



# LOWER TRENT CONSERVATION

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Registered Charitable Organization No. 107646598RR0001

## BOARD OF DIRECTORS

*Board of Directors refers to the General Membership as set out in the Lower Trent Conservation Administrative By-Law No. 2023-01*

## REGULAR BOARD MEETING MINUTES

### MEETING # 2024-06

**DATE:** July 11, 2024

**TIME:** 1:00 PM

**LOCATION:** Administration Office, 714 Murray Street, Trenton / Virtually

**PRESENT:**

REMOTE SITE (R)	ON SITE	
	Bob Mullin (Chair)	Jim Alyea
	Jeff Wheeldon	Mike Ainsworth
	Eugene Brahaney (Vice Chair)	Sherry Hamilton
	Eric Sandford	

**ABSENT/REGRETS:** Rick English, Lynda Reid, Bobbie Wright

**STAFF:** Rhonda Bateman, Gage Comeau, Chris McLeod, Anne Anderson, Marcus Rice, Massimo Narini, Chitra Gowda, Amanda Dixon

**GUESTS:** None

#### 1. Meeting called to order by the Chair

The meeting was called to order by Chair Mullin at 1:00 p.m.

#### 2. First Nations Acknowledgement

*"This land is located on the traditional territories of the Anishnabek, Huron-Wendat, and Haudenosaunee (Iroquois) peoples. We acknowledge our shared responsibilities and obligations to preserve and protect the land, air and water. We are grateful to have the privilege to meet, explore, and connect here on these shared lands. In the spirit of friendship, peace and respect, we extend our thanks to all the generations that came before us and cared for these lands - for time immemorial."*

Chair Mullin acknowledged the passing of Keith Reid, husband of Board member Lynda Reid. Mullin remembered Keith Reid's life and community service, including Keith's role as a councillor

in Frankford and Quinte West. Condolences were conveyed to Lynda Reid on behalf of the Board.

**3. Disclosure of pecuniary interests**

There were no pecuniary interests declared.

**4. Approval of the Agenda**

RES: G85/24

Moved by: Eugene Brahaney

Seconded by: Mike Ainsworth

THAT the agenda be approved as amended to include a Closed Session under Other Business.

Carried

**5. Delegations**

There were no delegations received for this meeting.

**6. Public Input (3 minutes per speaker)**

There was no public input at this meeting.

**7. Adoption of the Minutes:**

a. Board Meeting Minutes of June 13, 2024

RES: G86/24

Moved by: Jim Alyea

Seconded by: Eric Sandford

THAT the Regular and Closed Session Board Meeting Minutes of June 13, 2024 be adopted as corrected to indicate that Eric Sandford attended in person and not remotely.

Carried

**8. Business arising from these minutes**

None.

**CORRESPONDENCE**

**9. Correspondence**

None received

**STAFF REPORTS**

**10. Monthly Payments Issued**

RES: G87/24

Moved by: Sherry Hamilton

Seconded by: Jeff Wheeldon

THAT the list of payments issued in the total amount of \$261,625.23 for the month of June 2024 be received as information.

Carried

**11. Watershed Management, Planning and Regulations Reports**

Members asked Gage Comeau about the recent rainfall event. Gage confirmed that the rainfall amounts were significant and flows increased, however the creeks were able to handle this event.

RES: G88/24

Moved by: Sherry Hamilton

Seconded by: Eric Sandford

THAT the Watershed Management, Planning and Regulations Reports be received as information.

Carried

**12. 2023 Annual Monitoring Program Report**

Gage Comeau indicated that the report would be prepared annually going forward. Rhonda Bateman added that this report would be distributed to member municipalities.

RES: G89/24

Moved by: Jeff Wheeldon

Seconded by: Sherry Hamilton

THAT the Lower Trent Conservation (LTC) 2023 Annual Monitoring Program report be received as information.

Carried

**13. Workplace Violence and Harassment Policy**

RES: G90/24

Moved by: Jim Alyea

Seconded by: Mike Ainsworth

THAT the Board approve the Workplace Violence and Harassment Policy as presented.

Carried

**14. Conservation Lands Report – June 28, 2024**

Rhonda Bateman presented the report on behalf of Chris McLeod. Members asked about the impacts of Oak wilt disease and Anne Anderson provided information.

RES: G91/24

Moved by: Sherry Hamilton

Seconded by: Eric Sandford

THAT the Conservation Lands Report for the period April 1 – June 28, 2024 be received as information.

Carried

**15. Goodrich-Loomis Propane Conversion**

Jim Alyea recommended that staff provide vendor's information in advance to allow for members to check for conflict of interest. Members discussed the potential energy savings of the proposed fuel conversion project.

RES: G92/24

Moved by: Eugene Brahaney

Seconded by: Jim Alyea

THAT the Board accept the staff report to replace the oil fired hot water tank equipment with a propane on demand boiler system at the Goodrich-Loomis Conservation Centre; and

THAT the Board approve \$10,140 of reserve funds to complete the oil to propane and equipment conversion.

Carried



**16. Conservation Areas and Lands Strategy**

Anne Anderson presented the Strategy and requested members to share widely for input.

RES: G93/24

Moved by: Jeff Wheeldon

Seconded by: Sherry Hamilton

THAT the Board receive the Draft Conservation Lands and Areas Strategy as information; and

THAT staff release the Draft Conservation Lands and Areas Strategy for public engagement.

Carried

**17. Community Outreach, Education and Stewardship Programs Report – June 30, 2024**

RES: G94/24

Moved by: Jim Alyea

Seconded by: Sherry Hamilton

THAT the Community Outreach, Education and Stewardship Programs Report for the period April 1 – June 30, 2024 be received as information.

Carried

**18. Summary of Risk Management Official Activity Report – June 30, 2024**

RES: G95/24

Moved by: Eric Sandford

Seconded by: Mike Ainsworth

THAT the summary of the Risk Management Official Activity pursuant to Part IV of the *Clean Water Act* report for the period of April 1 to June 30, 2024 be received as information.

Carried

**19. Local Drinking Water Source Protection Report - June 30, 2024**

RES: G96/24

Moved by: Sherry Hamilton

Seconded by: Eugene Brahaney

THAT the Local Drinking Water Source Protection Update for the period April 1 – June 30, 2024 be received as information.

Carried

**20. Bay of Quinte Remedial Action Plan Program**

RES: G97/24

Moved by: Jeff Wheeldon

Seconded by: Jim Alyea

THAT the Bay of Quinte Remedial Action Plan Newsletter for June 2024 be received as information.

Carried

**21. 2025 Budget Planning**

Members discussed that Eugene Brahaney, Jeff Wheeldon and Bobbi Wright be appointed per the resolution, with Eric Sandford as an alternate.

RES: G98/24

Moved by: Jeff Wheeldon

Seconded by: Sherry Hamilton

THAT three (3) Board members be appointed to the 2025 Budget Subcommittee.

Carried

## 22. CAO's Report

Rhonda Bateman presented her report, noting that interviews for the Regulations Officer position would be held next week; six submissions were received for the Information Management services request for quotes; and that staff are waiting for an amended transfer payment agreement for the Drinking Water Source Protection program. Members discussed the province's well water testing program and that it remains in effect for now.

RES: G99/24

Moved by: Jeff Wheeldon

Seconded by: Sherry Hamilton

THAT the CAO's Report be received as information.

Carried

## **OTHER BUSINESS**

### 23. Members Inquiries/Other Business

#### CLOSED SESSION

RES: G100/24

Moved by: Jim Alyea

Seconded by: Jeff Wheeldon

THAT the Lower Trent Conservation Board of Directors move to closed session under Municipal Act (s. 239(2)(b)(d)).

Carried

Time: 1:26 p.m.

RES: G101/24

Moved by: Jim Alyea

Seconded by: Eric Sandford

THAT the Lower Trent Conservation Board of Directors return to the regular meeting session.

Carried

Time: 1:52 p.m.

## SEPTEMBER 2024 BOARD MEETING

The members determined the date of a regular scheduled meeting to be September 9, 2024, in consideration of the timing of an eastern Ontario municipal conference.

## ARTICLES ON REGULATING WETLANDS

Members asked about the recent articles on three other eastern Ontario conservation authorities' changed practice with respect to regulating wetlands. Rhonda Bateman provided clarification on the matter, noting no new impacts to Lower Trent Conservation.

## URBAN FORESTS FUNDING

Members discussed a cost-sharing (50%) funding opportunity for urban forests through Trees for Life. It was noted that a second/later intake would be better timing for consideration.

## NATURAL ASSET MANAGEMENT PROPOSAL

Chitra Gowda relayed a proposal from Asset Management Ontario (AMOnt). It involves AMOnt partnering with conservation authorities (CAs) to provide training to municipalities and CAs on meeting the requirements of O. Reg. 588/17, with respect to green infrastructure. Interest was expressed by members and staff are to follow up with the requested information.

**24. Adjournment**

There being no further business, the meeting was adjourned.

RES: G102/24

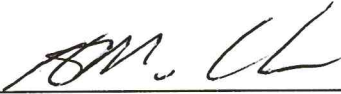
Moved by: Jim Alyea

Seconded by: Eric Sandford

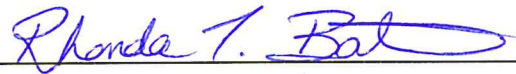
THAT the meeting be adjourned.

Carried

Time: 2:14 p.m.



Bob Mullin, Chair



Rhonda Bateman, CAO/ST