



# LOWER TRENT CONSERVATION

714 Murray Street, R.R. 1, Trenton, Ontario K8V 0N1

■ Tel: 613-394-4829 ■ Fax: 613-394-5226 ■ Website: [www.ltc.on.ca](http://www.ltc.on.ca) ■ Email: [information@ltc.on.ca](mailto:information@ltc.on.ca)

Registered Charitable Organization No. 107646598RR0001

## BOARD OF DIRECTORS

*Board of Directors refers to the General Membership as set out in the Lower Trent Conservation Administrative By-Law No. 2023-01*

### REGULAR BOARD MEETING MINUTES

#### MEETING # 2025-03

**DATE:** April 10, 2025

**TIME:** 2:12 PM

**LOCATION:** Administration Office, 714 Murray Street, Trenton / Virtually

#### **DIRECTORS PRESENT:**

ON SITE		REMOTE SITE
Eugene (Gene) Brahaney (Chair)	Rick English	Lynda Reid
Sherry Hamilton (Vice-Chair)	Bob Mullin	Eric Sandford
Mike Ainsworth	Jeff Wheeldon	

**ABSENT:** Jim Alyea, Bobbi Wright

**STAFF:** Rhonda Bateman, Chitra Gowda, Gage Comeau, Anne Anderson, Chris McLeod, Massimo Narini

**GUESTS:** None

#### **1. Meeting called to order by the Chair**

The meeting was called to order by Chair Brahaney at 2:12 p.m.

#### **2. First Nations Acknowledgement**

*"This land is located on the traditional territories of the Anishnabek, Huron-Wendat, and Haudenosaunee (Iroquois) peoples. We acknowledge our shared responsibilities and obligations to preserve and protect the land, air and water. We are grateful to have the privilege to meet, explore, and connect here on these shared lands. In the spirit of friendship, peace and respect, we extend our thanks to all the generations that came before us and cared for these lands - for time immemorial."*

#### **3. Disclosure of pecuniary interests**

There were no pecuniary interests declared.

**4. Approval of the Agenda as amended**

RES: G32/25

Moved by: Bob Mullin

Seconded by: Jeff Wheeldon

THAT the agenda be approved as presented.

Carried

**5. Delegations**

There were no delegations received for this meeting.

**6. Public Input (3 minutes per speaker)**

There was no public input at this meeting.

**7. Adoption of the Minutes:**

Board Meeting Minutes of March 13, 2025 and March 17, 2025

RES: G33/25

Moved by: Rick English

Seconded by: Mike Ainsworth

THAT the Regular Board Meeting Minutes of March 13, 2025 be adopted; and  
THAT the Hearing Board Meeting and Closed Session Hearing Board Meeting Minutes for application RP-25-022 to RP-25-024 from March 13, 2025 be adopted; and  
THAT the Hearing Board Meetings and Closed Session Hearing Board Meetings Minutes for applications RP-24-232 and RP-25-002 from March 17, 2025 be adopted.

Carried

**8. Business arising from these minutes**

None.

**CORRESPONDENCE**

**9. Correspondence**

- a. Congratulatory letter to MPP Piccini
- b. Congratulatory letter to MPP Bresee
- c. Congratulatory letter to MPP Allsopp

RES: G34/25

Moved by: Sherry Hamilton

Seconded by: Lynda Reid

THAT the correspondence be received as information.

Carried

**STAFF REPORTS**

**10. List of Monthly Payments Issued**

RES: G35/25

Moved by: Bob Mullin

Seconded by: Jeff Wheeldon

THAT the list of payments issued in the total amount of \$226,190.86 for the month of March 2025 be received as information.

Carried

**11. 2024 Surplus Allocation**

Rhonda Bateman explained the proposed use of surplus as outlined in the staff report. She added that Canada Summer Jobs federal funding was confirmed on that day for two positions including a Category 3 position that supports LTC education and communication activities.

RES: G36/25

Moved by: Bob Mullin

Seconded by: Jeff Wheeldon

THAT the 2024 Category 1 operating surplus be allocated to the following Category 1 expenses:

\$35,500 be allocated for a six-month contract for the Conservation Lands Maintenance Assistant position; and

Funding be allocated for the organizational and salary review.

THAT the 2024 Category 2 operating surplus of \$16,493 remain with the source protection risk management and education and outreach for 2025.

THAT the 2024 Category 3 operating surplus of \$51,902 be allocated to the following Category 3 reserves and expenses:

\$13,382 to the Category 3 Community Stewardship Reserve; and

\$25,000 to the Category 3 Youth Education; and

\$13,520 be used for local monitoring.

Carried

## **12. Watershed Management, Planning and Regulations Reports**

Director Rick English noted the significantly lower number of permits compared to similar timeframes in previous years. Gage Comeau, Manager, Watershed Management, Planning and Regulations, explained that the winter season slowed down development activities; however staff continued to manage a large number of inquiries, inspections and enforcement activities.

Director Lynda Reid noted a concern about creek banks being dug out in the vicinity of 1538 Frankford Stirling Road for which a permit was issued. She noted a similar observation on the west side of Frankford Stirling Road. Gage Comeau replied that tiling is being done at 1538 Frankford Stirling Road. A house is being rebuilt at the other property. The drainage contractor had dug out the roadside ditch in that location in close proximity to the creek. He added that LTC is in contact with each of the property owners regarding the respective projects.

- a. Summary of Permits for Period March 1 – March 28, 2025
- b. Planning and Regulations
- c. Flood Forecasting and Warning (FFW) and Ontario Low Water Response (OLWR)

RES: G37/25

Moved by: Rick English

Seconded by: Sherry Hamilton

THAT the Watershed Management, Planning and Regulations Reports be received as information.

Carried

## **13. Watershed Health Assessment and Brook Trout Monitoring Project**

Massimo Narini, Watershed Services Specialist, presented on the project per the detailed staff report in the agenda package. Director Lynda Reid noted a minor edit to be made to the brook trout report. Director Mike Ainsworth asked for reasons for the decline in brook trout. Massimo Narini replied that there could be several factors such as competing salmon spawning, sea lamprey weirs, and sedimentation. Gage Comeau added that there is a wider variation in water temperature now than a decade ago. Higher than average water temperatures affect brook



trout. Director Mike Ainsworth asked if rainbow trout are prone to more diseases and Massimo Narini replied that overall, there are higher rates of diseases observed in fishes.

RES: G38/25

Moved by: Lynda Reid

Seconded by: Eric Sandford

THAT the Lower Trent Conservation's Watershed Health Assessment and Brook Trout Monitoring Pilot Project report and presentation be received as information.

Carried

**14. Conservation Lands Report - March 31, 2025**

RES: G39/25

Moved by: Rick English

Seconded by: Lynda Reid

THAT the Conservation Lands Report for the period January 1 – March 31, 2025 be received as information.

Carried

**15. Education and Outreach Activities Report – March 31, 2025**

RES: G40/25

Moved by: Bob Mullin

Seconded by: Sherry Hamilton

THAT the Summary of Education and Outreach Activities Report for the period January 1 – March 31, 2025 be received as information.

Carried

**16. Summary of Risk Management Official Activity Report – April 1, 2025**

RES: G41/25

Moved by: Eric Sandford

Seconded by: Jeff Wheeldon

THAT the Risk Management Official Activity Report pursuant to Part IV of the *Clean Water Act* report for the period of January 1 to April 1, 2025 be received as information.

Carried

**17. Bay of Quinte Remedial Action Plan Program**

a. March 2025 Newsletter

b. BQRAP Annual Report Year Ending March 31, 2025

RES: G42/25

Moved by: Mike Ainsworth

Seconded by: Sherry Hamilton

THAT the Bay of Quinte Remedial Action Plan Newsletter for March 2025; and  
THAT the BQRAP Annual Report for year ending March 31, 2025 be received as information.

Carried

**18. CAO's Report**

Rhonda Bateman thanked all of the member municipalities for the allocation payments received for 2025.

RES: G43/25

Moved by: Rick English

Seconded by: Bob Mullin

THAT the CAO's Report be received as information.

Carried

**OTHER BUSINESS**

**19. Members Inquiries/Other Business**

Director Jeff Wheeldon asked if Lower Trent received confirmation on the participants from

Brighton Council for the Proctor Park Pavilion committee. Rhonda Bateman replied that participants are confirmed.

As discussed at the March 13, 2025 LTC regular Board meeting, the Ontario Headwaters Institute discussion paper was circulated by Rhonda Bateman to member municipalities after the meeting. Director Sherry Hamilton provided an update to the members. She said that the Township of Cramahe reviewed the Ontario Headwaters Institute discussion paper at the March 25, 2025 Council meeting and passed a resolution stating "BE IT RESOLVED THAT the Township of Cramahe commits to engaging in further dialogue and actions that support the protection and management of watersheds within our region".

## 20. Adjournment

There being no further business, the meeting was adjourned.

RES: G44/25

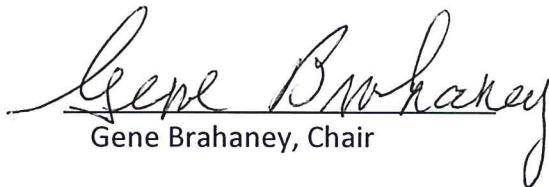
Moved by: Sherry Hamilton


Seconded by: Rick English

THAT the meeting be adjourned.

Carried

Time: 3:03 p.m.

  
Gene Brahaney, Chair

  
Rhonda Bateman, CAO/ST