



# LOWER TRENT CONSERVATION

714 Murray Street, R.R. 1, Trenton, Ontario K8V 0N1

■ Tel: 613-394-4829 ■ Fax: 613-394-5226 ■ Website: www.ltc.on.ca ■ Email: information@ltc.on.ca

Registered Charitable Organization No. 107646598RR0001

## Section 28 Complaint Form

Should you wish to register a complaint with Lower Trent Conservation Authority regarding a perceived infraction of Ontario Regulation 163/06, you must fill out the form below.

To assist the Regulation Officers at Lower Trent Conservation in following up on your complaint, please print the details of your inquiry below. The information must be completed in full, along with any information you wish to relate to the Regulations Officer. Once you have submitted the complaint, an Officer will respond within 2 business days.

### Complainant Information

Name of the Complainant: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_

Email: \_\_\_\_\_

### Violation Information

Location of the Potential Violation:

Civic Address: \_\_\_\_\_ Municipality: \_\_\_\_\_

Geographic Township: \_\_\_\_\_ Concession: \_\_\_\_\_ Lot: \_\_\_\_\_

Property Owner Name and contact information (if known):

\_\_\_\_\_

Details of the Complaint:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

*Working with Local Communities to Protect our Natural Environment*



Member of Conservation Ontario  
Representing Ontario's 36 Conservation Authorities

## Complaint Form

I HEREBY acknowledge that all complaints are confidential until such time as the complainant may be asked to testify in support of the complaint; AND FURTHER acknowledge that if required I (the complainant) will attend and testify in support of this complaint at any Court of Law in the Province of Ontario.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Personal Information:** *This information is being collected for the purpose of conducting a Section 28 Enforcement Investigation. The information may be shared with applicable Lower Trent Conservation staff and partner agencies for the purpose of initiating appropriate action relative to this report. The collection of the personal information on this application is authorized and protected under the Freedom of Information and Protection of Privacy Act, Section 33 (c). By providing this information, you have consented to its use for the above purposes. If you have questions, about the collection and use of this information, you may contact our Finance & Information Technician, at 613-394-3915 ext. 210.*

Completed form can be delivered to the LTC office:

- in person (714 Murray Street, RR 1 Trenton, ON)
- by mail (714 Murray Street, RR 1 Trenton, ON K8V 0N1);
- faxed (613.394.5226); or
- emailed to: [complaints@LTC.on.ca](mailto:complaints@LTC.on.ca)

<b>Office Use Only</b>				
<b>Received By:</b>			<b>Date: Received:</b>	
<b>Applicable Violation</b>	<input type="checkbox"/> <i>Development in a regulated area</i>	<input type="checkbox"/> <i>Interference in a wetland</i>	<input type="checkbox"/> <i>Alteration of a watercourse</i>	<input type="checkbox"/> <i>Alteration of a shoreline</i>
<b>Property Owner Name</b>				
<b>Property Owner Contact Information</b>	Mailing Address:		Phone Number:	
<b>Regulations Officer Assigned</b>	Name:		Badge Number:	

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