

**THE LOWER TRENT REGION CONSERVATION AUTHORITY**

**FINANCIAL STATEMENTS**

December 31, 2020



# LOWER TRENT CONSERVATION

714 Murray Street, R.R. 1, Trenton, Ontario K8V 5P4

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Registered Charitable Organization No. 107646598RR0001

## MANAGEMENT RESPONSIBILITY STATEMENT

The financial statements of The Lower Trent Region Conservation Authority are the responsibility of management and have been approved by the Board.

The financial statements have been prepared in compliance with Canadian public sector accounting standards for local governments as issued by the Public Sector Accounting Board of The Chartered Professional Accountants of Canada. A summary of the significant accounting policies are described in Note 2 to the financial statements. The preparation of financial statements necessarily involves the use of estimates based on management's judgment, particularly when transactions affecting the current accounting period cannot be finalized with certainty until future periods.

The Authority's management maintains a system of internal controls designed to provide reasonable assurance that assets are safeguarded, transactions are properly authorized and recorded in compliance with legislative and regulatory requirements, and reliable financial information is available on a timely basis for preparation of the financial statements. These systems are monitored and evaluated by management.

The financial statements have been audited by Welch LLP, independent external auditors appointed by the Authority, in accordance with Canadian auditing standards. The accompanying Independent Auditor's Report outlines their responsibilities, the scope of their examination and their opinion on the Authority's financial statements.

Rhonda Bateman  
Chief Administrative Officer

Kelly Vandette  
Manager, Corporate Services

February 11, 2021

*Working with Local Communities to Protect our Natural Environment*



Member of Conservation Ontario  
Representing Ontario's 26 Conservation Authorities

## INDEPENDENT AUDITOR'S REPORT

To the Members of  
**THE LOWER TRENT REGION CONSERVATION AUTHORITY**

### Opinion

We have audited the financial statements of **THE LOWER TRENT REGION CONSERVATION AUTHORITY**, which comprise the statement of financial position as at December 31, 2020, and the statements of surplus, changes in net financial assets, operations and cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of the Authority as at December 31, 2020, and its results of operations and its cash flows for the year then ended in accordance with Canadian public sector accounting standards.

### Basis for Opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are independent of the Authority in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

### Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with Canadian public sector accounting standards, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Authority's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Authority or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Authority's financial reporting process.



## INDEPENDENT AUDITOR'S REPORT (continued)


### Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements. As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- ◆ Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- ◆ Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Authority's internal control.
- ◆ Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- ◆ Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Authority's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Authority to cease to continue as a going concern.
- ◆ Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Trenton, Ontario  
February 11, 2021

  
CHARTERED PROFESSIONAL ACCOUNTANTS  
LICENSED PUBLIC ACCOUNTANTS

**THE LOWER TRENT REGION CONSERVATION AUTHORITY**

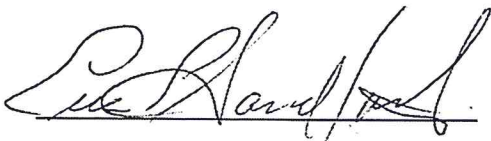
*(Established under the Conservation Authorities Act of Ontario)*

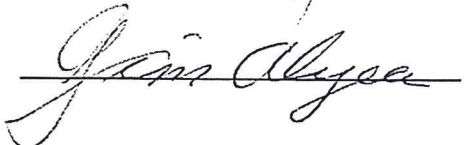
**STATEMENT OF FINANCIAL POSITION**

**DECEMBER 31, 2020**

	<u>2020</u>	<u>2019</u>
<b>FINANCIAL ASSETS</b>		
Cash	\$ 1,601,148	\$ 1,273,085
Short term investment - <i>note 3</i>	63,799	63,510
Accounts receivable:		
Municipalities	15,460	16,775
Other	<u>63,626</u>	<u>19,618</u>
	<u>1,744,033</u>	<u>1,372,988</u>
 <b>LIABILITIES</b>		
Accounts payable and accrued liabilities	104,846	84,081
Unearned revenue	50,149	24,649
Due to partnership programs - <i>note 5</i>	124,940	331,207
Deferred contributions - <i>note 4</i>	<u>258,650</u>	<u>131,948</u>
	<u>538,585</u>	<u>571,885</u>
 <b>NET FINANCIAL ASSETS</b>	 <u>1,205,448</u>	 <u>801,103</u>
 <b>NON-FINANCIAL ASSETS</b>		
Tangible capital assets - <i>schedule 4</i>	2,935,433	2,951,615
Prepaid expenditures	<u>16,512</u>	<u>14,862</u>
	<u>2,951,945</u>	<u>2,966,477</u>
 <b>ACCUMULATED SURPLUS</b>	 <u>\$ 4,157,393</u>	 <u>\$ 3,767,580</u>
 Represented by:		
Operating fund - <i>note 6</i>	\$ 607,890	\$ 493,140
Reserve funds - <i>note 7</i>	614,070	322,825
Equity in tangible capital assets	<u>2,935,433</u>	<u>2,951,615</u>
	<u>\$ 4,157,393</u>	<u>\$ 3,767,580</u>

Approved on behalf of the Board

 Director

 Director

*(See accompanying notes)*

**THE LOWER TRENT REGION CONSERVATION AUTHORITY**  
**STATEMENT OF SURPLUS**  
**YEAR ENDED DECEMBER 31, 2020**

	<u>2020</u>	<u>2019</u>
ACCUMULATED SURPLUS , beginning of year	\$ 3,767,580	\$ 3,572,248
Annual surplus	<u>389,813</u>	<u>195,332</u>
ACCUMULATED SURPLUS , end of year	<u>\$ 4,157,393</u>	<u>\$ 3,767,580</u>

**STATEMENT OF CHANGES IN NET FINANCIAL ASSETS**  
**YEAR ENDED DECEMBER 31, 2020**

	<u>2020</u>	<u>2019</u>
NET FINANCIAL ASSETS, beginning of year	<u>\$ 801,103</u>	<u>\$ 613,651</u>
Annual surplus	389,813	195,332
Acquisition of tangible capital assets	(65,985)	(43,341)
Proceeds on disposition of tangible capital assets	225,245	-
Gain on disposal of tangible capital assets	(186,241)	-
Amortization of tangible capital assets	43,163	35,404
Change in prepaid expenditures	<u>(1,650)</u>	<u>57</u>
	<u>404,345</u>	<u>187,452</u>
NET FINANCIAL ASSETS, end of year	<u>\$ 1,205,448</u>	<u>\$ 801,103</u>

*(See accompanying notes)*



**THE LOWER TRENT REGION CONSERVATION AUTHORITY**  
**STATEMENT OF OPERATIONS**  
**YEAR ENDED DECEMBER 31, 2020**

	2020 Budget (Note 11)	2020 Actual	2019 Actual
<b>REVENUE</b>			
Government grants - provincial	\$ 68,831	\$ 68,831	\$ 68,831
Municipal levies - general	1,003,994	1,003,994	976,986
Recoveries - property taxes	23,000	24,839	23,215
Legal enquiries, fill permits and plan review	171,630	242,586	299,162
Sundry - note 8	57,150	64,591	202,243
Property rental	28,556	28,223	32,707
Donations - unrestricted	58,000	2,238	3,552
Deferred contributions recognized	30,665	30,261	97,243
Source Protection RMO/RMI and E&O programs	122,120	131,099	130,199
Recovered from partnership programs	255,556	267,889	282,957
Government grants - summer students	27,950	4,480	18,207
Government assistance - note 15	-	25,000	-
	<u>1,847,452</u>	<u>1,894,031</u>	<u>2,135,302</u>
<b>EXPENDITURES</b>			
Corporate Services, Schedule 1	649,481	560,282	625,547
Watershed Science and Services, Schedule 2	894,200	812,605	988,891
Conservation Lands, Schedule 3	303,771	295,409	290,128
	<u>1,847,452</u>	<u>1,668,296</u>	<u>1,904,566</u>
Annual Surplus before capital items	<u>-</u>	<u>225,735</u>	<u>230,736</u>
<b>Capital items</b>			
Amortization	-	(43,163)	(35,404)
Gain on sale of tangible capital assets	-	186,241	-
Land donations - note 16	-	21,000	-
	<u>-</u>	<u>164,078</u>	<u>(35,404)</u>
<b>ANNUAL SURPLUS</b>	<u>\$ -</u>	<u>\$ 389,813</u>	<u>\$ 195,332</u>

*(See accompanying notes)*

**THE LOWER TRENT REGION CONSERVATION AUTHORITY**  
**SCHEDULES TO FINANCIAL STATEMENTS**  
**YEAR ENDED DECEMBER 31, 2020**

**SCHEDULE OF CORPORATE SERVICES**

**Schedule 1**

	2020 Budget (Note 11)	2020 Actual	2019 Actual
	<u>          </u>	<u>          </u>	<u>          </u>
Wages and benefits	\$ 498,695	\$ 457,686	\$ 513,025
Travel and allowances	15,000	9,026	18,397
Equipment purchases and rental	2,500	855	1,168
Materials and supplies	10,000	12,237	11,740
Building occupancy costs	25,000	17,773	22,129
General	98,286	88,113	85,493
Less: internal charge for supervision and overhead	<u>          -</u>	<u>     (25,408)</u>	<u>     (26,405)</u>
	<u>\$ 649,481</u>	<u>\$ 560,282</u>	<u>\$ 625,547</u>

**SCHEDULE OF WATERSHED SCIENCE AND SERVICES**

**Schedule 2**

	2020 Budget (Note 11)	2020 Actual	2019 Actual
	<u>          </u>	<u>          </u>	<u>          </u>
Wages and benefits	\$ 547,707	\$ 564,819	\$ 532,345
Travel and allowances	5,000	2,596	7,091
Materials, equipment and supplies	5,000	3,285	6,483
Office	8,000	4,242	4,298
Vehicle and equipment - operations and maintenance	8,000	4,693	6,481
Oak Ridges Moraine Coalition	2,500	2,500	2,500
Groundwater monitoring network	-	5	49
Benthic/flow monitoring	34,360	740	32,342
Flood forecasting and control structures	36,300	48,571	141,674
Events and publications	7,500	418	5,438
Tree planting program	-	612	22,759
Education and outreach programs	95,213	29,129	77,099
Stewardship programs	22,500	20,258	20,148
Source Protection RMO/RMI and E&O programs	<u>122,120</u>	<u>130,737</u>	<u>130,184</u>
	<u>\$ 894,200</u>	<u>\$ 812,605</u>	<u>\$ 988,891</u>

(See accompanying notes)



**THE LOWER TRENT REGION CONSERVATION AUTHORITY**  
**SCHEDULES TO FINANCIAL STATEMENTS**  
**YEAR ENDED DECEMBER 31, 2020**

**SCHEDULE OF CONSERVATION LANDS**

**Schedule 3**

	2020 Budget (Note 11)	2020 Actual	2019 Actual
	<u>          </u>	<u>          </u>	<u>          </u>
Wages and benefits	\$ 199,851	\$ 187,991	\$ 187,665
Travel and allowances	1,600	421	1,802
General maintenance	18,500	14,297	11,772
Property taxes	39,520	44,470	40,239
Insurance	14,000	14,424	12,746
Workshop costs	10,000	7,754	7,953
Goodrich-Loomis Conservation Centre operations	6,800	7,747	7,550
Capital works	-	-	8,784
Vehicle and equipment operations and maintenance	13,500	17,802	11,454
Vehicle and equipment lease/purchase	<u>-</u>	<u>503</u>	<u>163</u>
	<u>\$ 303,771</u>	<u>\$ 295,409</u>	<u>\$ 290,128</u>

*(See accompanying notes)*

**THE LOWER TRENT REGION CONSERVATION AUTHORITY**  
**SCHEDULE OF TANGIBLE CAPITAL ASSETS**  
**YEAR ENDED DECEMBER 31, 2020**

Schedule 4

	Land	Buildings, structures and bridges	Flood and Erosion Control Infrastructure	Roads, parking lots and trails	Furniture and fixtures	Equipment	Office equipment	Vehicles	Computer Equipment	2020 Total	2019 Total
<b>Historical Costs:</b>											
Opening Balance	2,135,408	832,062	273,132	134,797	39,578	70,924	39,021	155,682	77,548	3,758,152	3,726,963
Additions	21,000	-	-	-	-	-	-	44,985	-	65,985	43,341
Disposals	(39,004)	-	-	-	-	-	-	-	-	(39,004)	(12,152)
Closing Balance	2,117,404	832,062	273,132	134,797	39,578	70,924	39,021	200,667	77,548	3,785,133	3,758,152

**Accumulated Amortization:**

Opening Balance	-	290,675	164,132	38,900	36,361	54,209	35,550	129,606	57,104	806,537	783,285
Amortization	-	13,535	2,725	2,397	644	3,343	1,042	11,196	8,281	43,163	35,404
Effects of Disposals	-	-	-	-	-	-	-	-	-	-	(12,152)
Closing Balance	-	304,210	166,857	41,297	37,005	57,552	36,592	140,802	65,385	849,700	806,537
<b>Net book value for year ended December 31, 2020</b>	<u>2,117,404</u>	<u>527,852</u>	<u>106,275</u>	<u>93,500</u>	<u>2,573</u>	<u>13,372</u>	<u>2,429</u>	<u>59,865</u>	<u>12,163</u>	<u>2,935,433</u>	<u>2,951,615</u>

(See accompanying notes)

**THE LOWER TRENT REGION CONSERVATION AUTHORITY**  
**STATEMENT OF CASH FLOWS**  
**YEAR ENDED DECEMBER 31, 2020**

	<u>2020</u>	<u>2019</u>
<b>CASH FLOWS FROM OPERATING ACTIVITIES</b>		
Annual surplus	\$ 389,813	\$ 195,332
Adjustments for:		
Amortization	43,163	35,404
Gain on disposal of tangible capital assets	(186,241)	-
Land donation	<u>(21,000)</u>	<u>-</u>
	225,735	230,736
Change in non-cash operating balances:		
Accounts receivable	(42,693)	52,257
Prepaid expenditures	(1,650)	57
Accounts payable and accrued liabilities	20,765	(102,500)
Unearned revenue	25,500	(63,610)
Due to partnership programs	(206,267)	(28,351)
Deferred contributions	<u>126,702</u>	<u>(19,607)</u>
	<u>148,092</u>	<u>68,982</u>
<b>CASH FLOWS FROM CAPITAL TRANSACTIONS</b>		
Purchase of tangible capital assets	(44,985)	(43,341)
Proceeds on disposal of tangible capital assets	<u>225,245</u>	<u>-</u>
	<u>180,260</u>	<u>(43,341)</u>
<b>CASH FLOWS FROM INVESTING TRANSACTIONS</b>		
Purchase of short-term investment	<u>(289)</u>	<u>(844)</u>
<b>INCREASE IN CASH</b>	328,063	24,797
<b>CASH, beginning of year</b>	<u>1,273,085</u>	<u>1,248,288</u>
<b>CASH, end of year</b>	<u><u>\$ 1,601,148</u></u>	<u><u>\$ 1,273,085</u></u>

*(See accompanying notes)*

**THE LOWER TRENT REGION CONSERVATION AUTHORITY**  
**NOTES TO FINANCIAL STATEMENTS**  
**YEAR ENDED DECEMBER 31, 2020**

**1. NATURE OF OPERATIONS**

The Lower Trent Region Conservation Authority ("the Authority") is established under the Conservation Authorities Act of Ontario to further the conservation, restoration, development and management of natural resources, other than gas, oil, coal and minerals, for the watersheds within its area of jurisdiction. The watersheds include areas in the Municipalities of Centre Hastings, Trent Hills and Brighton, the Townships of Alnwick/Haldimand, Cramahe and Stirling-Rawdon, and the City of Quinte West.

The Authority is a registered charity and is exempt from income taxes.

**2. SIGNIFICANT ACCOUNTING POLICIES**

The Authority follows Canadian Public Sector Accounting Standards as issued by the Public Sector Accounting Board (PSAB) in preparing its financial statements. The significant accounting policies used are as follows:

**Basis of accounting**

Revenue and expenditures are recorded on the accrual basis, whereby they are reflected in the accounts in the year in which they have been earned and incurred, respectively, whether or not such transactions have been settled by the receipt or payment of money.

**Appropriations to reserves**

Authorities may establish reserves by appropriating amounts to earmark them for specific purposes. Appropriations to or from reserves are reported on the statement of surplus as appropriations from or to surplus.

**Tangible capital assets**

Tangible capital assets are recorded at cost less accumulated amortization and are classified according to their functional use. Amortization is recorded on a declining balance basis commencing in the year the asset is put into service. Donated tangible capital assets are reported at fair value at the time of donation. Amortization rates are as follows:

Buildings, structures and bridges	2.5%
Flood and erosion control infrastructure	2.5%
Roads, parking lots and trails	2.5%
Furniture and fixtures	20%
Equipment	20%
Office equipment	30%
Vehicles	30%
Computer equipment	30 to 45%



**THE LOWER TRENT REGION CONSERVATION AUTHORITY**  
**NOTES TO FINANCIAL STATEMENTS**  
**YEAR ENDED DECEMBER 31, 2020**

**2. SIGNIFICANT ACCOUNTING POLICIES (continued)**

**Revenue recognition**

The Authority recognizes revenue as follows:

Municipal levies - general are recognized in the fiscal year in which they are levied.

The Provincial government annual operating grant is recognized in the fiscal year to which the grant relates to the extent that eligible expenditures have been incurred.

User fees and sales are recognized when the service has been performed or the goods have been transferred.

Other grants and specified donations are recognized when the related net expenditures have been incurred.

Property rental income is recognized over the lease term.

General donations are recognized when received.

Any funding received for which the related services have not been performed and/or the related expenditures have not been incurred at the end of the fiscal year are recorded as unearned revenue.

**Investments**

Investments are measured at acquisition cost.

**Use of estimates**

The preparation of financial statements in conformity with Canadian Public Sector Accounting Standards requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosures of contingent assets and liabilities at the date of the financial statements and reported amounts of revenues and expenditures during the reporting period. Items requiring the use of significant estimates include determining the estimated useful lives of tangible capital assets. Actual results could differ from those estimates.

**THE LOWER TRENT REGION CONSERVATION AUTHORITY**  
**NOTES TO FINANCIAL STATEMENTS**  
**YEAR ENDED DECEMBER 31, 2020**

**2. SIGNIFICANT ACCOUNTING POLICIES (continued)**

**Liability for contaminated sites**

A contaminated site is a site at which substances occur, in concentrations that exceed the maximum acceptable amounts under an environmental standard. Sites that are currently in productive use are only considered a contaminated sites if an unexpected event results in contamination. A liability for remediation of contaminated sites is recognized when the Authority is directly responsible or accepts responsibility, it is expected that future economic benefits will be given up and a reasonable estimate of the amount can be made. The liability includes all costs directly attributable to remediation activities including post remediation operations, maintenance and monitoring. The liability is recorded net of any expected recoveries. These statements do not include any liability for contaminated sites.

**3. SHORT TERM INVESTMENT**

The short term investment consists of a T-Bill mutual fund and includes \$15,870 (2019 - \$15,798) which is restricted in use for the Shell Canada project described in Note 4. The market value of the investment is equivalent to its cost.

**4. DEFERRED CONTRIBUTIONS**

	<u>2020</u>	<u>2019</u>
Balance, beginning of year	\$ 131,948	\$ 151,555
Contributions received in year	156,891	77,426
Interest earned	72	210
Expended in year	<u>(30,261)</u>	<u>(97,243)</u>
Balance, end of year	<u>\$ 258,650</u>	<u>\$ 131,948</u>

Deferred contribution balance includes the following items:

	<u>2020</u>	<u>2019</u>
Shell Canada	\$ 15,870	\$ 15,798
Youth Education Programs and Fundraising Initiative	<u>242,780</u>	<u>116,150</u>
	<u>\$ 258,650</u>	<u>\$ 131,948</u>

The Authority received contributions in a prior year from Shell Canada that are restricted in their use towards capital improvements at the Goodrich-Loomis Conservation Centre.

The Authority received contributions during the year from various donors that are restricted in their use towards Youth Education Programs and Fundraising Initiative.

**THE LOWER TRENT REGION CONSERVATION AUTHORITY**  
**NOTES TO FINANCIAL STATEMENTS**  
**YEAR ENDED DECEMBER 31, 2020**

**5. DUE TO PARTNERSHIP PROGRAMS**

The Authority has been engaged to manage and administer various non-authority programs on behalf of partners. This includes hiring and supervising the employees of these programs as well as providing technical and administrative support. The Authority is advanced funds to cover the expenditures of these programs. Separate bank accounts are not maintained for these programs. At December 31, 2020 the Authority had the following amounts payable to these programs and funds received and expended for these programs.

	Amount payable beginning of year	Funds received in year	Expenditures	Amount payable (recoverable) end of year
Bay of Quinte Governance	\$ 28,638	\$ 189,423	\$ 237,690	\$ (19,629)
Bay of Quinte Natural Heritage	165,584	119,299	175,031	109,852
Bay of Quinte Biocontaminants	<u>3,415</u>	<u>-</u>	<u>3,415</u>	<u>-</u>
Bay of Quinte Remedial Action Plan - total	197,637	308,722	416,136	90,223
Source Water Protection	<u>133,570</u>	<u>370,210</u>	<u>469,063</u>	<u>34,717</u>
	<u>\$ 331,207</u>	<u>\$ 678,932</u>	<u>\$ 885,199</u>	<u>\$ 124,940</u>

The Authority is the signatory to funding contracts with the Federal and Ontario governments for the above noted programs. Under these contracts, there are periodic submissions of financial reports and reconciliation of expenditures incurred to the funding provided for the contract period. Funding received in excess of eligible expenditures may have to be returned to the funding government.

**6. OPERATING FUND**

The activity during the year in the operating fund is as follows:

	<u>2020</u>	<u>2019</u>
Balance, beginning of year	\$ 493,140	\$ 305,745
Increase in net financial assets	404,345	187,452
Increase (decrease) in prepaid expenditures	1,650	(57)
Appropriations to reserves	<u>(291,245)</u>	<u>-</u>
Balance, end of year	<u>\$ 607,890</u>	<u>\$ 493,140</u>



**THE LOWER TRENT REGION CONSERVATION AUTHORITY**  
**NOTES TO FINANCIAL STATEMENTS**  
**YEAR ENDED DECEMBER 31, 2020**

**7. RESERVE FUNDS**

Appropriations to or from the reserve for administration facility, reserve for equipment, reserve for special projects, reserve for workshop facility, reserve for conservation lands, reserve for legal fees and reserve for youth education are specific decisions of the Authority's Board of Directors. The Provincial land reserve consists of funds received from sales of lands that are restricted in purpose to the purchase of provincially significant conservation lands, flood operations, flood control structures or hazard land mapping and require provincial approval. The activity in the various reserve funds during the year are as follows:

	Balance beginning of <u>year</u>	Appropriation from <u>Operations</u>	Appropriation to <u>Operations</u>	Balance end of year <u></u>
Reserve for administration facility	\$ 35,480	\$ 15,000	\$ -	\$ 50,480
Reserve for equipment	101,556	26,000	-	127,556
Reserve for special projects	47,676	15,000	-	62,676
Reserve for workshop facility	30,000	-	-	30,000
Reserve for conservation lands	15,000	-	-	15,000
Reserve for legal fees	50,000	10,000	-	60,000
Reserve for youth education	43,113	-	-	43,113
Provincial land reserve	<u>-</u>	<u>225,245</u>	<u>-</u>	<u>225,245</u>
	<u>\$ 322,825</u>	<u>\$ 291,245</u>	<u>\$ -</u>	<u>\$ 614,070</u>

**8. SUNDRY**

Sundry revenue consists of the following:

	2020 Budget (Note 11)	2020 Actual	2019 Actual
Tree seedling and native potted plant program	\$ 22,500	\$ 27,179	\$ 23,891
Shoreline Management Plan	-	-	50,000
Stewardship programs and other projects	24,650	26,262	33,109
Interest	10,000	11,150	27,199
Water & Erosion Control - Warkworth Dam	<u>-</u>	<u>-</u>	<u>68,044</u>
	<u>\$ 57,150</u>	<u>\$ 64,591</u>	<u>\$ 202,243</u>

Sundry revenue includes \$12,704 (2019 - \$84,022) related to special projects that was recognized from special levies to the benefitting municipalities.



**THE LOWER TRENT REGION CONSERVATION AUTHORITY**  
**NOTES TO FINANCIAL STATEMENTS**  
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**9. DONATIONS**

During the year, the Authority received donations totalling \$159,130. Of those donations, \$156,892 is included as deferred contributions received (see note 4) and \$2,238 is included in donations on the statement of operations.

**10. RECOVERIES FROM PARTNERSHIP PROGRAMS**

Recoveries from partnership programs are amounts recovered from the programs described in note 5 and include recovery of wages and benefits of general Authority employees, office space and automotive equipment rental and overhead costs. The amounts charged to the programs are as follows:

	2020	2019
Bay of Quinte Remedial Action Plan	\$ 122,743	\$ 115,703
Source Water Protection	145,146	167,254
	\$ 267,889	\$ 282,957

**11. BUDGET AMOUNTS**

The budget amounts presented are as approved by the Board of Directors on December 12, 2019. The Authority does not budget for amortization and capital expenditures are included in the operating budget. For this reason, actual results may not be fully comparable to budget amounts.

**12. FINANCIAL INSTRUMENTS**

The Authority's financial instruments consist of cash, short term investment, accounts receivable, accounts payable and accrued liabilities and due to partnership programs. Unless otherwise noted, it is management's opinion that the Authority is not exposed to significant interest rate, currency or credit risks arising from these financial instruments.

The fair value of the financial instruments, excluding short term investment, approximate their carrying values because of their expected short-term maturities and treatments on normal trade terms. The fair value of the short term investment approximates its carrying value as the investment is in a T-bill fund for which the quoted price does not vary.

**THE LOWER TRENT REGION CONSERVATION AUTHORITY**  
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**13. EXPENDITURES BY OBJECT**

	2020	2019
Salaries and benefits	\$ 1,366,617	\$ 1,415,444
Operating goods and services	301,679	489,122
	\$ 1,668,296	\$ 1,904,566

**14. PENSION AGREEMENTS**

The Authority makes contributions to the Ontario Municipal Employees Retirement Fund (OMERS), which is a multi-employer plan, on behalf of the members of its staff. This plan is a defined benefit plan which specifies the amount of the retirement benefit to be received by the employees based on the length of service and rates of pay. Contributions are split equally between the employees and the Authority.

The Authority's share of contributions to OMERS for 2020 was \$126,548 (2019 - \$129,872) for current service costs and is included in the statement of operations.

The OMERS plan has a reported \$3.4 billion actuarial deficit at the end of 2019 (2018 - \$4.2 billion), and \$107.7 billion of actuarial liabilities at the end of 2019 (2018 - \$100.1 billion). Amounts for 2020 are not yet available.

**15. GOVERNMENT ASSISTANCE**

As a result of the coronavirus disease (Covid-19) outbreak, on March 25, 2020, with the passing of Bill-C-13, the Covid-19 Emergency Response Act, the Government of Canada announced a new Temporary Wage Subsidy (TWS) for eligible employers for period from March 18 to June 19, 2020.

The Authority has recognized wage subsidies under this program of \$25,000. Accounts receivable includes \$25,000 related to this subsidy.

**16. NON MONETARY TRANSACTIONS**

During the year, the Authority received a land donation. The land has been recognized at its estimated fair market value.

**THE LOWER TRENT REGION CONSERVATION AUTHORITY**  
**NOTES TO FINANCIAL STATEMENTS**  
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**17. UNCERTAINTY DUE TO THE ECONOMIC CONSEQUENCES OF THE CORONAVIRUS DISEASE (COVID-19) OUTBREAK**

In mid-March of 2020, the province of Ontario declared a state of emergency in response to the public health concern originating from the spread of the coronavirus disease.

A high degree of uncertainty persists surrounding the full economic impact of the situation. The unpredictable nature of the spread of the disease makes it difficult to determine any long-term impact on the Authority's financial position and operations.

**18. COMPARATIVE FIGURES**

Certain comparative figures have been reclassified from those previously presented to conform to the presentation of the 2020 financial statements.