



LOWER TRENT CONSERVATION

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Registered Charitable Organization No. 107646598RR0001

LOWER TRENT REGION CONSERVATION AUTHORITY TRANSITION PLAN

Introduction

The passage of Regulation 687/21 “Transition Plans and Agreements for Programs and Services Under Section 21.1.2 of the Act” requires the development and implementation of Transition Plans by each Conservation Authority. The Transition Plans are to outline the process and timelines for the development of cost apportioning agreements with municipalities within their jurisdiction for non-mandated programs and services.

This Transition Plan is valid for the following municipalities in the jurisdiction of Lower Trent Conservation: Alnwick/Haldimand Township, Cramahe Township, the Municipality of Brighton, the Municipality of Trent Hills, the City of Quinte West, the Township of Stirling-Rawdon and the Municipality of Centre Hastings. For the purposes of the *Clean Water Act* the Township of Havelock-Belmont-Methuen is included.

Regulated Timelines

Phase I

Transition Plan

This Transition Plan is required to be completed by **December 31, 2021** and distributed to member municipalities and the Ministry of the Environment, Conservation and Parks (MECP).

Prior to this distribution, the Lower Trent Conservation (LTC) Board of Directors will receive and approve the plan. The Transition Plan will be posted on the LTC website before December 31, 2021.

Inventory of Programs and Services

An inventory of program and services is to be prepared and circulated to municipalities within their watershed jurisdiction by **February 28, 2022**.

The inventory of programs and services will be classified as either Category 1 Mandatory, Category 2 Non-Mandatory or Category 3 Other. These categories are identified in Section 21 of the *Conservation Authorities Act*.

The inventory will include an estimate of the annual cost of the service, sources of funding and the percentage attributed to each funding source.

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In addition, a record of the municipal distribution of the inventory is to be forwarded to the MECP. Any changes to the inventory after February 22, 2022 will be documented and forwarded to MECP.

Phase II

Municipal Agreements

All municipal agreements for non-mandated services are to be in place by **January 1, 2024**.

LTC will negotiate with their municipal partners to develop agreements for non-mandated but important watershed wide programs and services. The negotiations will be undertaken upon the circulation of the inventory in February 2022.

In addition, LTC have begun consultation with neighbouring Conservation Authorities to ensure we are coordinating programs and services to meet the needs of our shared municipal partners.

LTC is required to deliver quarterly progress report to MECP as outlined below:

Timeline Summary Chart

DELIVERABLE	DUE DATE	TIMELINE
Develop Transition Plan	Dec. 31, 2021	Oct. 20, 2021 to Nov. 10, 2021
Obtain Board approval of the Transition Plan	Nov. 11, 2021	
Post Transition Plan to website	Dec. 31, 2021	
Develop Programs and Services Inventory with Board approval		By Feb. 10, 2022
Circulate Inventory to municipalities and MECP	Feb. 28, 2022	
Negotiations of cost apportioning agreement with municipalities		Nov. 15, 2021 to Sept. 30, 2023
Consultation with neighbouring CA		Aug. 15, 2021 to Nov. 1, 2023
Execute municipal agreements	January 1, 2024	August/September 2023
Quarterly Reporting to MECP	July 1, 2022	
	Oct. 1, 2022	
	Jan. 1, 2023	
	April 1, 2023	
	July 1, 2023	
	Oct. 1, 2023	
Request for extension of transition date	Oct. 1, 2023 (if required)	
Final Report	Jan. 30, 2024	

Notes: The due dates are based on the current regulations. Timelines may be influenced by the issuance of new related regulations.

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