



LOWER TRENT CONSERVATION

714 Murray Street, R.R. 1, Trenton, Ontario K8V 0N1

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Registered Charitable Organization No. 107646598RR0001

BOARD OF DIRECTORS

Board of Directors refers to the General Membership as set out in the Lower Trent Conservation Administrative By-Law No. 2023-01

REGULAR BOARD MEETING MINUTES

MEETING # 2025-04

DATE: May 8, 2025

TIME: 1:00 PM

LOCATION: Administration Office, 714 Murray Street, Trenton / Virtually

DIRECTORS PRESENT:

ON SITE		REMOTE SITE
Eugene (Gene) Brahaney (Chair)	Bob Mullin	Lynda Reid
Sherry Hamilton (Vice-Chair)	Eric Sandford	
Mike Ainsworth	Jeff Wheeldon	
Rick English		

REGRETS: Jim Alyea, Bobbi Wright

STAFF: Rhonda Bateman, Chitra Gowda, Gage Comeau

GUESTS: None

1. Meeting called to order by the Chair

The meeting was called to order by Chair Brahaney at 1:00 p.m.

2. First Nations Acknowledgement

"This land is located on the traditional territories of the Anishnabek, Huron-Wendat, and Haudenosaunee (Iroquois) peoples. We acknowledge our shared responsibilities and obligations to preserve and protect the land, air and water. We are grateful to have the privilege to meet, explore, and connect here on these shared lands. In the spirit of friendship, peace and respect, we extend our thanks to all the generations that came before us and cared for these lands - for time immemorial."

3. Disclosure of pecuniary interests

There were no pecuniary interests declared.

4. Approval of the Agenda as amended

CAO Rhonda Bateman described the amendment made to the Agenda Item 7. In the Regular Board Meeting Minutes of April 10, 2025, the resolution from the Township of Cramahe has been updated.

RES: G45/25

Moved by: Sherry Hamilton

Seconded by: Eric Sandford

THAT the agenda be approved as amended.

Carried

5. Delegations

There were no delegations received for this meeting.

6. Public Input (3 minutes per speaker)

There was no public input at this meeting.

7. Adoption of the Minutes

RES: G46/25

Moved by: Bob Mullin

Seconded by: Mike Ainsworth

THAT the Regular Board Meeting Minutes of April 10, 2025, be adopted as amended; and THAT the Hearing Board Meeting and Closed Session Hearing Board Meeting Minutes for application RP-25-011 be adopted.

Carried

8. Business arising from these minutes

None.

CORRESPONDENCE

9. Correspondence

None received.

STAFF REPORTS

10. List of Monthly Payments Issued

Director Lynda Reid asked if the amount of \$1,161.75, noted as 'Dog waste station at Seymour CA, dog waste bags' with payment made by cheque number 17108, was for a dog waste station or only for dog waste bags. Chitra Gowda, Manager, Corporate Services, confirmed that the amount was for a dog waste station including the stand and a receptacle for waste.

RES: G47/25

Moved by: Lynda Reid

Seconded by: Rick English

THAT the list of payments issued in the total amount of \$302,500.70 for the month of April 2025 be received as information.

Carried

11. Watershed Management, Planning and Regulations Reports

Director Sherry Hamilton asked if the staff meeting held with the Developer for Spencer Street (Voskamp) could result in a permit being issued or if the matter would be brought to a subsequent Hearing Board meeting. Gage Comeau, Manager, Watershed Management, Planning and Regulations, explained that that the project may be supported by the Board Approved policies and procedures.

- a. Summary of Permits for Period March 29 – April 25, 2025
- b. Planning and Regulations
- c. Flood Forecasting and Warning (FFW) and Ontario Low Water Response (OLWR)

RES: G48/25

Moved by: Sherry Hamilton

Seconded by: Eric Sandford

THAT the Watershed Management, Planning and Regulations Reports be received as information.

Carried

12. Annual Monitoring Program Report

- a. Lower Trent Conservation 2024 Annual Watershed Monitoring Program Report

RES: G49/25

Moved by: Sherry Hamilton

Seconded by: Bob Mullin

THAT the Lower Trent Conservation's 2025 Annual Monitoring Program Report be received as information and distributed to our municipal partners.

Carried

13. Ministry of Natural Resources and Conservation Authority Access Agreement Template

- a. Conservation Ontario Council Memo March 5, 2025

- b. Ministry of Natural Resources and Conservation Authority Access Agreement Template

Director Mike Ainsworth asked if the Ministry of Natural Resources (MNR) carried liability insurance of \$5 million. CAO Rhonda Bateman responded that the province of Ontario does not carry liability insurance. Director Eric Sandford complimented the agreement contents. Rhonda Bateman added that the template is standardized for use with all conservation authorities across Ontario, which helps streamline the process.

RES: G50/25

Moved by: Jeff Wheeldon

Seconded by: Mike Ainsworth

THAT the Ministry of Natural Resources and Conservation Authority Access Agreement Template be adopted for use.

Carried

14. Bay of Quinte Remedial Action Plan Program

April 2025 Newsletter

RES: G51/25

Moved by: Rick English

Seconded by: Lynda Reid

THAT the Bay of Quinte Remedial Action Plan Newsletter for April 2025 be received as information.

Carried

15. CAO's Report

Director Mike Ainsworth congratulated Anne Anderson on twenty years of service at LTC.

RES: G52/25

Moved by: Sherry Hamilton

Seconded by: Jeff Wheeldon

THAT the CAO's Report be received as information.

Carried

16. Closed Session

RES: G53/25

Moved by: Bob Mullin

Seconded by: Rick English

THAT the Lower Trent Conservation Board of Directors move into closed session to discuss Litigation or potential litigation under Municipal Act (s. 239(2)(e)); and

Matters about an identifiable individual and labour relations or employee negotiations under Municipal Act (s. 239(2)(b) and (d)).

Carried

Time: 1:11 p.m.

RES: G54/25

Moved by: Eric Sandford

Seconded by: Rick English

THAT the Lower Trent Conservation Board of Directors return to the regular meeting session.

Carried

Time: 2:06 p.m.

RES: G55/25

Moved by: Bob Mullin

Seconded by: Sherry Hamilton

THAT the Lower Trent Conservation staff follow directions given by the Board of Directors in the closed session.

Carried

OTHER BUSINESS

17. Members Inquiries/Other Business

Director Mike Ainsworth discussed a concern about the need and cost of obtaining an archaeological assessment. He asked if Lower Trent Conservation could use the watercourse definition in their planning reviews in order to help determine the need for such assessments. Director Mike Ainsworth noted concerns about the definition not being taken into consideration by others.

Director Bob Mullin said that the municipality can override the request for an archaeological assessment. Director Mike Ainsworth replied that there is the possibility that the matter be taken to the Tribunal after a municipality overrides the request for an archaeological assessment. He reiterated that the cost of obtaining such assessments could be higher than other project costs.

Further information on the relevance to the Conservation Authorities Act requirements was requested. The CAO responded that she would discuss the matter with the Manager of Watershed Management, Planning and Regulations and would provide information back to Director Mike Ainsworth.

18. Adjournment

There being no further business, the meeting was adjourned.

RES: G56/25

Moved by: Rick English

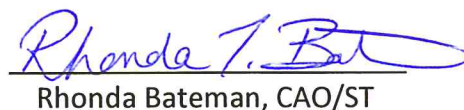
Seconded by: Lynda Reid

THAT the meeting be adjourned.

Carried

Time: 2:18 p.m.


Gene Brahaney, Chair


Rhonda Bateman, CAO/ST