



**NOTICE OF MEETING
Lower Trent Source Protection Authority**

**Administration Office, 714 Murray Street, Trenton
Virtually [Join Meeting HERE](#)**

Thursday, October 10, 2024 | Time: 1:30 p.m.

AGENDA

1. Meeting called to order by the Chair

2. First Nation Acknowledgement

3. Disclosure of pecuniary interests

4. Approval of the Agenda

RECOMMENDED:

THAT the agenda be approved as presented.

5. Delegations

There are no requests for delegations received for this meeting.

6. Adoption of the Minutes:

Source Protection Authority Board Meeting Minutes of April 11, 2024

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RECOMMENDED:

THAT the minutes of Lower Trent Source Protection Authority Meeting, dated April 11, 2024 be adopted.

7. Business arising from these minutes

8. Correspondence

There is no correspondence received for this meeting.

9. Ratification of Email Poll – Section 34 Amendment Pre-Consultation for New Well at King’s Bay

RECOMMENDED:

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THAT the Source Protection Authority Board ratify the July 22, 2024 email poll to initiate the pre-consultation phase for the King’s Bay Section 34 Amendment.

10. Initiation of Section 34 Amendment Public Consultation for New Well at King's Bay Page # 8

RECOMMENDED:

THAT the required pre-consultation phase for the King's Bay Section 34 Amendment has been concluded and the Source Protection Committee has reviewed and addressed the results; and

THAT the Source Protection Committee approved moving forward with the required public consultation phase; and

THAT the Source Protection Authority Board authorize staff to proceed with the public consultation phase of the King's Bay Section 34 Amendment once all the required documents are prepared.

11. Section 36 Amendment Update

RECOMMENDED:

THAT the verbal update on the Section 36 Amendment Update is received as information.

12. Transfer Payment Agreement and Budget Page # 9

RECOMMENDED:

THAT the Transfer Payment Agreement and Budget Staff Report be received as information.

13. Source Protection Committee Member Reappointments – Keith Taylor Page # 11

RECOMMENDED:

THAT the following Source Protection Committee members be reappointed for a five-year term starting January 1, 2025; Faye Langmaid, Beverley Spencer, Glenn Milne, David Workman, Robert Lake, Terry Rees, Alex Hukowich, Alanna Boulton, Mike Gibbs, Cyndy Broughton, Rene Gagnon and Richard Straka.

14. Members Inquiries/Other Business

15. Adjournment

PLEASE CONTACT THE OFFICE IF YOU WILL BE UNABLE TO ATTEND THIS MEETING

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**LOWER TRENT SOURCE PROTECTION AUTHORITY
MINUTES**

MEETING #SPA 2024-01

DATE: April 11, 2024

TIME: 1:00 p.m.

LOCATION: Administration Office, 714 Murray Street, Trenton

PRESENT:

REMOTE SITE (R)	ON SITE	
Lynda Reid	Bob Mullin (Chair)	Sherry Hamilton
	Mike Ainsworth	Jim Alyea
	Jeff Wheeldon	Gene Brahaney (Vice-chair)
	Bobbi Wright	Rick English
	Eric Sandford	

REGRETS:

STAFF: Anne Anderson, Rhonda Bateman, Gage Comeau, Chris McLeod, Marcus Rice, Keith Taylor, Kelly Vandette

1. Meeting called to order by the Chair

The meeting was called to order by Chair Mullin at 1:00 p.m.

2. First Nation Acknowledgement by the Chair

"This land is located on the traditional territories of the Anishnabek, Huron-Wendat, and Haudenosaunee (Iroquois) peoples. We acknowledge our shared responsibilities and obligations to preserve and protect the land, air and water. We are grateful to have the privilege to meet, explore, and connect here on these shared lands. In the spirit of friendship, peace and respect, we extend our thanks to all the generations that came before us and cared for these lands - for time immemorial."

3. Disclosure of pecuniary interests

There was no disclosure of pecuniary interests.

4. Approval of the Agenda

RES: SPA1/24

Moved by: Sherry Hamilton

Seconded by: Bobbi Wright

THAT the agenda be approved as presented.

Carried

5. Delegations

There were no requests for delegations received for this meeting.

6. Adoption of the Minutes:

Source Protection Authority Meeting Minutes of November 9, 2023.

RES: SPA2/24

Moved by: Gene Brahaney

Seconded by: Eric Sandford

THAT the minutes of Lower Trent Source Protection Authority Meeting, dated November 9, 2023 be adopted.

Carried

7. Business arising from the previous minutes

There was no business arising from the previous minutes.

Keith informed the Board that the Section 36 final report was successfully submitted to the Ministry of the Environment, Conservation and Parks on Dec 22, 2023. Waiting on approvals.

8. Correspondence

There was no correspondence received for this meeting.

9. Lower Trent Source Protection Authority 2023 Annual Progress Report

RES: SPA3/24

Moved by: Jim Alyea

Seconded by: Jeff Wheeldon

THAT the Lower Trent Source Protection Authority Annual Progress Report for the period January 1, 2023 to December 31, 2023 be received as information.

Carried

10. 2023 Trent and Ganaraska Source Protection Plans Annual Progress Reports

RES: SPA4/24

Moved by: Sherry Hamilton

Seconded by: Bobbi Wright

THAT the 2023 Trent and Ganaraska Source Protection Plan Annual Progress Reports be received as information; and

THAT staff be authorized to submit the 2023 Trent and Ganaraska Source Protection Plan Annual Progress Reports to the Ministry of the Environment, Conservation and Parks as required by Section 46 of the Clean Water Act and Section 52 of O. Reg. 287/07, along with any comments received from the Source Protection Committee be approved.

Carried

11. New Members on Source Protection Committee

CAO Bateman shared that Alnwick-Haldimand approved the appointment of Matthew Richmond on April 9th.

RES: SPA5/24

Moved by: Bobbi Wright

Seconded by: Mike Ainsworth

THAT the Lower Trent Source Protection Authority appoint Matthew Richmond to the Source Protection Committee as the municipal representative for the Lower Trent Source Protection Area.

Carried

12. Members Inquiries/Other Business

There was no member inquiries or other business.

13. Adjournment

There being no further business, the meeting was adjourned.

RES: SPA6/24

Moved by: Jeff Wheeldon

Seconded by: Bobbie Wright

THAT the Source Protection Authority meeting be adjourned.

Carried

Time: 1:05 p.m.

Chair Mullin

Rhonda Bateman, CAO/ST

DRAFT



TRENT
CONSERVATION
COALITION
SOURCE PROTECTION
REGION

STAFF REPORT

Date: October 10, 2024
To: Lower Trent Region Source Protection Authority
Re: Ratifying Email Poll for Section 34 Amendment Pre-Consultation for New Well at King's Bay (Kawartha-Haliburton Area)
Prepared by: Keith Taylor, Program Coordinator

PROPOSED RESOLUTION

THAT the Source Protection Authority Board ratify the July 22, 2024 email poll to initiate the pre-consultation phase for the King's Bay Section 34 Amendment.

BACKGROUND:

Below is the information sent to Source Protection Board members on July 22, 2024 for the email poll and the results of the vote. Pre-consultation was initiated in late August.

EMAIL POLL RESOLUTION:

"WHEREAS, the necessary technical studies required to amend the Trent Source Protection Plan and Assessment Report have been completed for the new well at King's Bay and the Section 48 Notice has been issued indicating that staff are satisfied that the technical work is complete and the necessary amendments to the Trent Source Protection Plan and Assessment Report have been identified; and the Trent Conservation Coalition has passed the following motion;

***That by consensus,** the Trent Conservation Coalition Source Protection Committee approve moving forward with a Pre-Consultation period for the King's Bay Section 34 amendments and approves requesting that the Lower Trent Source Protection Authority initiates the Pre-Consultation process, once the Ministry of the Environment, Conservation and Parks completes its review of the amendments.*

Be it resolved that the Source Protection Authority Board approve initiation of the required Public Consultation process, once the Ministry of the Environment, Conservation and Parks completes its review of the amendments."

BACKGROUND:

King's Bay is a community in the Kawartha-Haliburton Source Protection Area that has a municipal drinking water system that is identified in the Trent Assessment Report and is covered by the policies in the Trent Source Protection Plan. A planned expansion of the community requires the addition of a new well to supplement the drinking water supply. The developer has completed the necessary studies which include some minor changes to the wellhead protection areas resulting from installation of the new well. The Trent Conservation Coalition technical staff have reviewed the studies and determined that they are complete.

Staff have also prepared the necessary amendments to the Trent Source Protection Plan and Assessment Report.

As the Lead Source Protection Authority, the Lower Trent Source Protection Authority must approve initiating the required Pre-Consultation Process which involves contacting the various Ministries and stakeholders. This step is required before going to Public Consultation.

The email poll allowed staff to conduct the Pre-Consultation from August 21 to September 19, 2024.

RECOMMENDATION:

To approve the resolution initiating the Pre-Consultation process on changes to the Trent Conservation Coalition Source Protection Plans and Assessment Reports related to the new well at King's Bay.

EMAIL POLL RESULTS

Name	Vote
Jeff Wheeldon	y
Eric Sandford	y
Bob Mullin	y
Gene Brahaney	y
Lynda Reid	y
Rick English	y
Mike Ainsworth	y
Bobbi Wright	y
Sherry Hamilton	y
Jim Alyea	y



STAFF REPORT

Date: October 10, 2024
To: Lower Trent Region Source Protection Authority
Re: Initiation of Section 34 Amendment Public Consultation for New Well at King's Bay
(Kawartha-Haliburton Area)
Prepared by: Keith Taylor, Program Coordinator

PROPOSED RESOLUTION

THAT the required pre-consultation phase for the King's Bay Section 34 Amendment has been concluded and the Source Protection Committee has reviewed and addressed the results; and THAT the Source Protection Committee approved moving forward with the required public consultation phase; and

THAT the Source Protection Authority Board authorize staff to proceed with the public consultation phase of the King's Bay Section 34 Amendment once all the required documents are prepared.

BACKGROUND:

At the October 3, 2024, Source Protection Committee Meeting, the Committee reviewed and addressed the comments received during the pre-consultation phase and decided to proceed to the public consultation phase.

As the Lead Source Protection Authority, the Lower Trent Source Protection Authority must approve initiating the required public consultation process which involves contacting any members of the public who may be impacted by the changes to the Source Protection Plan and Assessment Report as well as various Ministries and stakeholders. This step is required before submitting the final Section 34 Amendment Package to the Ministry of the Environment, Conservation and Parks for approval.

RECOMMENDATION:

To approve the resolution initiating the public consultation process on changes to the Trent Conservation Coalition Source Protection Plan and Assessment Report related to the new well at King's Bay.



STAFF REPORT

Date: October 10, 2024
To: Lower Trent Region Source Protection Authority
Re: Transfer Payment Agreement and Budget
Prepared by: Keith Taylor, Program Coordinator

PROPOSED RESOLUTION

THAT the Transfer Payment Agreement and Budget Staff Report be received as information.

BACKGROUND:

The funding for the Source Protection Program requires the Lower Trent Conservation Authority acting on behalf of the Trent Conservation Coalition Source Protection Region to enter into a Transfer Payment Agreement with the Ministry of the Environment, Conservation and Parks (MECP).

The current Transfer Payment Agreement is for the three-year period starting April 1, 2024 and running to March 31, 2027. The development of a three-year agreement is an encouraging sign of support for the program.

The funding through the Transfer Payment Agreement funds the following:

- Wages and benefits for the regional staff
- Wages and benefits for a Lead position in each of the 5 Source Protection Authorities
- Overhead costs to support all staff positions
- Insurance for the program split between the 5 Source Protection Authorities
- Information Management
- Source Protection Committee costs, (per diem and mileage for members)
- Source Protection Authority meeting costs (if any)
- Other travel costs
- Consultation costs for Section 34 Amendments
- An external audit

The Ministry did fund all the staff positions and other costs requested however they made significant cuts to the overhead budget. This was going to be very problematic for all 5 Source Protection Authorities.

Lower Trent staff started negotiations with the MECP to offset cuts to the overhead funding, putting forward counter suggestions. These suggestions included adding a new line to the staff budget through

reallocation of technical funding to alleviate some expenses related to management and administrative staff that are employed in the 5 Source Protection Authorities

The Ministry agreed to this suggestion and the Transfer Payment Agreement was signed in August 2024. There will still be a deficit in the overall overhead cost, but staff were also successful in negotiating an agreement that any surplus in other areas of the budget could be reallocated to the staff budget line that was created.

All things considered it is relatively good news that the Transfer Payment Agreement is finally in place.

The five Source Protection Authorities will sign Project Completion Agreements now that there is a Transfer payment Agreement in place.

RECOMMENDATION:

That the Transfer Payment Agreement and Budget Staff Report be received as information.



STAFF REPORT

Date: October 10, 2024
To: Lower Trent Region Source Protection Authority
Re: Source Protection Committee Member Reappointments
Prepared by: Keith Taylor, Program Coordinator

PROPOSED RESOLUTION

THAT the following Source Protection Committee members be reappointed for a five-year term starting January 1, 2025; Faye Langmaid, Beverley Spencer, Glenn Milne, David Workman, Robert Lake, Terry Rees, Alex Hukowich, Alanna Boulton, Mike Gibbs, Cyndy Broughton, Rene Gagnon and Richard Straka.

BACKGROUND:

Non-Municipal Source Protection Committee Members are appointed by this Lead Source Protection Authority Board for a five-year period. On December 31, 2024, 14 of the 21 voting member's terms expire. Ontario Regulation 188/07 allows Committee Members to be re-appointed.

There is a steep learning curve with the Source Protection Program, and we currently have an excellent Committee. As a result, staff conferred with Chair Jim Hunt and developed a strategy to appoint or re-appoint members.

The following member expirations occur December 31, 2024:

Municipal Reps.

Lori Burtt – Asphodel-Norwood
 Rob Franklin – Cobourg

Commercial/Industrial Reps.

Cyndy Broughton – Recreation and Tourism
 Faye Langmaid – Economic Development
 Beverley Spencer – Agriculture
 Glenn Milne – Agriculture
 Dave Workman – Industry
 Bob Lake – Economic Development

Other Interests

Terry Rees – Waterfront Landowners
 Rene Gagnon – Drinking Water Expert

Dr. Alex Hukowich – Drinking Water Expert
Alanna Boulton – Trent-Severn Waterway
Mike Gibbs – Public-Urban
Richard Straka – Public-Rural

It was decided by the Chair, the Lower Trent CAO and the Program Coordinator to use the following steps:

1) Municipal members:

- a) All expiring municipal members were asked if they wished to remain on the committee.
- b) Municipal members wishing to return would need the approval of the local Source Protection Authority.
- c) If a Municipal member is not continuing, then local Source Protection Authority from the member's area would seek nominations from their member municipalities for a new member and follow the necessary process to choose their new representative.

2) All other members:

- a) All other expiring members were asked if they wished to remain on the committee.
- b) Members wishing to return would be re-appointed by the Lead Source Protection Authority Board.
- c) If members did not wish to return, a job posting would be created followed by an interview process, followed by a recommendation to the Lead Source Protection Authority Board.

Results:

One Municipal Representative from the Otonabee-Peterborough Source Protection Area wishes to remain. The Otonabee-Peterborough Source Protection Authority will need to endorse her re-appointment.

One Municipal Representative from the Ganaraska Source Protection Area is unable to continue. The Ganaraska Source Protection Authority will initiate the replacement process.

All of the remaining non-municipal members chose to remain as committee members.

RECOMMENDATION:

THAT the following Source Protection Committee members be reappointed for a five-year term starting January 1, 2025; Faye Langmaid, Bev Spencer, Glenn Milne, David Workman, Robert Lake, Terry Rees, Alex Hukowich, Alanna Boulton, Mike Gibbs, Cyndy Broughton, Rene Gagnon and Richard Straka.