



LOWER TRENT CONSERVATION

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Registered Charitable Organization No. 107646598RR0001

BOARD OF DIRECTORS

Board of Directors refers to the General Membership as set out in the Lower Trent Conservation Administrative By-Law No. 2023-01

REGULAR BOARD MEETING MINUTES

MEETING # 2025-02

DATE: March 13, 2025

TIME: 1:54 PM

LOCATION: Administration Office, 714 Murray Street, Trenton / Virtually

DIRECTORS PRESENT:

ON SITE		REMOTE SITE
Eugene (Gene) Brahaney (Chair)	Rick English	Lynda Reid
Sherry Hamilton (Vice-Chair)	Bob Mullin	Bobbi Wright
Mike Ainsworth	Eric Sandford	
Jim Alyea	Jeff Wheeldon	

ABSENT: None

STAFF: Rhonda Bateman, Chitra Gowda, Gage Comeau, Scott Robertson, Chris McLeod, Anne Anderson

GUESTS: Art Chamberlain (remotely)

1. Meeting called to order by the Chair

The meeting was called to order by Chair Brahaney at 1:54 p.m.

2. First Nations Acknowledgement

"This land is located on the traditional territories of the Anishnabek, Huron-Wendat, and Haudenosaunee (Iroquois) peoples. We acknowledge our shared responsibilities and obligations to preserve and protect the land, air and water. We are grateful to have the privilege to meet, explore, and connect here on these shared lands. In the spirit of friendship, peace and respect, we extend our thanks to all the generations that came before us and cared for these lands - for time immemorial."

3. Disclosure of pecuniary interests

There were no pecuniary interests declared.

4. Approval of the Agenda as amended

RES: G21/25

Moved by: Bob Mullin

Seconded by: Sherry Hamilton

THAT the agenda be approved as amended for Other Business.

Carried

5. Delegations

There were no delegations received for this meeting.

6. Public Input (3 minutes per speaker)

There was no public input at this meeting.

7. Adoption of the Minutes:

Annual General Meeting minutes February 13, 2025

RES: G22/25

Moved by: Jeff Wheeldon

Seconded by: Lynda Reid

THAT the Annual General Meeting minutes of February 13, 2025 be adopted.

Carried

8. Business arising from these minutes

None.

CORRESPONDENCE

9. Correspondence

Directors Jeff Wheeldon and Sherry Hamilton indicated the importance of sharing the correspondence with municipalities. Rhonda Bateman responded that the correspondence would be sent to member municipalities.

- a. 2025-02-03 Ontario Headwaters Institute – support of Conservation Authorities

RES: G23/25

Moved by: Jeff Wheeldon

Seconded by: Sherry Hamilton

THAT the correspondence as provided in the agenda package be received as information.

Carried

STAFF REPORTS

10. List of Monthly Payments Issued

RES: G24/25

Moved by: Jim Alyea

Seconded by: Jeff Wheeldon

THAT the list of payments issued in the total amount of \$212,830.22 for the month of February 2025 be received as information.

Carried

11. Audit Report to the Board for Year Ending December 31, 2024

Dan Coleman (Welch LLP) presented the Audit Report to the Board for the year ending December 31, 2024.

Director Jim Alyea asked what the Shell funds are used for and if costs are offset by using that fund. Rhonda Bateman responded that the Shell fund can only be used for the Goodrich Loomis Conservation Centre, for example large repairs to the building. A new roof will be needed in the

future.

RES: G25/25

Moved by: Eric Sandford

Seconded by: Jeff Wheeldon

THAT the Audit Report to the Board, including the Draft Lower Trent Conservation Financial Statements for the period ended December 31, 2024 as prepared and presented by Welch LLP, Chartered Professional Accountants be adopted and circulated.

Carried

12. 2024 LTC Annual Report

Directors Sherry Hamilton and Jeff Wheeldon complimented LTC staff for all of the work achieved in 2024.

RES: G26/25

Moved by: Sherry Hamilton

Seconded by: Jeff Wheeldon

THAT the Lower Trent Conservation 2024 Annual Report be received as information; and
THAT the audited financials be added to the 2024 Annual Report; and
THAT the 2024 Annual Report then be circulated to LTC's member municipalities.

Carried

13. Watershed Management, Planning and Regulations Update

- a. Summary of Permits for Period February 1 – February 28, 2025
- b. Planning and Regulations
- c. Flood Forecasting and Warning (FFW) and Ontario Low Water Response (OLWR)

RES: G27/25

Moved by: Rick English

Seconded by: Bob Mullin

THAT the Watershed Management, Planning and Regulations Update be received as information.

Carried

14. Bay of Quinte Remedial Action Plan Program

- a. February 2025 Newsletter

RES: G28/25

Moved by: Sherry Hamilton

Seconded by: Jeff Wheeldon

THAT the Bay of Quinte Remedial Action Plan Newsletter for February 2025 be received as information.

Carried

15. CAO's Report

Rhonda Bateman provided an update on the Category 2 Risk Management Official/Inspector services agreement discussions. The Municipality of Trent Hills has accepted LTC's offer and an updated agreement is being prepared accordingly.

RES: G29/25

Moved by: Rick English

Seconded by: Jeff Wheeldon

THAT the CAO's Report be received as information.

Carried

OTHER BUSINESS

16. Members Inquiries/Other Business

Rhonda Bateman provided an update on the purchase of the truck and trailer. She indicated that it is a lower cost to purchase a truck with towing capacity and a separate galvanized dump trailer.

Chris McLeod, Conservation Lands Supervisor, provided the background on the existing truck, indicating that it has dump capacity and was purchased around 20 years ago. The current need is a heavy-duty truck that can pull a trailer and be capable of managing travel on hills.

Director Eric Sandford asked if the existing trailer can be traded in. Chris McLeod replied that it would cost around \$9,000 to fix the existing trailer, and that it would sell for around \$6,000 after fixing it.

Chris McLeod noted the need to dispose of the existing truck. Rhonda Bateman added that any proceeds would be placed in the vehicle and equipment reserve.

RES: G30/25

Moved by: Rick English Seconded by: Jeff Wheeldon

THAT \$10,000 from the vehicle and equipment reserve be used as a down payment on a new truck; and

THAT \$16,000 from the vehicle and equipment reserve be used as payment for a new dump trailer.

Carried

17. Adjournment

Chair Gene Brahaney thanked the Board and looks forward to the year. There being no further business, the meeting was adjourned.

RES: G31/25

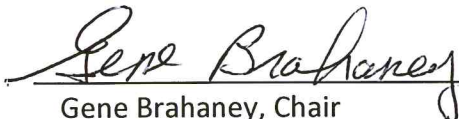
Moved by: Jeff Wheeldon

Seconded by: Mike Ainsworth

THAT the meeting be adjourned.

Carried

Time: 3:30 p.m.


Gene Brahaney, Chair


Rhonda Bateman, CAO/ST