



LOWER TRENT CONSERVATION

714 Murray Street, R.R. 1, Trenton, Ontario K8V 0N1

■ Tel: 613-394-4829 ■ Fax: 613-394-5226 ■ Website: www.ltc.on.ca ■ Email: information@ltc.on.ca

Registered Charitable Organization No. 107646598RR0001

SUMMER EMPLOYMENT OPPORTUNITY

POSITION: Conservation Lands Field Assistant

GENERAL DESCRIPTION:

The Conservation Lands Field Assistant reports to the Conservation Lands Supervisor and is responsible to assist with the ongoing maintenance and development of Conservation Areas - groundskeeping, habitat restoration, trail development, and equipment operation and maintenance.

KEY DUTIES:

1. Provide high-quality service to meet LTC, municipal, partner, and public expectations.
2. Perform property groundskeeping, including but not limited to lawn cutting, weed trimming, digging, raking, garbage collection, cleaning and restocking privies and outhouses.
3. Assist with habitat restoration projects.
4. Assist with development, maintenance and repairing of trails and facilities, including painting, fencing, grading, shoveling, cutting back vegetation, and various plantings.
5. Safe operation and maintenance of small engines, equipment and tools.
6. Follow health and safety policy and procedures under all conditions; including but not limited to use of equipment, ladders, tools, and vehicles.
7. Assist with setting up and dismantling of program events as required.
8. Adhere with all LTC policies and procedures.
9. Undertake other related duties as required, and as assigned.

QUALIFICATIONS:

- Undertaking or completed post-secondary education (e.g. habitat management, park management, outdoor recreation, ecotourism).
- Ability for heavy lifting (~22 kg) required.
- Experience with groundskeeping equipment preferred.
- Experience painting considered an asset.
- Experience with habitat restoration, management, and monitoring considered an asset.
- Ability to work outdoors under various environmental conditions as required.
- Ability to drive and has valid driver's license within the Province of Ontario held in good standing.

CONDITIONS OF EMPLOYMENT:

- Duration: 16 weeks
- Hourly rate: \$18.50/hour
- Hours of work: 40 hours per week
- Proposed start date: approx. mid-late May

COME WORK WITH US!

- *We offer competitive wages and are members of the Ontario Municipal Employees Retirement System (OMERS) pension fund.*
- *You will work with staff that are creative, talented and solutions-focused.*
- *We value the professional development and wellness of our employees.*
- *You'll have free access to most of the province's conservation areas.*

HOW TO APPLY:

Email your cover letter and resume clearly marked "Conservation Lands Field Assistant" (a single Word or PDF file preferred; no links please) by May 2, 2025 at 11:59pm local time to:

Email: information@LTC.on.ca

Attention: Chris McLeod, Conservation Lands Supervisor

We thank all applicants for their interest; however, only candidates under consideration will be contacted.

Lower Trent Conservation is an equal opportunity employer in accordance with the *Accessibility for Ontarians with Disabilities Act, 2005* and the *Ontario Human Rights Code*. Lower Trent Conservation will provide accommodations throughout the recruitment, selection, and/or assessment process to applicants with disabilities.

Personal information provided is collected under the authority of the *Municipal Freedom of Information and Protection of Privacy Act*.

Lower Trent Conservation does not use artificial intelligence to screen or assess candidates.

"working with local communities to protect our natural environment"



Member of Conservation Ontario
Representing Ontario's 36 Conservation Authorities