verified wetland may be permitted where LTC is satisfied that:
  - a) there is no feasible alternative site outside of the 30 metre adjacent lands for the proposed development and the proposed development is located in an area of least (and acceptable) impact;
  - b) the wetland feature has been delineated by an Ontario Wetland Evaluation System individual and is characterized as being heavily impacted by anthropogenic sources (e.g., low species diversity, dominated by invasive species, etc.);
  - c) Where an existing vegetative buffer is not present, a buffer/planting plan will need to be developed in consultation with LTC staff;
  - d) the hydrologic function of the wetland will not be further impacted;
  - e) the potential for surficial erosion has been addressed through the submission of proper drainage, erosion and sediment control, site stabilization, restoration and / or planting plans; and,
  - f) natural features are protected, and the control of flooding, erosion, dynamic beaches or unstable soils or bedrock have been adequately addressed.



# Moving Forward

- Continue to build positive relationships with the local developers/builders/consultants
- Maintain positive and open communications
- Want to collaborate when and wherever to ensure that we are working as a team
- Streamline the processes where possible
- Regulatory Policy document – DRAFT – will be completed by the end of Q2 for 2025. LTC will be circulating the draft to QHBA and other stakeholders for comment.
  - This will be followed by a future joint meeting to go through comments in detail.



# Questions?

Contact: [gage.comeau@ltc.on.ca](mailto:gage.comeau@ltc.on.ca)

Cell: 613-920-4115



**LOWER TRENT**  
CONSERVATION

## STAFF REPORT

**Date:** June 12, 2025  
**To:** LTC Board of Directors  
**Re:** Asset Naming Rights Policy  
**Prepared by:** Rhonda Bateman, CAO/Secretary-Treasurer

### PROPOSED RESOLUTION:

THAT the Asset Naming Rights Policy be accepted and approved.

### BACKGROUND:

Lower Trent Conservation has many assets including but not limited to buildings, trails, and conservation areas. Many of the assets have been named based on various circumstances. The most common assets named are our conservation areas. Historically, those areas were usually named after the donors of the property such as Goodrich-Loomis, Proctor, Bleasdel and Sager. However, some areas are named based on other criteria such as Seymour located in Seymour Township.

During a presentation to Brighton Council regarding the deconstruction and potential replacement of the Proctor Park pavilion, the question was raised as to whether we would consider naming rights. Hence bringing forward a policy to cover such opportunities.

### DISCUSSION:

The Asset Naming Rights policy is being presented to take advantage of potential opportunities from naming rights. Naming opportunities would be available to assets that are not currently named or temporary sponsorships on new assets. The policy outlines the procedures required which includes the rationale and conditions tied to proposed naming rights. The final decision on any naming rights requires Board approval.

Two important quotes from the policy that respect the nature and culture of LTC are:

*“LTC will consider all naming rights proposals but does not have an obligation to accept any. LTC reserves the right to refuse any proposal, including, but not limited to, those submitted by third parties whose activities are perceived by the management team to be incompatible with LTC’s goals, values or mission.”; and*

*“Naming rights holders are prohibited from implying that their products, services or ideas are sanctioned by LTC. The naming right must not result in, or be perceived to result in, any competitive advantage, benefit or preferential treatment for the naming rights holder, outside of the agreement.”*

This policy allows the naming of an asset to recognize individuals/organizations and their contributions to achieving the goals and objectives of the conservation authority.

### RECOMMENDATION:

THAT the Board approve the Asset Naming Rights Policy.



**LOWER TRENT**  
CONSERVATION

# Asset Naming Rights Policy

Lower Trent Conservation

May 26, 2025

Approved by Board Resolution: xx/25

## 1.0 PURPOSE

The purpose of this policy is to define the process that governs the recognition of donors for the naming of Lower Trent Conservation (LTC) assets, such as buildings, structures, other infrastructure (existing/projects), and conservation lands. The policy includes protocols for determining and formalizing donor recognition to provide:

- appropriate public acknowledgment and consistent institutional appreciation of donors;
- public evidence of external philanthropic activity that demonstrates that LTC has considerable external support and encourages others to invest in the health of our watershed;
- appropriate utilization of the limited number of naming opportunities;
- clear guidelines for those involved in discussions with donors; and
- facilitation of increased and ongoing support from LTC supporters.

The naming policy reflects the importance of philanthropic giving to the realization of LTC's mission and vision.

The naming policy does not seek to guide non-philanthropic partnership agreements such as business- to-business arrangements or sponsorships that may include branding or co-branding components.

## 2.0 PRINCIPLES

### 2.1 Naming Opportunities

Decisions to name an asset shall be compatible, to the extent reasonably ascertainable, with LTC's mission and vision and aligned with the organization's strategic direction.

In cases where philanthropic contributions include specific name recognition and/or signage, the recognition will follow the generally accepted LTC brand and park standards regarding size, placement, visual appearance, etc.

The approval of a naming opportunity will not result in additional costs for LTC.

### 2.2 Limitations to Naming Opportunities

No naming opportunity shall be approved if it:

- does not follow the rules from the Canadian Revenue Agency for fundraising under charitable organizations

<https://www.canada.ca/en/revenue-agency/services/charities-giving/charities/operating-a-registered-charity/fundraising-activities-charities-other-qualified-donors.html>

- is likely to have a negative impact on the image or reputation of LTC;
- could call into serious question the public respect for LTC by implying endorsement of a partisan political or ideological position. This does not preclude the use of the name of an individual who has previously held public office and/or could imply endorsement of a specific commercial product. This does not preclude using the name of an individual or company that manufactures or distributes commercial products; and/or
- honorary naming or distinguished naming may be considered and approved on a case-by-case basis by the LTC Board. Facilities or programs will not be named to honour the outstanding service of a member of the Board or staff while the honouree remains on the Board or in the employment of the LTC.

Naming rights holders are prohibited from implying that their products, services or ideas are sanctioned by LTC. The naming right must not result in, or be perceived to result in, any competitive advantage, benefit or preferential treatment for the naming rights holder, outside of the agreement.

### 3.0 SCOPE DEFINITIONS

LTC welcomes gifts from generous individuals, corporations, foundations, and associations. The Naming Policy shall guide the extent of donor recognition and naming procedures for:

- buildings or substantial parts of buildings;
- existing or new conservation areas and parks;
- substantial elements involving existing maintenance or proposed construction of new infrastructure within conservation areas (viewing platforms, docks, pavilions, trails, gazebos, etc.); and
- the acquisition of land.

For the purposes of this policy:

**Gift** refers to an outright donation to LTC in cash or in-kind from an individual, corporation, foundation, or other source, for either restricted or unrestricted use. Gifts are made without expectation of tangible return or benefit to the donor.

**Endowed Gifts** are donations made to LTC on the understanding that the principal amount of the donation will be invested for a minimum ten-year period, with the interest earnings to be used to advance specific goals of LTC, such as the acquisition of lands or construction of LTC infrastructure.

**Expendable Gifts** are gifts or grants given to LTC that the donor has directed to be used immediately in support of various goals of LTC.

**Pledge** refers to a gift committed by a donor to be achieved with set payments over a predetermined term.

## **4.0 DEVELOPMENT OF NAMING OPPORTUNITIES**

### **4.1 General**

Naming opportunities for facilities, spaces, infrastructure projects, or parcels of land shall be assigned a monetary value established in consultation with LTC. The naming opportunity values shall take into consideration the function, usage, size, marketability, and financial requirements (replacement and/or operational costs) of the opportunity. LTC shall re-evaluate the naming opportunities list frequently to ensure the listed value reflects the market value of the assets represented. The LTC Capital Asset Management Plan (CAMP) assessment methodologies shall be followed for those assets included in the CAMP.

All naming opportunities valued at \$50,000 or greater shall be approved by LTC's Board.

### **4.2 Roles and Responsibilities**

It will be the responsibility of the CAO in consultation with the Management Team to recommend naming opportunities to the Board for their approval. All naming opportunities meeting the requirements as outlined must be approved by the Board.

### **4.3 Procedure**

Documentation with respect to the naming decision, stipulating rationale and conditions underlying the naming decision, and all other supporting documentation shall be maintained by LTC. The following process should be undertaken by LTC staff when determining new naming opportunities:

- determine the value of the naming opportunity based on the methodology listed below;
- determine the proposed terms of the gift agreement, including time period or naming duration if applicable;
- determine the proposed rights and benefits;
- draft and sign the gift agreement or pledge form;
- confirm naming opportunity and/or recognition benefits subject to the Board approval; and
- prepare and sign a donor recognition signage form which includes the acknowledgement/recognition plan.



## Methodology for Valuation

When establishing the value of the naming opportunity, staff will:

- evaluate the space, considering the square footage, purpose, use of the space, cost to build, equipment, location of the space, public profile and prestige of the asset or opportunity and search for comparators amongst other conservation authorities and/or local charitable organizations;
- where comparators are not available, obtain an estimate from a professional third-party firm; and
- obtain an independent evaluation/estimate from a professional for the land value associated with any acquisitions as per the Conservation Lands Acquisition Policy.

## 5.0 ASSIGNMENT OF NAMING OPPORTUNITIES

### 5.1 General

Naming opportunities may be assigned for a living person, in memory of a person, or after a family, foundation, association, service club, business, or corporation. The naming for a benefactor may also apply to a third party at the wish of the benefactor and must be agreed upon by the honouree if living. Naming associated with a particular facility or endowment shall not preclude further naming within the same facilities, spaces, or infrastructure project. All naming decisions shall be supported by appropriate and complete documents including written documentation stipulating rationale and conditions underlying the naming and provided in a report to the Board.

Properties with names of historic or community significance would be considered for renaming only in exceptional circumstances and only after consultation with the local Board members and the community. Such renaming requires Board approval.

Charitable tax receipts shall be issued only in accordance with the Income Tax Act and the policies of the Canada Revenue Agency.

LTC shall retain ownership and control over any named property.

Subject to any agreement, the naming right must not impair in any way the LTC's ability to manage the property.

LTC will consider all naming rights proposals but does not have an obligation to accept any. LTC reserves the right to refuse any proposal, including, but not limited to, those submitted by third parties whose activities are perceived by the management team to be incompatible with LTC's goals, values or mission.

## 5.2 Donor Recognition

Existing names and/or commitments shall be honoured as of the approval date of this policy unless revoked or removed at the discretion of the LTC Board.

Future donor recognition will be commensurate with the size and terms of the gift at the discretion of the Board. The duration of the donor recognition shall be at minimum (10) years with the specific term outlined in the agreement and as approved by the Board. In the case of an endowment, the naming will continue for the life of the endowment. At the end of the agreed-upon term, the original donor will be given the first right of refusal to re-subscribe. Should the donor decline, LTC may consider providing other prospective donors with a naming opportunity. LTC will honour a donor's request to remain anonymous in tributes, printed materials, permanent signage, and all other forms of public recognition should they wish.

In instances where donor recognition is to occur, LTC will make recommendations concerning the installation of all recognition signage in consultation with the donors, appropriate approval agencies, and LTC departments and leadership and with alignment to LTC branding guidelines. Signage standards apply to all physical and non-physical assets. Donor recognition will only occur after LTC has received a signed gift agreement or pledge form and 25% of the total pledge commitment. Donor logos shall not be used on assets. Donor taglines or marketing terms shall not be included in donor recognition names.

While the physical display of the naming right shall be negotiated or decided upon on an individual basis, such recognition must not unduly detract from the character, integrity, aesthetic quality or safety of the property or unreasonably interfere with its enjoyment or use.

All agreements with donors for named recognition shall be recorded in writing, through an agreement. A signed donor recognition signage form shall be completed for all naming opportunities, which is completed after receipt of the 25% of the total pledge commitment, cash gift, or as agreed upon by LTC and Donor. LTC shall honour naming in accordance with the agreement and donor recognition signage form which is made with the donor and as approved by the Board. Periodically LTC may provide the honorary naming of an asset in recognition of a person/group/organization's contribution to the Authority.

## 5.3 Renaming or Revoking Names

Renaming of an asset can occur at any time at the request of the donor or once the term of the naming agreement has been concluded and the original recipient or donor does not wish to re-subscribe.

LTC reserves the right to revoke a naming agreement as the result of the following circumstances:

- if it is determined that the actions or deeds of the individual or corporation that the asset is named for are not in keeping with the mission or standards of LTC; and/or

- there is a failure of the named or honoured donor/person to fulfill agreed-upon obligations.

In either of these instances, the CAO can bring a formal request to the Board to revoke the naming rights to the asset for Board approval. If approved, the donor will be informed in writing by the CAO on behalf of LTC.

#### **5.4 Naming for Distinguished Service**

The Board may consider, on a case-by-case basis, naming in recognition of distinguished service. Individuals or groups contemplating a naming opportunity to recognize such service must consult directly with the CAO who would, in accordance with this policy, seek Board approval. Assets will not be named to honour the outstanding service of a Board Member or staff while the honouree remains on the LTC Board or in full-time employment of LTC.

#### **5.5 Naming Subject to Raising Full Cost**

When the gift contribution does not meet the full cost of the project, the naming is subject to the completion of satisfactory funding arrangements and the naming will take place only after this is achieved. If LTC is unable to proceed with the project, the potential benefactor(s) will be invited to redirect their contribution(s) and/or be refunded their pledge payments.

## Agenda Item #14



## STAFF REPORT

**Date:** June 12, 2025  
**To:** Board of Directors  
**Re:** 2025 Tri-County Children's Water Festival Report  
**Prepared by:** Nicholas Reynolds, Environmental Education Technician

### PROPOSED RESOLUTION:

THAT the 2025 Tri-County Children's Water Festival Report be received as information.

### EVENT OVERVIEW

On May 14 and 15, 2025 Lower Trent Conservation hosted its 15th Annual Tri-County Children's Water Festival (formerly Quinte Water Festival). The festival included participating schools from the Counties of Hastings, Northumberland, and Prince Edward. This event delivered interactive, hands-on educational experiences to local students in Grades 3-5 that instill the importance of water, their roles in its use, consumption, and protection.

The festival brings together the expertise of educators, water specialists, conservation groups, industry, and government to deliver current and relevant messages.

The key messages of the festival are:

- Water Conservation - responsible water uses in our daily lives.
- Water Attitudes - historical and present-day uses of water and attitudes toward water.
- Water Technology - how water is treated, stored and distributed throughout the community.
- Water Protection - the interdependence of water, soil, plants, animals, and people and positive steps people can take to keep water clean.
- Water Safety - promoting safe behavior around water.

### ACTIVITY CENTRES

Each year we look to add additional activity centers to the water festival. Activity centers are managed through a combination of Lower Trent Conservation staff, outside organizations and high school student volunteers.

- Total Number of Activity Centers: 38
- High School Run Activity Centers: 21
- Outside Organization Run Activity Centers: 11
- LTC Staff Run Activity Centers: 6.

## **HIGH SCHOOL STUDENT INVOLVEMENT**

East Northumberland Secondary School (KPRDSB)

We began a new partnership with the specialist high skills major programs at the high school with plans to continue their involvement in the festival. The 33 students from East Northumberland ran 14 activity centers.

Bayside Secondary School (HPEDSB)

Twenty (20) students from the Bayside Outside specialist high skills major program ran 7 activity centers. This was Bayside's fourth year running activities at the Water Festival and their participation has become a big part of the festival, allowing us to offer such a wide array of activities.

The involvement of high school students from our watershed running the majority of the activity centres has become an integral part of the festival. These partnerships allow us to increase the number of classes attending the festival while providing exciting hands-on learning experiences for the high school students.

## **PARTNERSHIPS AND OUTSIDE ORGANIZATIONS**

To provide a wide range of activities and topics we invite outside organizations with complementary programs and mandates to run activity centers.

This year participant organizations included:

- Ontario Power Generation
- Quinte Conservation
- Trent Port Marina
- Quinte West Public Works
- Quinte West Fire Department, Station 2
- Kawartha Turtle Trauma Center
- Sandy Pines Wildlife Center
- Ontario Federation of Anglers and Hunters
- Kokum Maka Cultural Enterprises

Additional support was provided through in-kind donations

- Batawa Ski Hill – Venue and staff support during the event for access to water, as well as building and property requirements
- City of Quinte West - Quench Buggy for clean drinking water, tables and chairs for activity centers
- Bill's Johns - Donation of portable washrooms and handwash station
- Friends of Wellers Bay- Two board members assisted in staffing the registration table



- Frontenac Zone Ski Patrol - First Aid

## **FUNDING**

The Tri-County Children's Water Festival relies on grant funding to deliver the two-day event free of charge for all attending schools.

This year, funds were gratefully received from:

- Ontario Power Generation - \$2,000
- Enbridge - \$5,000
- Bay of Quinte Remedial Action Plan - \$1,000

## **PARTICIPATION**

School Boards:

Kawartha Pine Ridge District School Board

Algonquin and Lakeshore Catholic District School Board,

Hastings and Prince Edward District School Board

Total number of schools: 22

Number of individual Classes: 45

Total student attendance: 1,091





















**LOWER TRENT**  
CONSERVATION

## STAFF REPORT

**Date:** May 28, 2025  
**To:** Board of Directors  
**Re:** Ontario Ministry of Agriculture, Food and Agribusiness  
 Funding – Bay of Quinte Remedial Action Plan (BQRAP)  
**Prepared by:** Anne Anderson, Manger, Community Outreach and Special  
 Projects

### PROPOSED RESOLUTION:

THAT the report on the Ontario Ministry of Agriculture, Food and Agribusiness (OMAFRA) funding to support Bay of Quinte Remedial Action Plan (BQRAP) Agricultural Best Management Practices be received as information.

### DISCUSSION:

Lower Trent Conservation has entered into a Transfer Payment Agreement for \$51,200 for 2025-2027 to work with the agricultural community to identify barriers and increase producer engagement in Best Management Practices (BMP) implementation.

Through improving understanding of regional producer behaviour, this project aims to address critical phosphorus reduction targets outlined in the BQRAP, which are integral to achieving the de-listing objectives for the Bay of Quinte as an Area of Concern.

Project objectives include:

1. Identify Barriers to BMP Adoption: The Project will assess the obstacles that farmers face in adopting agricultural BMPs by reviewing relevant literature and conducting outreach to local agricultural groups and stakeholders, including farmers and the Mohawks of the Bay of Quinte.
2. Develop a Comprehensive Project Report: A detailed Project report will be created, summarizing the findings of the research, workshops, and stakeholder input. This will include recommendations and strategies for improving BMP uptake based on regional insights and reducing phosphorus pollution in the Bay of Quinte area.
3. Enhance Agricultural Stewardship Programs: The Project will review and suggest adjustments to existing programs, like the BQRAP stewardship program, to ensure they effectively support the agricultural community and encourage the adoption of BMPs that reduce phosphorus runoff.
4. Promote BMPs through Outreach and Capacity Building: The Project will organize workshops, webinars, and field days to educate farmers and agricultural organizations on water quality issues, farm management practices, and the benefits of participating in environmental stewardship programs.

### RECOMMENDATION:

THAT the Board accept the report as information.

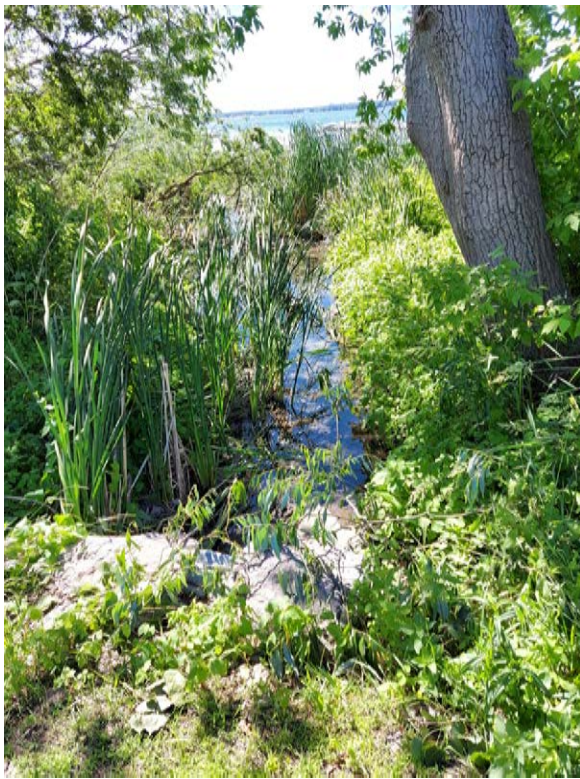




## Waterlogs - May 2025

Today, the Bay of Quinte is a healthy and vibrant ecosystem.  
Now, we must focus on keeping it this way

### WHAT'S UNDER YOUR STREET?



Do you know what's flowing under your street? Not a topic many people think about. Wastewater!

Wastewater is water that has been used and contaminated because of various human activities.

In urban settings there are typically two sources. The first source, sanitary sewage, is what goes down the drain and toilet, from homes, businesses, institutions and industries.

The second source, stormwater, is generated from rain or melting snow that drains off rooftops, lawns, parking lots, roads and other urban surfaces.

Sanitary sewage travels through the sanitary sewer system to the Water Pollution Control Plant. At the plant, the wastewater goes through an extensive treatment process. The treated wastewater is then returned to the nearest waterbody around here that's usually the Bay of Quinte.

These days, wastewater treatment plants have compliance orders, which set limits on their discharge. For example, around the Bay of Quinte effluent discharge rates for phosphorus are 0.3mg/L and most of the plants bordering the Bay of Quinte are meeting or exceeding this requirement. [More info on wastewater](#)

Stormwater outfall to the Bay of Quinte

However, stormwater is a different matter, while new developments must meet stipulated stormwater guidelines, many older sections of urban areas still discharge stormwater directly into the nearest body of water - untreated. A substantial number of stormwater outfalls to the Bay of Quinte have no stormwater management features.

Urban stormwater runoff makes a significant contribution to the phosphorus loads entering the Bay of Quinte. Lawn fertilizers, soil, dust, litter and pet waste all add phosphorus to stormwater as it races across urban pavements. As urban areas expand to accommodate population growth, phosphorus loads are expected to increase.

Learn more about your municipal wastewater services.

[Belleville](#)

[Quinte West](#)

[Greater Napanee](#)

[Prince Edward County](#)

[Deseronto](#)

[www.bqrap.ca](http://www.bqrap.ca)

In partnership locally with Lower Trent Conservation and Quinte Conservation



## IF YOU SEE IT, PULL IT!



### Water Soldier - If You See It, Pull It! video.

Last month, the importance of reporting any sighting of Water Soldier was discussed. You can also help by removing any plant populations you find. This [video](#) outlines the correct process for removing Water Soldier. Although the video focuses on the Trent Severn Waterway, the same removal process applies to the Bay of Quinte.

## EUTROPHICATION AND UNDESIRABLE



The current Bay of Quinte Remedial Action Plan phosphorus target was established in 1993. The target is 30 µg/L in the upper Bay of Quinte for the May to October time period. The bay is regularly meeting the established phosphorus target and it is recommended that this target be used to change the status of the **Eutrophication and Undesirable Algae** environmental challenge and delist the bay from the Areas of Concern list.

However, over the years, scientists have recognized how complicated the ecosystem is. Current research and modelling studies highlight that despite major reductions in phosphorus loads to the bay, the ecosystem still shows the characteristics of a **eutrophic** system.

To further reduce phosphorus levels and ensure long-term protection of the bay's water quality, a **Phosphorus Management Plan** is being developed for the bay. It will establish new long-term targets. These targets have been recommended based on modelling studies conducted by the University of Toronto.

Based on the assessment the proposed long-term phosphorus targets for the Bay of Quinte are:

- A threshold of a maximum of 40 µg TP/L, which cannot be exceeded 15% of the time in a year. This objective translates to a growing season average concentration of 25-27 µg TP/L; and
- The flow-weighted phosphorus levels in the major tributaries (Trent River, Moira River, Salmon River, and Napanee River) should not exceed 20 µg TP/L during the growing season May - October.
- The Long-Term Target for chlorophyll-a (Chl a): not to exceed 12 µg/L more than 15% of time.
- The Long-Term Target microcystin (MC) should not exceed 5 µg/L more than 15% of time.

Bay of Quinte Remedial Action Plan  
**Rural Stewardship Program**

**\*FREE SOIL TESTING\***  
 Knowing what's going on  
 with your soil is the first step  
 in creating high yielding  
 sustainable agriculture.  
 Book your site visit, Today.

**\*COVER CROPS\***  
 We offer a cover crop  
 seed grant of \$30.00  
 per acre -  
 grant maximum up to  
 \$2,500.

Raven Chartrand  
 Bay of Quinte Remedial Action Plan  
 Lower Trent Conservation  
 613-394-3915 ext 225  
 raven.chartrand@ltc.on.ca

 **Bay of Quinte**  
 Remedial Action Plan  
 Healthy River • Healthy Community

Book your site visit, Now, so you don't miss out on FREE soil testing. Knowing your nutrient levels is the first step in creating high crop yields. Meaning more money in your pocket.

Talking about more money in your pocket. We offer a grant for cover crops, which will help keep soil on your fields and reduce erosion problems.

Our new stewardship tech Raven is on the job and ready to book your free site visit.

Raven Chartrand

613-394-3915 ext 225

raven.chartrand@ltc.on.ca

Details at: [Healthy Soils Program](#)





# CAO REPORT

**Date:** June 2, 2025  
**To:** Board of Directors  
**Prepared by:** Rhonda Bateman, Chief Administrative Officer

## STAFF NEWS

The interviews for the Ecology Technician will be held this week. There were sixty (60) applicants for the position.

The competition for the Water Resources Engineer closes on June 13<sup>th</sup>.

Nick Peat has joined the Conservation Lands crew as Maintenance Assistant for his third season.

A new Conservation Lands student, Erich Stephens begins on June 11<sup>th</sup>.

The Bay of Quinte Remedial Action Plan program has hired Raven Chartrand as its Environmental Stewardship Technician. The position is responsible for stewardship programs directed at best management practices and soil sampling focussed primarily on agricultural landowners. Raven has worked for LTC for the past two summers as an Assistant Watershed Monitoring Technician.

Staff participated in a tree planting event at Proctor Park Conservation Area on May 29<sup>th</sup>. This planting was a team building exercise where staff from different departments could work together for a common goal. The trees were planted at Proctor Park to replace the loss of ash trees due to emerald ash borer and to help to prevent the growth of invasives under the forest canopy.

## HEALTH AND SAFETY

The annual health and safety presentation was delivered to staff by the Joint Health and Safety Committee on May 20<sup>th</sup>. The presentation was distributed to staff afterward to allow access to further information through embedded links.

## CONSERVATION ONTARIO (CO)

There was a virtual General Manager/CAO meeting on May 26<sup>th</sup> to discuss Bill 5 and Bill 17. CO will be coordinating and submitting comments on the Bills.

Angela Coleman, CAO of Conservation Ontario delivered a presentation to the Bill 5 Standing Committee on May 26<sup>th</sup>.

The Greenbelt Golden Horseshoe Conservation Authority Collaborative met at the Conservation Halton office on June 4<sup>th</sup>.



There is a virtual CO Council meeting scheduled for June 23<sup>rd</sup>.

There is an in-person GM/CAO meeting in King City on June 24-25, 2025.

**NATIVE PLANT SALE**

The pickup time for the saplings, wildflowers and Little Forest Kits is scheduled for June 5<sup>th</sup> and 6<sup>th</sup>.